

# TOWN OF BRISTOL



## ANNUAL REPORT 2020



# ANNUAL REPORT FOR THE TOWN OF BRISTOL, NEW HAMPSHIRE

FISCAL YEAR ENDING  
DECEMBER 31, 2020



Population: 3,054 (2010 Census)  
Net Taxable Valuation: \$557,761,884  
Town: \$8.10 per thousand  
School District: \$9.02 per thousand  
State Education: \$1.87 per thousand  
County: \$1.70 per thousand  
**Total Tax Rate: \$20.69 per thousand**

## DEDICATION OF THE ANNUAL REPORT

### TOWN REPORT DEDICATION ELECTION WORKERS AND VOLUNTEERS

Every year, Bristol community members have stepped up to work the polls for local, state, and national elections. The year 2020 was no exception, but it was unique in several ways, not the least of which was an historic voter turnout, and a once in a century pandemic that threatened the health and safety of all those who chose to help.

Bristol Town officials have chosen to honor the poll workers who worked together to register new voters in historic numbers and ensure secure, accurate and safe elections in this challenging year.

Ballot Clerks: Barbara Greenwood, Susan Duncan, Rosemary D'Arcy, Marj Roy, Nancy Gavalis, Ann Learned, Janet Metcalf, and Erica Mattson.

Supervisors of the Checklist: Marilyn Bucklin, Gail Sarto, and Martha Hulsman.

Elected Officials: Raymah Simpson, Town Clerk; Ned Gordon, Town Moderator; and Shaun Lagueux and Paul Manganiello, Deputy Town Moderators

Volunteers, Public Safety and Town personnel also helped in many ways including ferrying people to and from Historic Town Hall from the nearby parking lot and ensuring an orderly process to comply with health regulations.

While we acknowledge those who participated in 2020, we also recognize that many generous citizens have answered the call over the years, and we extend our appreciation to them as well.

We are indebted to our volunteers and rely heavily on them for many of the Town's activities, and we would also like to give recognition to the Town employees and safety officers who organize, train and lead the volunteers and work to ensure everyone knows what is needed. This combined effort of employees and volunteers makes Bristol a very special place to live and work. We are grateful to all who helped ensure that Bristol voters can feel confident that their vote counted.

Respectfully submitted,  
Rosemary D'Arcy

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## APPOINTED STAFF / ELECTED OFFICIALS

### APPOINTED STAFF

#### **TOWN ADMINISTRATOR**

Nicholas Coates

#### **EXECUTIVE/FINANCE ASSISTANT**

Wendy Smith

#### **ADMINISTRATIVE ASSISTANT**

Deborah Clarke-Tivey

#### **FINANCE OFFICER/HUMAN RESOURCES DIRECTOR**

Robert Blanchette

#### **MINUTE TAKER**

Shannon Wharton

#### **DEPUTY TOWN CLERK/DEPUTY TAX COLLECTOR**

Christina Howe

#### **ASSESSOR**

Commerford, Nieder & Perkins, LLC

#### **LAND USE/ASSESSING MANAGER**

Christina Goodwin

#### **HEALTH OFFICERS**

Christina Goodwin  
Peter Daniels, Deputy

#### **LIBRARY DIRECTOR**

Brittany Overton

#### **HUMAN SERVICES**

Ingrid Heidenreich

#### **LAND USE**

Jan Laferriere

#### **LAND USE OFFICER**

Peter Daniels

#### **PLANNER**

Tyler Simonds (resigned 10/20)

#### **FIRE CHIEF**

Ben LaRoche

#### **FIRE DEPARTMENT ADMINISTRATIVE ASSISTANT**

Ingrid Heidenreich

#### **FOREST FIRE WARDENS**

Ben LaRoche, Warden  
Chris Dolloff, Deputy  
Aaron Heath, Deputy  
Jamie Moulton, Deputy

#### **EMERGENCY MANAGEMENT**

Ben LaRoche, Director  
James McIntire, Deputy

#### **WATER AND SEWER SUPERINTENDENT**

Jeffrey Chartier

#### **WATER AND SEWER OFFICE MANAGER**

Audrey Landry

#### **HIGHWAY SUPERINTENDENT**

Mark Bucklin

#### **HIGHWAY DEPARTMENT**

#### **ADMINISTRATIVE ASSISTANT**

Janet Cavanagh

#### **POLICE CHIEF**

James McIntire

#### **POLICE DEPARTMENT**

#### **ADMINISTRATIVE ASSISTANT**

Kirsten Marsh

### ELECTED OFFICIALS

#### **SELECT BOARD**

Wayne Anderson, Chair	2021
Don Milbrand, Vice Chair	2023
Les Dion	2022
JP Morrison	2022
Anita Avery	2023

#### **MODERATOR**

Edward "Ned" Gordon	2022
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#### **TOWN CLERK/TAX COLLECTOR**

Raymah Simpson	2023
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#### **TREASURER**

Kathleen Haskell	2023
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## ELECTED OFFICIALS (cont.) / OTHER BOARDS AND COMMITTEES

### TRUSTEES OF THE TRUST FUND

Elizabeth Seeler, Chair	2021
Beth White	2023
Tom Kaempfer	2022

### SUPERVISORS OF THE CHECKLIST

Marilyn Bucklin	2022
Gail Sarto	2024
Martha Hulsman	2026

### CEMETERY TRUSTEES

Richard LaFlamme, Chair	2021
Ron Preble	2022
Cade Overton	2021

### BUDGET COMMITTEE

Charles Therriault, Chair	2021
Joseph Caristi, Vice Chair	2023
Walter Waring	2022
Janet Cavanagh	2021
Paul Regan	2021
Susan Sodano	2023
Les Dion, Select Board Rep.	

### TRUSTEES OF THE MINOT-SLEEPER LIBRARY

Nancy Dowey, Chair	2021
Karen Boyd, Vice Chair	2021
Travis Kelley	2023
Martha Hulsman	2021
Nancy Spears	2023
Shirley Yorks	2022
Rosemary D'arcy	2023
Kathleen Haskell	2022
Lucille Keegan	2021

### NEWFOUND AREA SCHOOL BOARD BRISTOL REPRESENTATIVE

Heidi Milbrand	2023
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### OTHER BOARDS & COMMITTEES

#### PLANNING BOARD

Denice DeStefano, Chair	2021
Jaqueline Elliott, Vice Chair	2022
Elizabeth Seeler	2021
Bruce Beaurivage, Alternate	2022
Don Milbrand, Select Board Rep.	

#### ZONING BOARD OF ADJUSTMENT

Alan DeStefano, Chair	2021
Richard LaFlamme, Vice Chair	2022
Larry Denton	2021
Lorraine Bohmiller	2022
Melody Mansur	2021
Ashley Dolloff, Alternate	2021
Jacqueline Elliott, Alternate	2022

#### ECONOMIC DEVELOPMENT COMMITTEE

Bill Dowey, Chair	
Bruce Dorner, Vice Chair	
Paul Bemis	
Carolyn Schulman	
Nancy Spears	
Nicolas Coates, Ex Officio	
Wayne Anderson, Select Board Rep.	
Anita Avery, Select Board Rep. Alternate	

#### HISTORIC DISTRICT COMMISSION

Richard LaFlamme, Chair	2022
Sandra Heaney (resigned)	2021
Dorcas Gordon	2023
Anita Avery, Select Board Rep.	2021
Kyle Sandler	2021
Clay Digman (resigned)	

#### CAPITAL IMPROVEMENTS PROGRAM COMMITTEE (CIP)

Bill Cote, Chair	
Steve Favorite, Vice Chair	
Don Milbrand	
John Bianchi	
Joe Lukeman	
Evan Hickey (resigned)	

## OTHER BOARDS AND COMMITTEES (cont.)

### CONSERVATION COMMISSION

Janet Cote, Vice Chair	2021
Carroll Brown, Jr., Chairs	2023
Richard Batchelder	2023
Bonnie MacGillivray-Blout	2022
Karen Bemis	2021
Sandra Heaney (resigned)	

### ENERGY COMMITTEE AND COMMUNITY POWER COMMITTEE

Paul Bemis, Chair  
Jeff Chartier  
Doug Williams  
Greg Wagner

### SUSTAINABILITY COMMITTEE

Nancy Dowey, Chair	2022
Brittany Overton, Vice Chair	2022
Lauren Therriault	2022
Herb D'Arcy	2022
Karen Boyd	2022
Janet Metcalf	2022
Donna Worthen	2022
Jamie Bemis	2022

### COMMUNITY EVENTS COMMITTEE

Lucille Keegan, Chair  
Les Dion, Vice Chair  
Barbara Greenwood  
Christina Goodwin  
Hilda Bruno  
Joanne Burwell  
Bryan Richardson  
Sharyn Orvis  
Claire Moorhead  
Kristopher Bean  
Paula McKinley  
Kim Smith  
Merle Lyon  
Everett Begor  
Steve Coffill  
Randall Kelley  
Alan Blakeley

### KELLEY PARK COMMITTEE

Barbara Greenwood  
Scott Doucette  
Victor Greenwood  
Alex Sobolov  
Dorcas Gordon  
Dan MacLean  
Les Dion  
Kerry Mattson  
Jeff Kane  
Jack Doucette

### JOINT LOSS MANAGEMENT COMMITTEE

Wendy Smith, Chair  
Mark Bucklin  
Jeff Chartier  
Nicholas Coates  
Ben LaRoche  
Audrey Landry  
Peter Daniels  
James McIntire  
Jason Rivera  
Chris Carter

### DOWNTOWN DECORATING COMMITTEE

Hilda Bruno  
Martha Hulsman  
Sue Neiman  
Jodie Favorite (resigned)  
Steven Favorite (resigned)  
Marylee Guertin (resigned)  
Julaine Geldermann  
Joanne Burwell  
Lucille Keegan  
Janet Metcalf  
Richard Metcalf  
Bill Neiman  
Mary Gephart  
Donna Worthen  
Karen Shaffner  
Laura-Beth Ulwick  
Tom Keegan

### FIREWORKS COMMITTEE

Christina Goodwin  
Victor Greenwood  
Jamie Moulton  
Kris Bean  
Wendy Smith



### SELECT BOARD & TOWN ADMINISTRATOR'S REPORT

The strength of Bristol is in its community ties. Friends helping friends, neighbors helping neighbors, community members supporting strangers.

The challenges that COVID-19 brought to Bristol put our community strings to the test. Like every community in this nation, we are a work in progress. But unlike many communities in this country, Bristol strengthened its community bonds during COVID times.

People like Stephen Hanser, Cathy Bannan Redman and the staff from the Tapply-Thompson Community Center showed us what can be done when community members and volunteers work together to help most in need. Mr. Hanser's dedication to supporting local businesses, non-profits and neighbors with his gift card raffles and volunteer house repair teams is the definition of community spirit. Ms. Redman, TTCC staff and community volunteers provided a lifeline by delivering groceries and other essentials to seniors and others who could not leave their homes. Equally as important to keeping our community strong were the staff at Newfound Area Nursing Association and Bristol Community Services.

We thank you.

Town staff too rose to the challenges that COVID brought. Flexibility was the name of the game. Despite the constantly changing environment around them, they found ways to provide taxpayers the services that are expected and needed. No one had a "playbook" for what we faced this year, but the departments kept on doing their jobs. We offer special gratitude for the professionalism that we saw from the Fire and Police Departments and Town Clerk/Tax Collectors while being on the front lines. The same should be said for the Highway and Water/Sewer Departments who kept going despite what came their way. Our Beach Attendants are also to be commended for handling a lot of difficult people at the Town Beaches this summer.

We thank you.

This year leveled a tough test to our businesses. There was no way to prepare for the challenges that COVID brought. Despite it all, our businesses and their employees continued to show up each day and provided the services that our residents and visitors need.

Along those lines, we want to give a shout out to the Land Use/Health Department for helping residents and businesses navigate the myriad of often-changing rules and regulations from the State. Their leadership on providing flexibility to Town zoning regulations to allow for outdoor seating for our restaurants and other establishments helped keep these businesses afloat during tough times, also creating a new vibe in Town that offers some interesting opportunities in the future. We also want to give a nod to Bruce Dorner of the Economic Development Committee who spent many hours providing updates to the community, including videos he put together with business owners and agencies to update businesses on the local, state and federal supports that were available to them.

We thank you.

While 2020 could never be mistaken for a normal year, there were other volunteers who made our community feel as normal as possible. The Fireworks and Events Committees gave us ways we could get out and enjoy the outdoors responsibly with a great 4th of July show, concerts, and other fun events. The Downtown Decorating Committee and Pasquaney Garden Club gave us summer and fall colors to brighten our days.

We thank you.

Despite the challenges we faced, there was continued progress on projects.

- The Town received a CARES Act Emergency Broadband grant and completed the first phase of the fiber optic broadband project. Remaining phases will be completed in 2021 and subsequent years to bring high speed internet around town.

## EXECUTIVE SUMMARY

- The first phase of the beautiful Pemi Trail/Bristol Falls Park was completed on the old Water Street right of way. We have begun working with the Army Corps of Engineers to continue building the trail along the Pemi in future years.
- New stairs and railings were installed at Cummings Beach for safer access to the water and the Highway Department had safety improvements made to the Garage.
- All of the grant funding was secured for the sewer extension to the lake project. The Select Board is continuing to evaluate the project and what steps can be taken next.
- The Sustainability Committee made recommendations to the Select Board for how cardboard and other recycling could be reintroduced at the Transfer Station. As a result, the Select Board has put a warrant article together to consider a new way of recycling.
- HVAC improvements were made to the Water/Sewer Department, Library, Police Department and Town Office with funding from the CARES Act that the State made available.

We thank all who brought those projects to completion.

We also welcomed two full time employees who filled vacancies this year: Firefighter Nick Marsh and Police Officer Steve Henry. New part-time/on-call employees filling vacancies this year include: Bernie Backstrom (Transfer Station), Andrew Bird (Fire), Laura Dion (Fire), Darren Downing (Fire), Heidi Downing (Fire), Amanda Fleury (Beach), John Gagnon (Fire) and Cameron Smith (Fire).

2021 will continue to provide challenges like we have not seen in our lifetimes. But if we continue to support each other and focus on what we have in common, we will remain a great community. We wish you continued health and safety in 2021.

Respectfully Submitted,  
The Bristol Select Board and Town Administrator

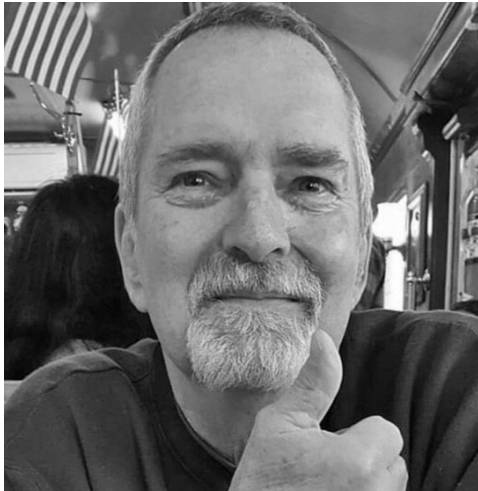
## *In Memory of David Carr, Paul Simard, and Mike Goss*



David Carr

We take a moment to remember three special people connected to Bristol's community who have passed this year.

Throughout David, Paul, and Mike's lives, they gave their time, dedication and service to their Country, their State, and their Community. They were devoted citizens of Bristol, loved their community and were never shy about promoting what they felt was best for the place they lived and worked. They will be missed by many, and their contributions, influence and memory will continue with us all.



Paul Simard

David Carr was a lifelong citizen of Bristol; he was a Veteran of the U.S Army and owned and operated CarrCo Oil company here in Bristol for many years. He was elected to the Bristol Budget Committee and served for 33 continuous years where his business knowledge and sense were a great contribution.

Paul Simard was a Veteran of the U.S Air Force. He also was a New Hampshire House representative. He was a member of the Bristol Budget Committee at different times throughout the years. Paul was always a strong contributing voice in the debate of town issues.



Mike Goss

Mike Goss joined Bristol EMS in 1996. When the Fire and EMS departments merged in 2000, he became one of the Town's first full-time Fire Captains. Dedicated to providing the best care to the community, Mike attained his Paramedic certification in 2004. Mike retired from the Bristol Fire Department in 2013, and is a Lifetime Honorary Member of the Bristol Fire Company.

## 2020 TOWN MEETING MINUTES

### TOWN OF BRISTOL ANNUAL TOWN MEETING WARRANT 2020

#### BRISTOL, NEW HAMPSHIRE..... GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Bristol Town Office, 5 School Street in said Bristol on Tuesday, the tenth day of March 2020 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 15 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Auditorium of the Newfound Regional High School in said Bristol on Saturday, the fourteenth day of March 2020 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers

2 Select Board members for 3 years

2 Budget Committee members for 3 years

1 Budget Committee member for 1 year

1 Town Clerk/Tax Collector for 3 years

1 Moderator for 2 years

1 Treasurer for 3 years

1 Trustee of the Trust Funds for 3 years

1 Supervisor of the Checklist for 6 years

1 Supervisor of the Checklist for 4 years

1 Supervisor of the Checklist for 2 years

1 Cemetery Trustee for 3 years

3 Library Trustees for 3 years

**Article 2:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will update Article X (Cell Towers), Sections 10.2, 10.4, 10.7.2 and 10.7.3, to bring provisions regarding co-location and modification of existing facilities into compliance with state and federal law.

☐ Yes

☐ No

**Article 3:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will update Article VIII (Definitions), by amending the definition of "impervious cover" to allow hardpack (gravel) and amending the definition of "fence" to distinguish a fence from a structure.

☐ Yes

☐ No

**Article 4:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will update Article VIII (Definitions), to remove the obsolete definitions for "sapling" and "tree."

☐ Yes

☐ No

**Article 5:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will update Article VIII (Definitions) by changing the term "Research and/or Testing Facility" to "Research, Development, and/or Testing Facility," broadening the definition to include facilities that both develop and sell their product, and adding this use as a permitted use in the Corridor Commercial District (Article 3.2, D).

☐ Yes

☐ No

**Article 6:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5, if adopted, will update Article VIII (Definitions) by amending the definition of Light Industrial Facility to remove the limitation on the number of employees allowed and to further change the use from allowed by special exception to an allowed use in the Corridor Commercial District (Article 3.2, D).

☐ Yes

☐ No

**Article 7:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will update Article 3.2, D, to change the use of Hotel, Motel/Lodging Facility from allowed by special exception to an allowed use in the Corridor Commercial District.

☐ Yes ☐ No

**Article 8:** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will update Article VIII (Definitions) by adding a new definition for “Mixed-Use Development” which is defined as including developments that create a live, work, play environment, and will also update Article 3.2, F to add Mixed-Use Development as an allowed use in the Corridor Commercial District.

☐ Yes ☐ No

**Article 9:** Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, will update Article 3.2, E, to permit the use of Combined Dwelling and Business in the Rural District as an allowed use.

☐ Yes ☐ No

**Article 10:** Are you in favor of the adoption of Amendment No. 9 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 9, if adopted, will update Article 3.2, F and Article 3.2, E, to remove Distillery from an allowed use in the Lake and Rural Districts.

☐ Yes ☐ No

**Article 11:** Are you in favor of the adoption of Amendment No. 10 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 10, if adopted, will update Article VIII (Definitions) by amending the definition of “Agriculture” to clarify that the term as used in the Ordinance refers to commercial uses and that it also includes hydroponics, and

to further update Article 3.2, F, to remove Agriculture as an allowed use from the Lake District.

☐ Yes ☐ No

**Article 12:** Are you in favor of the adoption of Amendment No. 11 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 11, if adopted, will create a new definition under Article VIII (Definitions) for “Hydroponics”.

☐ Yes ☐ No

**Article 13:** Are you in favor of the adoption of Amendment No. 12 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 12, if adopted, will create a new definition under Article VIII (Definitions) for “Energy Facility” to allow for solar as well as battery energy storage, and will also add Energy Facility to the list of allowed uses in the Industrial (Article 3.2, G), Corridor Commercial (Article 3.2, D) and Rural (Article 3.2, E) Districts.

☐ Yes ☐ No

**Article 14:** Are you in favor of the adoption of Amendment No. 13 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 13, if adopted, will update Article VIII (Definitions) by amending the definition of “Commercial Enterprises” to include more types of businesses, and will also add Commercial Enterprises to the list of allowed uses in the Village Commercial (Article 3.2, A), Downtown Commercial (Article 3.2, C), Corridor Commercial (Article 3.2, D) and Industrial (Article 3.2, G) Districts.

☐ Yes ☐ No

**Article 15:** Are you in favor of the adoption of Amendment No. 14 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 14, if adopted, will update Article XIII (Historic Overlay District), to remove by-law content not required for certification in the Certified Local Government program and to update the Historic (Overlay) District Map with a better-defined map.

☐ Yes ☐ No

## 2020 TOWN MEETING MINUTES

### TOWN MEETING SATURDAY MARCH 14, 2020

Moderator Edward "Ned" Gordon opened the meeting at 9:00 AM, by asking Jodie Favorite to lead us in the Pledge of Alliance. Ned gave a short by meaningful invocation.

Ned announced that this is the 201<sup>st</sup> Town Meeting. He also stated that Archie Auger is missing, he was a vigilant watch dog over the meeting. He came to Bristol in 1963 as a teacher, he never stopped teaching. He has been a Selectmen, Library Trustee, Budget Committee member and on numerous other committees and projects in the Town. Archie will be missed.

Les Dion, Chair of the Board of Selectmen presented an antique sign to Rick Alpers, out going member of the Select Board. Rick has been on the Board for 15 years, there have been a lot changes since he came on the Board. The downtown has been revitalized, the bike patch, so many wonderful things to mention, we appreciate everything Rick has done for Bristol.

Rick wants to Thank his family for all the support that they have given him over the years. He also wants to Thank the community for the past fifteen years and the support they have show him. He loves this town and had always wanted to be there for the Town. Rick received a standing ovation.

Les also wanted to thank the Bicentennial committee for all of the work that was done this past year. They had so many projects and fun times for the Bicentennial and so many people enjoyed it. She asked the members to come forward so that they could be recognized, and have a picture taken.

Ned stated that he takes responsibility for having the meeting today, even though there is the threat of the Corona-virus. The Governor has left it up to Town Moderators as to whether to meet or not. He feels that people should do what they want, the first concern is public safety. There are many questions, how long before it gets better, when do we have a meeting, the town needs a budget to keep the town moving. Petition articles need to be addressed as they were presented by voters, The question is do we want to continue with the Meeting?

Donna Nashawaty made a motion to recess. Arthur Hoag seconded the motion.

There was quite a bit of discussion on whether to the meeting or not, a few were concerned about the virus could be spread. Some felt it should be held in April, others felt that it might be worse in April. **Shawn Lagueux made a motion to close debate, seconded by Boake Morrison. Voice Vote to close debate. Voice Vote to continue meeting passed.**

Ned wanted to go over some rules for the meeting. Warrant articles will go in order. If you want to speak on an article kyou need to come to the microphone, state your name and address. Only registered voters will be allowed to speak, unless the body want to hear from someone. The exception to this is a Town Employee. All comments and questions need to be directed to the Moderator. Amendments need to be in writing. The moderator will give everyone the chance to speak, if the audience feels that the moderator is wrong on something, he can be overruled.

Article 16 will be by ballot vote, pencils have been given out to everyone, please keep your pencil for the day. The Senior class has food for sale. The first article was done by ballot voting at the Polls on Tuesday, Ned will not be reading through them, please see Raymah Simpson town clerk if you want to know the results.

Article 16: By Petition: Shall we adopt the provisions of RSA 40:13 (known as SB2) to allow ballot voting on all issues before the Town of Bristol on the second Tuesday of March. Passage requires a 3/5 majority vote of those voting.

**The Budget Committee Does Not Recommend this Article 1-5-0**

**The Select Board Does Not Recommend this Article 1-3-0**

**Motion made by Janet Cote, seconded by Eric Rottenecker.**

Janet stated that for years there have been people that want this option to be able to vote. The first part of this would be the deliberative session and then the voting would take place like it does for the candidates. Some felt that Town Meeting is a great thing, but it needs to be easier for people to be able to vote on Warrant Articles. Some felt that Town Meeting, should be moved to May, so that many more people could come to the meeting. The School has SB2 and that shows that it doesn't work, because the School budget just keeps going up. Some felt that with Town Meeting you are much more informed about voting and the articles. It was stated that there is usually around 400 people voting on Election Day. In the case of the School, the default budget was higher

than the budget, if you hadn't been to the deliberative session, you wouldn't have known that, not many people go to the deliberative session. There are many negative aspects to SB2. It was stated that this is a bad law, some people can't get out to vote, places that has SB2 wants to go back to Town Meeting, but it is a very hard to go back to Town Meeting. It's felt that maybe Town Meeting should be in May, or July. There are thoughts about becoming a Town Charter, there are some people that have been researching a Town Charter. This would preserve what we have but incorporating parts of SB2 into it. There are many people that do not like that the School is SB2. Please defeat SB2, ask the Board to investigate being a Charter Town. Appoint a charter commission.

Some asked people to research SB2, and see how many towns have it, that don't want it, they want to get rid of it. Charter needs 8 people to ask for a Charter town. A lot of people are against SB2, it is only a deliberative session, not many people go to the session, everything is decided by a small group of people. People like Town Meeting, it works well for this Town. It was stated that people love Town Meeting, people like to come here, they respect each other, they learn a lot from each other. The School Ballot this year only had one contested race. That is because of SB2. Out of the seven towns that serve the district, there were less than half of the people, that are here today for town meeting. At the school district deliberative session, you can ask questions, but not all the questions are answered, then it gets further and further away from the people. Town Meetings are public and open to everyone, with question and answers being given. It was stated that no young people are participating, so we need to go with SB2. In a few years no one will be here for the meeting. Town can put things on social media. One person read a note from her son, he owns property on Upper Birch drive and needs to work today, so he would like to see SB2 go in so that he would have the right to vote, he always votes when he can, but with this meeting on a Saturday he can't vote. It was stated that young people can vote and come to a meeting it is a challenge to get here, but you need to set priorities, everyone has commitments, but a Town Meeting is important. It was stated that when Town Meeting first started we didn't have electricity or microphones. We live in a virtual world now, any meeting can be done on the virtual world, that is what we need to do. People at home would be able to see this meeting. Some feel like young people need to look into social media, he doesn't feel that we should do online voting.

**Rob Glassett** would like to table this discussion, Ned explained that it does not give people a chance to vote. Scott Sanschargin 2<sup>nd</sup> the motion. This would delay acting on it, but it would come up later. If it is laid on the table, then it dies if it doesn't come up before the end of the meeting. Then no one gets to vote, and it is a petition article. This requires 3/5 voters to pass and the ballot needs to be open for an hour. The ballot box can stay open while we continue with the meeting. It is Statutory to have the ballot box open for an hour. It was on the ballot before, but legislation changed it to be held at Town Meeting. Rob Glassett withdrew his motion, Scott Sanschargin withdrew the second. It was felt that with SB2 you wouldn't be able to ask questions at the deliberative session. It is hoped that people not to vote for SB2 things can be said at Town Meeting and people get to express their opinions. We can talk freely here. It was felt that this needs some clarity, in a deliberative session you can vote, you can amend an article, some feel that there is nothing different than a town meeting. SB2 gives more people a chance to vote. At a deliberative session you do the same thing as you do at this meeting. There is time to make decisions.

**Motion to close debate by Paul Reagan, seconded by Al Blakley.** Voice Vote to close debate passed. We will be using a white yes/no ballot, please circle your choice and place in the ballot box, the polls will be open until 11:30 AM.

**Article 17: By Petition: To see if the Town will vote to repeal Article 11 as passed at the 2019 Bristol Town Meeting** that authorized the Town: "to raise and appropriate the sum of Twenty Million Dollars (\$20,000,000) for the purpose of constructing sanitary sewer lines up Lake Street from their current terminus to the Eastern and Western shores of Newfound Lake, to replace the Central Street pump station and to construct roadway improvements along Lake Street, and to authorize the issuance of not more than Twenty Million Dollars (\$20,000,000) in bonds or notes in accordance with the Municipal Finance Action (RSA 33)."

**The Budget Committee Does Not Recommend this Article 0-6-0**

**The Select Board Does Not Recommend this Article 0-4-0**

**Motion made by Carol Huber, seconded by Mary Gebhardt.**

Carol Huber said that there are several reasons she is not for this; it will cost everyone a lot of money when it is mostly run off from the other 29 miles of lake. Someone has

## 2020 TOWN MEETING MINUTES

checked with the Town and the State, and received some answers, and some didn't get answered. This is the same type of Article as last year. It is felt that this should have another vote at a different time. It was stated that this is a binding article an article like this cannot be rescinded for at least 5 years. This is a lot of money, if this is done it needs to be affordable to the people. The Board will be listening to the people, they talked with the Engineers about this, they are not sure that the numbers are right, it can't go forward with these numbers. We need to get grant money for this article. It was stated that most support protecting the lake, but knows it is not just for Bristol, some didn't think the article would pass last year, they were surprised, 20 million dollars for the Town of Bristol is just way too much. They want re-assurance that the Board will not go forward and will cap this, if the funding doesn't come; in the Board won't move forward. Some would like more documentation on why we need to protect the lake, what if it we need to replace pipes or other things to do with water/sewer. Need more information. Did people on Hall Road get letters stating how this would impact them. Yes people that would be impacted did receive letters. There have been public meetings, we are hoping to get grant monies. In August we will know what needs to be done and decide if this goes forward. There will be public meetings to inform everyone. It was stated that this is a non-binding article, is just advisory, 10 years ago, the town started looking at a plan. It is advised not to vote for this article. Both roads are State Roads and that is where the runoff is coming, we need to push the State to have them pay for some of it. It was stated that Sewer and Zoning are linked issues, zoning need to work on the density of the issue. Some thought sewer to the lake is a good idea, but not the cost. Anyone 50 and over it is a life sentence, against the project. It was stated that Zoning is looking into it and Planning is also. It was stated that the lake quality is still the same, it is good. It was stated that many people are against this, the money should be coming from the State. Some felt that we should have sewer from the Lake, but how much and where it is going needs to be decided first. This is just the first stage, there is no stage 3 or 4 yet. We need to focus on Stage 1 and 2. **Craig Allen made a motion to close debate, seconded by David Evans. Motion passed to close debate. Hand count for Article 17 No. 31 Yes 91**

**The Polls closed at 11:30 for Article 16.**

**Ballots Cast 169 Yes: 49 No: 120**

**Article 16 was defeated**

**Article 18:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Six Million Eight Hundred Twelve Thousand Four Hundred Thirty-Six Dollars (\$6,812,436) for general municipal operations. The Select Board recommends Six Million Eight Hundred Twenty-Nine Thousand Four Hundred Eighty Dollars (\$6,829,480). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 3-1-0**

**Motion made by Joe Caristi, seconded by Walter Waring.**

Joe stated that the Budget Committee did things a little different and went to the departments during normal business hours to see the environment that they work in. It was a helpful start for the Budget Committee. There is a difference in the lines, some with new staff members. There is a cost of living raise, we want to keep our employees, they have the talent and experience. The Paving line went up as Hall Rd will need to be re-built. The election line is up as there are more elections this year, **John Sellers made a motion to decrease the budget by \$175,000, seconded by Bob Huber.**

John stated that if the sewer to the lake goes through why we would pave Hall Rd. it would need to be dug up and then paved again. He feels do the sewer first and then pave the road. It was stated that Mark Bucklin, Highway Superintendent paves the roads in the fall, by August we will know if we will be doing the sewer project, then it would be decided if Hall Road or other roads get paved. **Paul Fraser made a motion to close debate, seconded by Susan Duncan.**

**Voice vote in favor of closing debate.**

**Amendment defeated.**

Don Milbrand wants people to refer to Page 31 in the Town Report, it shows all of the great work that the Budget Committee has done, you need to remember that there are two sides of the budget, the revenues and the expenditures. Spending was down and revenues were awesome. We are not short on revenues, we placed \$62,000. In the unreserved fund.

**Paul Bemis made a motion to add \$10,000. 00 to the EDC annual budget for the express purpose of hiring a consulting firm to perform a study on the economic feasibility of adding a solar array to the Bristol WWTF to offset the cost of electricity for its operations. Seconded by Bill Dowey.**



Paul has looked into this with other Towns, we would be making our own electricity. Also, we would use batteries from this to maybe help in other areas. Ned explained that this would be adding \$10,000.00 into the budget but it could be used for anything. Paul explained how this could help the Town with electricity expense. There was discussion on not adding anything into the budget, it is high enough, some supported this amendment, some felt leave the budget the way it is, funding should be found in it. Some wondered why it wouldn't come out of the Water/Sewer capital reserve fund.

**Shaun Lagueux made a motion to close debate seconded by Richard Gavalis.**

**Passed by voice vote. Amendment failed.**

We are back on the original Article 18.

**Sandra Heaney made a motion to close debate seconded by Sue Colby.**

**Voice vote on closing debate passed.**

**Article 18 passed with a voice vote.**

**Article 19:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 6-0-0  
The Select Board Recommends this Article 4-0-0**

**Motion made by JP Morrison, seconded by Rick Alpers.**

J.P. mentioned that this is mostly a housekeeping article. It is something that needs to be voted on each year.

**Rob Glassett made a motion to close debate, seconded by Anne Fitzpatrick.**

**Voice vote to close debate passed.**

**Motion 19 passed by Voice Vote**

**Article 20:** To see if the Town will vote to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to prepare architectural, engineering and related studies for a future public safety building. This sum to come from unassigned fund balance. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the project is completed or by December 31, 2022, whichever is sooner. (Majority vote required)

**The Budget Committee Does Not Recommend this Article 2-3-1**

**The Select Board Recommends this Article 3-1-0**

**Motion made by Don Milbrand seconded by J.P. Morrison.**

Don stated that this article is to get plans and engineering for a Public Safety building which would be on the lot where the Police Department is also using the Smith Lot. The Police and Fire Chiefs have done a lot of research on this, they have looked at different towns. We would like to stay under 3.5 million. We need 3.2 million for the building. Some of this money could come out of the unreserved balance fund. This is tax money that has been paid. He understands that people are concerned that taxes may go up again for the Safety building. This is to investigate the feasibility and engineering of the building. Next year it would be decided if we want the building. Next year the Fire Truck and the Library addition will be paid off, so the payment for the building wouldn't be due until these two bonds are paid off. This is to get a head start on plans, site work, and engineering. It was mentioned that some had supported the library, fire truck, smith lot, space needs and the new Town Office and thought that would be it for a while, does not support this at this time. Give the people a little break.

Wayne Anderson stated that he is for this, the space needs committee got the Town Office for a reasonable cost, we have the money now and the FD and PD need a building. Nothing would affect the tax rate until 2022 when some other bonds are paid off. More discussion about waiting until later.

Les Dion mentioned that the FD and PD have been waiting over 20 years for this, she at first felt that we couldn't ask the voters for more. But studying the project she feels that this is needed, and she hopes people will support the article. It was mentioned that Belmont just approved a Police Department only for 3.5 million. Ben Laroche, Fire Chief mentioned that in the next 5 years something will need to be done for the Fire Department, they have outgrown the station. Jim McIntire, Police Chief explained that it would cost more to renovate the building that they are using to get it to code. The building needs to be ADA qualified and numerous other conditions need to be addressed. Chief explained many aspects of the building and what would need to be done.

It was mentioned that today that is a bargain, it will be more expensive the longer we put it off. Some wanted to know what would be done with the Fire Department and the land. Many felt that the Fire Department and the Police Department are doing an excellent job and that this is needed but not right now the time isn't right.

**Al Blakley made a motion to close debate, seconded by Russ Vaiden.**

## 2020 TOWN MEETING MINUTES

**Voice vote to close debate passed.**

**Article 20 was defeated by show of hands.**

**Article 21:** To see if the Town will vote to raise and appropriate the sum of Forty-Four Thousand Dollars (\$44,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. Said appropriation to be offset by the withdrawal of Ten Thousand Dollars (\$10,000) from the Police Detail Revolving Fund, established in 2015, and the remaining Thirty-Four Thousand Dollars (\$34,000) to come from general taxation. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Motion made by Don Milbrand, seconded by Betsy Schneider.**

Don stated that this article was set up so that a new cruiser could be added each year. The chief didn't spend all of it last year. The PD detail fund goes right into the general fund.

**Burt Williams made a motion to close debate, seconded by Ray Avery.**

**Voice Vote passed to close debate.**

**Article 21 passed by voice vote**

**Article 22:** To see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) for the first year's payment of purchasing two (2) Cardiac Monitor/Defibrillators for the Fire Department. This lease agreement contains an escape clause. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 3-1-0**

**Motion made by Rick Alpers, seconded by Jodie Favortie.**

The two defibrillators that are being used need to be replaced. These are vital equipment for the Fire Department/EMS. The first year is for a lease payment.

**Rob Glassett made a motion: To see if the Town will vote to raise and appropriate the sum of \$60,000.00 for the purchase of two cardiac monitor defibrillators. Seconded by Steve Thompson.**

Rob explained that this is vital equipment to the department, they can't do without them. Should buy and not worry about it for a few years. Maintenance is included in it, the Chief answered that it doesn't matter, because they would be maintained either way.

**Motion to close debate made by Steve Favorite, seconded by Jan Barrett.**

**Voice vote passed to close debate.**

**Amendment defeated by Voice Vote**

**Motion made to close debate on Article 22 made by Paul Manganiello, seconded by Dick Batchelder.**

**Article 22 passed by Voice Vote**

**Article 23:** To see if the Town will vote to raise and appropriate the sum of Forty-Five Thousand Two Hundred Dollars (\$45,200) to renovate the bathroom and second floor facilities at the Highway Department garage. (Majority vote required)

**The Budget Committee Recommends this Article 5-0-1**

**The Select Board Recommends this Article 4-0-0**

**Motion made by Wayne Anderson, seconded by Walter Waring.**

Wayne mentioned that the Highway Department needs facilities, for two washrooms, there has been a need for a while, it needs to get done. A question was asked if the revolving loan fund could be used for this. That fund is for the transfer station. This is for installing bathroom facilities and windows and flooring.

**Kevin MacCaffrey made an amendment to take \$45,200 out of the unexpended fund balance. Seconded by Shaun Lagueux.**

**Clay Dingman made motion to close debate, seconded by Steve Gunn.**

**Voice Vote to close debate passed.**

**Amendment passed by Voice Vote**

**Paul Bemis made a motion to close debate on Article 23, seconded by Donna Evans**

**Voice vote passed.**

**Article 23 passed as amended.**

**Article 24:** To see if the Town will vote to raise and appropriate a sum of Fifty-Six Thousand Five Hundred Dollars (\$56,500) for purchase and installation of a Limited Use Limited Application elevator for the Town Office building for the purpose of providing access to the second floor of the building. Thirty-One Thousand Seventy-Five Dollars (\$31,075) to come from a grant and the remaining Twenty-Five Thousand Four Hundred Twenty-Five (\$25,425) to come from general taxation. This article is contingent upon the Town receiving the grant. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the projects are completed or by December 31, 2021, whichever is sooner. (Majority vote required)

## **The Budget Committee Recommends this Article 4-1-1**

### **The Select Board Recommends this Article 4-0-0**

**Motion made by Rick Alpers, seconded by Charles Therreault**

Rick mentioned that the “new” office building is wonderful, and it shouldn’t need much for some time, but the one regret is that we ran out of money before we could put the elevator in. This is so that the public can easily get to the second floor where the Town Administrator, Finance and Executive Assistant are located. This all depends on whether the Town gets grant funds.

There was much discussion on whether the elevator should have been put in when the building was being designed, and whether we should just not have one. It was mentioned that ADA regulations for public buildings needs to be looked at. If someone from the public can’t get upstairs or an employee is hired that can’t get upstairs, the Town could be sued, it would cost a lot more if we get into a law suit.

**Al Blakley made a motion to close debate, seconded by Nancy Dowey.**

**Voice vote to close debate passed.**

**Article 24 passed by Voice Vote.**

**Don Milbrand made a motion to restrict re-consideration of all previous articles, seconded by Les Dion.**

**Voice Vote passed**

**Article 25:** To see if the Town will vote to raise and appropriate the sum of Fourteen Thousand Dollars (\$14,000) for the purposes of a Fourth of July fireworks display, operations, and ancillary costs of the event. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Motion made by Les Dion, seconded by Bill Cote.**

Les stated that this money is for fireworks on July 2<sup>nd</sup>, for the Police Department, entertainment, and Portable pot-ties. The company that we have do the fireworks was already booked for July 4<sup>th</sup>, that is why we booked on the second. It was felt that other towns should contribute to this, Les indicated that letters will be sent to other Towns asking them to help.

**Clay Dingman made a motion to close debate, seconded by Barbara Greenwood**

**Voice Vote passed.**

**Article 25 passed with a Voice Vote.**

**Article 26:** To see if the Town will vote to establish a Patriotic, Recreation and Special Events Expendable Trust Fund pursuant to RSA 31:19-a for the purposes of supporting Town-sponsored patriotic, recreation, and special events, celebrations, activities, and displays and to raise and appropriate One Thousand Dollars (\$1,000) into said Fund, such amount to come from unassigned fund balance; and further, to name the Board of Selectmen as agents to expend the fund. (Majority vote required.)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Motion made by Rick Alpers, seconded by Paul Mangan-iello**

Rick stated that some individuals and some businesses would like to contribute to the celebrations that go on around town, this fund would be for that to offset the costs for such things.

**Boake Morrison made a motion to close debate, seconded by Charlene Fraser.**

**Voice Vote to close debate**

**Article 26 passed by Voice Vote**

**Article 27:** To see if the Town will vote to raise and appropriate the sum of Two Hundred Forty Thousand Dollars (\$240,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Accrued Wages Capital Reserve Fund (Established in 1998).....	\$35,000
Assessment Reval Capital Reserve Fund (Established in 2015).....	\$35,000
Fire Department (Fire Engine)	
Capital Reserve Fund (Established in 1972).....	\$75,000
Highway Equipment Capital Reserve Fund (Established in 1968).....	\$85,000
Town Building Maintenance Capital Reserve Fund (Established in 2014).....	\$10,000

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 4-0-0**

**Motion made by Don Milbrand, seconded by Dottie Caristi**

## 2020 TOWN MEETING MINUTES

Don explained what each item represents and the reason for them. Boake Morrison felt that the Town should have stayed with the original Town seal, as it is going to be expensive to change all of the seals on all Town Vehicles. There was a question about the Bicentennial fund, it was explained that some housekeeping will be done on that fund, and the balance will go in to the general fund.

**Rick Alpers made a motion to close debate, seconded by Bob Caristi**

**Voice Vote to close debate.**

**Article 27 passed with voice vote**

**Article 28:** To transact any other business that may legally come before this meeting.

Tom Caldwell asked if we could find out if the people want to look in to a Town Charter, it was the general consensus that people would like it to be researched. Susan Colby director of Community Services wanted to the people to know that we have given out numerous meals, food and fuel support to many residents in our community, she wanted to Thank the community for all of the help that they have shown.

**Shaun Lagueux made a motion to close the meeting, seconded by Anita Avery.**

**Motion passed by voice vote.**

**Meeting closed at 3:00 pm**

Respectfully submitted,  
Raymah Wells Simpson

**2021  
PROPOSED  
BUDGET**



### Proposed Budget

# Bristol






For the period beginning January 1, 2021 and ending December 31, 2021

**Form Due Date: 20 Days after the Annual Meeting**

This form was posted with the warrant on: February 12 2021

## BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Charles Theriault	Chair	
PAUL REGAN	member	
Lee Caristi	vice chair	
Walter Waring	member	
Susan Lodano	member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:  
<https://www.proptax.org/>

**For assistance please contact:**  
NH DRA Municipal and Property Division  
(603) 230-5090  
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>General Government</b>								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	13	\$203,118	\$199,901	\$199,674	\$0	\$199,674	\$0
4140-4149	Election, Registration, and Vital Statistics	13	\$82,010	\$84,524	\$78,062	\$0	\$79,953	\$0
4150-4151	Financial Administration	13	\$170,644	\$175,544	\$181,351	\$0	\$182,052	\$0
4152	Revaluation of Property	13	\$91,041	\$102,473	\$124,211	\$0	\$123,604	\$607
4153	Legal Expense	13	\$115,761	\$70,000	\$70,000	\$0	\$70,000	\$0
4155-4159	Personnel Administration	13	\$508,931	\$553,463	\$593,456	\$0	\$593,456	\$0
4191-4193	Planning and Zoning	13	\$11,637	\$25,902	\$12,903	\$0	\$12,903	\$0
4194	General Government Buildings	13	\$268,859	\$249,400	\$246,000	\$0	\$246,000	\$0
4195	Cemeteries	13	\$20	\$250	\$250	\$0	\$250	\$0
4196	Insurance	13	\$49,642	\$48,717	\$52,880	\$0	\$52,880	\$0
4197	Advertising and Regional Association	13	\$10,391	\$11,347	\$10,419	\$0	\$10,419	\$0
4199	Other General Government		\$0	\$0	\$0	\$0	\$0	\$0
<b>General Government Subtotal</b>			<b>\$1,512,054</b>	<b>\$1,521,521</b>	<b>\$1,569,206</b>	<b>\$0</b>	<b>\$1,571,191</b>	<b>\$607</b>
<b>Public Safety</b>								
4210-4214	Police	13	\$1,075,878	\$1,083,773	\$1,153,247	\$0	\$1,153,247	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	13	\$974,429	\$991,139	\$1,048,528	\$0	\$1,048,528	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0	\$0	\$0
4290-4298	Emergency Management	13	\$455	\$1,001	\$8,501	\$0	\$8,501	\$0
4299	Other (Including Communications)	13	\$20,000	\$20,000	\$10,000	\$0	\$10,000	\$0
<b>Public Safety Subtotal</b>			<b>\$2,070,762</b>	<b>\$2,095,913</b>	<b>\$2,220,276</b>	<b>\$0</b>	<b>\$2,220,276</b>	<b>\$0</b>
<b>Airport/Aviation Center</b>								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
<b>Airport/Aviation Center Subtotal</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>



New Hampshire  
Department of  
Revenue Administration

2021  
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Highways and Streets</b>								
4311	Administration	13	\$498,504	\$542,866	\$552,698	\$0	\$552,698	\$0
4312	Highways and Streets	13	\$98,922	\$413,263	\$606,001	\$0	\$456,001	\$150,000
4313	Bridges		\$0	\$500	\$0	\$0	\$0	\$0
4316	Street Lighting	13	\$32,869	\$30,000	\$30,500	\$0	\$30,500	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Highways and Streets Subtotal</b>					<b>\$1,189,199</b>	<b>\$0</b>	<b>\$1,039,199</b>	<b>\$150,000</b>
<b>Sanitation</b>								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	13	\$285,980	\$346,762	\$303,254	\$0	\$303,254	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0	\$0	\$0
4329	Other Sanitation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Sanitation Subtotal</b>					<b>\$303,254</b>	<b>\$0</b>	<b>\$303,254</b>	<b>\$0</b>
<b>Water Distribution and Treatment</b>								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
<b>Water Distribution and Treatment Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Electric</b>								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
<b>Electric Subtotal</b>					<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>





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**Appropriations**

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Health</b>								
4411	Administration	13	\$88,025	\$108,807	\$105,757	\$0	\$105,757	\$0
4414	Pest Control	13	\$0	\$400	\$400	\$0	\$400	\$0
4415-4419	Health Agencies, Hospitals, and Other	13	\$33,400	\$33,400	\$33,400	\$0	\$33,400	\$0
<b>Health Subtotal</b>			<b>\$121,425</b>	<b>\$142,607</b>	<b>\$139,557</b>	<b>\$0</b>	<b>\$139,557</b>	<b>\$0</b>
<b>Welfare</b>								
4441-4442	Administration and Direct Assistance	13	\$11,859	\$11,184	\$11,184	\$0	\$11,184	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other	13	\$6,111	\$23,900	\$28,900	\$0	\$28,900	\$0
<b>Welfare Subtotal</b>			<b>\$17,970</b>	<b>\$35,084</b>	<b>\$40,084</b>	<b>\$0</b>	<b>\$40,084</b>	<b>\$0</b>
<b>Culture and Recreation</b>								
4520-4529	Parks and Recreation	13	\$146,156	\$149,904	\$150,619	\$0	\$150,619	\$0
4550-4559	Library	13	\$195,394	\$208,719	\$211,097	\$0	\$211,097	\$0
4583	Patriotic Purposes	13	\$30,508	\$46,640	\$28,100	\$0	\$28,100	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
<b>Culture and Recreation Subtotal</b>			<b>\$372,058</b>	<b>\$405,263</b>	<b>\$389,816</b>	<b>\$0</b>	<b>\$389,816</b>	<b>\$0</b>
<b>Conservation and Development</b>								
4611-4612	Administration and Purchasing of Natural Resources	13	\$1,138	\$3,562	\$3,562	\$0	\$3,562	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development	13	\$34,937	\$35,937	\$31,099	\$0	\$31,099	\$0
<b>Conservation and Development Subtotal</b>			<b>\$36,075</b>	<b>\$39,499</b>	<b>\$34,661</b>	<b>\$0</b>	<b>\$34,661</b>	<b>\$0</b>



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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2020	Appropriations for period ending 12/31/2020	Selectmen's Appropriations for period ending 12/31/2021 (Recommended)	Selectmen's Appropriations for period ending 12/31/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2021 (Not Recommended)
<b>Debt Service</b>								
4711	Long Term Bonds and Notes - Principal	13	\$273,753	\$273,753	\$277,817	\$0	\$277,817	\$0
4721	Long Term Bonds and Notes - Interest	13	\$58,568	\$58,886	\$50,497	\$0	\$50,497	\$0
4723	Tax Anticipation Notes - Interest	13	\$0	\$251	\$5,001	\$0	\$3,001	\$2,000
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
<b>Debt Service Subtotal</b>			<b>\$332,321</b>	<b>\$332,890</b>	<b>\$333,315</b>	<b>\$0</b>	<b>\$331,315</b>	<b>\$2,000</b>
<b>Capital Outlay</b>								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$255,927	\$71,500	\$0	\$0	\$0	\$0
4903	Buildings		\$16,317	\$45,200	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$0	\$0	\$0	\$0	\$0
<b>Capital Outlay Subtotal</b>			<b>\$272,244</b>	<b>\$116,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Operating Transfers Out</b>								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	13	\$465,367	\$479,136	\$468,830	\$0	\$468,830	\$0
4914W	To Proprietary Fund - Water	13	\$410,193	\$441,132	\$455,531	\$0	\$455,531	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds		\$0	\$0	\$0	\$0	\$0	\$0
<b>Operating Transfers Out Subtotal</b>			<b>\$875,560</b>	<b>\$920,268</b>	<b>\$924,361</b>	<b>\$0</b>	<b>\$924,361</b>	<b>\$0</b>
<b>Total Operating Budget Appropriations</b>					<b>\$7,143,729</b>	<b>\$0</b>	<b>\$6,993,714</b>	<b>\$152,607</b>



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**Special Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment	18	\$85,000	\$0	\$85,000	\$0
	<b>Purpose: Recycling Facilities &amp; Equipment</b>					
4915	To Capital Reserve Fund	21	\$70,000	\$0	\$70,000	\$0
	<b>Purpose: Appropriate to CRFs</b>					
4915	To Capital Reserve Fund	22	\$40,000	\$0	\$40,000	\$0
	<b>Purpose: Appropriate to Police Vehicle CRF</b>					
4916	To Expendable Trusts/Fiduciary Funds	17	\$12,000	\$0	\$12,000	\$0
	<b>Purpose: Appropriate to Patriotic, Recreation and Special E</b>					
<b>Total Proposed Special Articles</b>			<b>\$207,000</b>	<b>\$0</b>	<b>\$207,000</b>	<b>\$0</b>



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**Individual Warrant Articles**

Account	Purpose	Article	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Selectmen's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for Appropriations for period ending 12/31/2021 (Recommended) (Not Recommended)
4199	Other General Government	14	\$25,000	\$0	\$25,000	\$0
<i>Purpose: Establish Contingency Fund</i>						
4902	Machinery, Vehicles, and Equipment	20	\$9,328	\$0	\$9,328	\$0
<i>Purpose: Portable Radios</i>						
4903	Buildings	19	\$150,000	\$0	\$150,000	\$0
<i>Purpose: Salt &amp; Sand Shed</i>						
<b>Total Proposed Individual Articles</b>			<b>\$184,328</b>	<b>\$0</b>	<b>\$184,328</b>	<b>\$0</b>



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**Revenues**

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Taxes</b>					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	13	\$6,726	\$6,500	\$6,500
3186	Payment in Lieu of Taxes	13	\$16,508	\$16,860	\$16,860
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	13	\$55,183	\$62,000	\$62,000
9991	Inventory Penalties		\$0	\$0	\$0
<b>Taxes Subtotal</b>			<b>\$78,417</b>	<b>\$85,360</b>	<b>\$85,360</b>
<b>Licenses, Permits, and Fees</b>					
3210	Business Licenses and Permits	13	\$71,916	\$71,599	\$71,599
3220	Motor Vehicle Permit Fees	13	\$731,441	\$660,000	\$660,000
3230	Building Permits	13	\$9,678	\$7,500	\$7,500
3290	Other Licenses, Permits, and Fees	13	\$92,861	\$72,300	\$72,300
3311-3319	From Federal Government		\$0	\$0	\$0
<b>Licenses, Permits, and Fees Subtotal</b>			<b>\$905,896</b>	<b>\$811,399</b>	<b>\$811,399</b>
<b>State Sources</b>					
3351	Municipal Aid/Shared Revenues		\$63,945	\$0	\$0
3352	Meals and Rooms Tax Distribution	13	\$158,083	\$143,346	\$143,346
3353	Highway Block Grant	13	\$94,355	\$94,355	\$94,355
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement	13	\$45	\$45	\$45
3357	Flood Control Reimbursement	13	\$11,555	\$12,090	\$12,090
3359	Other (Including Railroad Tax)		\$0	\$0	\$0
3379	From Other Governments		\$0	\$0	\$0
<b>State Sources Subtotal</b>			<b>\$327,983</b>	<b>\$249,836</b>	<b>\$249,836</b>

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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2020	Selectmen's Estimated Revenues for period ending 12/31/2021	Budget Committee's Estimated Revenues for period ending 12/31/2021
<b>Charges for Services</b>					
3401-3406	Income from Departments	13	\$622,811	\$560,616	\$560,616
3409	Other Charges		\$0	\$0	\$0
	<b>Charges for Services Subtotal</b>		<b>\$622,811</b>	<b>\$560,616</b>	<b>\$560,616</b>
<b>Miscellaneous Revenues</b>					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	13	\$2,510	\$5,000	\$5,000
3503-3509	Other	13	\$33,984	\$24,760	\$24,760
	<b>Miscellaneous Revenues Subtotal</b>		<b>\$36,494</b>	<b>\$29,760</b>	<b>\$29,760</b>
<b>Interfund Operating Transfers In</b>					
3912	From Special Revenue Funds	18	\$10,000	\$32,500	\$32,500
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)	13	\$475,742	\$468,830	\$468,830
3914W	From Enterprise Funds: Water (Offset)	13	\$484,293	\$455,531	\$455,531
3915	From Capital Reserve Funds	18	\$0	\$30,000	\$30,000
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
	<b>Interfund Operating Transfers In Subtotal</b>		<b>\$970,035</b>	<b>\$986,861</b>	<b>\$986,861</b>
<b>Other Financing Sources</b>					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	14	\$0	\$25,000	\$25,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
	<b>Other Financing Sources Subtotal</b>		<b>\$0</b>	<b>\$25,000</b>	<b>\$25,000</b>
	<b>Total Estimated Revenues and Credits</b>		<b>\$2,941,636</b>	<b>\$2,748,832</b>	<b>\$2,748,832</b>



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**Budget Summary**

<b>Item</b>	<b>Selectmen's Period ending 12/31/2021 (Recommended)</b>	<b>Budget Committee's Period ending 12/31/2021 (Recommended)</b>
Operating Budget Appropriations	\$7,143,729	\$6,993,714
Special Warrant Articles	\$207,000	\$207,000
Individual Warrant Articles	\$184,328	\$184,328
Total Appropriations	\$7,535,057	\$7,385,042
Less Amount of Estimated Revenues & Credits	\$2,748,832	\$2,748,832
<b>Estimated Amount of Taxes to be Raised</b>	<b>\$4,786,225</b>	<b>\$4,636,210</b>



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### Supplemental Schedule

<b>1. Total Recommended by Budget Committee</b>	<b>\$7,385,042</b>
<b>Less Exclusions:</b>	
2. Principal: Long-Term Bonds & Notes	\$277,817
3. Interest: Long-Term Bonds & Notes	\$50,497
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions ( <i>Sum of Lines 2 through 5 above</i> )	\$328,314
<b>7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)</b>	<b>\$7,056,728</b>
8. 10% of Amount Recommended, Less Exclusions ( <i>Line 7 x 10%</i> )	\$705,673
<b>Collective Bargaining Cost Items:</b>	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
<b>12. Bond Override (RSA 32:18-a), Amount Voted</b>	<b>\$0</b>
<b>Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)</b>	<b>\$8,090,715</b>



## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4130-110	EX Town Administrator	89,102	89,102	91,021	91,021	91,021
01-4130-115	EX Executive/Finance Assistant	43,222	43,222	45,843	45,843	45,843
01-4130-120	EX Minute Taker/Admin. Assistant	10,000	10,280	9,000	9,000	9,000
01-4130-130	EX Select Board (5)	16,000	16,000	16,000	16,000	16,000
01-4130-133	EX Moderator (2 Elections)	1,000	1,035	550	550	550
01-4130-211	EX Disability (TA/EA)	399	435	485	485	485
01-4130-212	EX Life Insurance (TA/EA)	84	79	85	85	85
01-4130-220	EX FICA (TA/EA) (BCS/SBRS/Mod/SB)	9,878	9,897	10,070	10,070	10,070
01-4130-225	EX Medicare (TA/EA) (BCS/SBRS/Mod/SB)	2,310	2,314	2,355	2,355	2,355
01-4130-230	EX Retirement (TA/EA)	14,781	14,367	17,265	17,265	17,265
01-4130-550	EX Advertising	1,000	4,278	1,000	1,000	1,000
01-4130-560	EX Meetings/Memberships/Training	5,000	3,843	750	750	750
01-4130-610	EX Budget Committee Expenses	125	0	0	0	0
01-4130-620	EX Office Supplies	2,500	3,759	2,000	2,000	2,000
01-4130-625	EX Postage	2,500	2,813	1,750	1,750	1,750
01-4130-690	EX Select Board Expenses	1,500	1,242	1,500	1,500	1,500
01-4130-810	EX New Equipment	500	451	0	0	0
	<b>**TOTAL ** EXECUTIVE</b>	<b>199,902</b>	<b>203,118</b>	<b>199,674</b>	<b>199,674</b>	<b>199,674</b>

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4140-110	TC Deputy Town Clerk	23,610	23,610	24,315	24,315	24,315
01-4140-130	TC Town Clerk	31,182	31,182	32,115	32,115	32,115
01-4140-131	TC Supervisors of the Checklist	3,480	4,648	1,404	1,404	1,807
01-4140-191	TC Ballot Clerks	1,650	1,472	315	315	630
01-4140-211	TC/TX Disability (TC,DTC)	205	191	250	250	250
01-4140-212	TC/TX Life Insurance (TC,DTC)	35	26	36	36	36
01-4140-220	TC FICA (TC, DTC, SUP, BAL)	3,715	3,777	3,605	3,605	3,605
01-4140-225	TC Medicare (TC, DTC, SUP, BAL)	869	883	843	843	843
01-4140-230	TC Retirement (TC, DTC)	6,120	5,947	7,119	7,119	7,119
01-4140-291	TC Voting Machine	270	250	300	300	300
01-4140-396	TC Meetings/Memberships	1,900	250	1,900	1,900	1,900
01-4140-550	TC Advertising	458	370	400	400	676
01-4140-610	TC Election Equipment/Supplies/Printing/Ballots (2 Elections)	6,190	4,425	1,000	1,000	1,897
01-4140-620	TC Office Supplies	1,800	1,337	1,200	1,200	1,200
01-4140-625	TC Postage	1,941	2,730	1,940	1,940	1,940
01-4140-690	TC Dog License Expense	300	323	320	320	320
01-4140-810	TC New Equipment	800	590	1,000	1,000	1,000
	<b>**TOTAL** ERV (ELECTION, REGIST, VOTING)</b>	<b>84,524</b>	<b>82,010</b>	<b>78,062</b>	<b>78,062</b>	<b>79,953</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4150-111	FA Finance/Human Resources Director	65,790	65,790	67,746	67,746	67,746
01-4150-112	FA Deputy Tax Collector	23,610	23,610	24,315	24,315	24,315
01-4150-130	FA Tax Collector	31,182	31,182	32,115	32,115	32,115
01-4150-131	FA Treasurer	3,850	3,850	3,850	3,850	3,850
01-4150-211	FA Disability (FIN & TXC/DTXC)	448	457	538	538	538
01-4150-212	FA Life Insurance (FIN & TXC/DTXC)	77	67	78	78	78
01-4150-220	FA FICA (FIN, TRS, DTXC, TX)	7,715	7,715	7,938	7,938	7,938
01-4150-225	FA Medicare (FIN, TRS, DTXC, TX)	1,804	1,804	1,856	1,856	1,856
01-4150-230	FA Retirement (FIN, DTXC, TXC)	13,469	12,498	15,665	15,665	15,665
01-4150-301	FA Annual Audit	15,000	15,000	15,000	15,000	15,000
01-4150-390	TX Recording Fees	1,000	519	1,000	1,000	1,000
01-4150-391	TX Tax Sale/Lien Expenses	4,000	1,500	4,000	4,000	4,000
01-4150-396	FA Meetings/Memberships (FIN)	500	245	250	250	250
01-4150-561	TX Meetings/Memberships (TX, TAX)	800	40	1,000	1,000	1,000
01-4150-680	TX Billing Expense	5,500	5,777	5,000	5,000	5,700
01-4150-810	TX New Equipment	800	590	1,000	1,000	1,000
	<b>**TOTAL ** FINANCIAL ADM/TAX COLLECTOR</b>	<b>175,544</b>	<b>170,644</b>	<b>181,351</b>	<b>181,351</b>	<b>182,051</b>

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4152-110	PROP Land Use/Assessing Manager	54,475	54,475	56,742	56,742	56,742
01-4152-120	PROP Administrative Assistant	0	2,497	16,174	20,599	15,849
01-4152-211	PROP Disability	204	213	251	251	251
01-4152-212	PROP Life Insurance	42	39	43	43	43
01-4152-220	PROP FICA	3,377	3,497	4,521	4,795	4,507
01-4152-225	PROP Medicare	790	818	1,057	1,122	1,053
01-4152-230	PROP Retirement	6,085	6,133	7,158	7,158	7,158
01-4152-312	PROP Contract Service	36,000	22,692	32,000	32,000	36,500
01-4152-390	PROP Recording Fees	200	32	200	200	200
01-4152-560	PROP Meetings/Memberships	600	100	600	600	600
01-4152-620	PROP Office Supplies	300	398	300	300	300
01-4152-625	PROP Postage	400	149	400	400	400
	<b>**TOTAL ** PROPERTY REAPPRAISAL</b>	<b>102,473</b>	<b>91,041</b>	<b>119,447</b>	<b>124,211</b>	<b>123,604</b>

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
05-4326-410	Sew Electricity	54,000	54,560	54,000	54,000	54,000
05-4326-411	Sew Heating Fuel	1,000	1,035	1,000	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	10,000	21,258	10,000	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	10,001	8,988	11,064	11,064	11,064
05-4326-481	Sew Insurance Deductible	1	0	1	1	1
05-4326-550	Sew Advertising	300	617	300	300	300
05-4326-560	Sew Meetings/Memberships	400	123	400	400	400
05-4326-610	Sew Materials/Supplies	10,000	14,056	10,000	10,000	10,000
05-4326-620	Sew Office Supplies	1,000	850	1,000	1,000	1,000
05-4326-625	Sew Postage	1,500	1,175	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,709	3,000	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	7,670	9,000	9,000	9,000
05-4326-659	Sew 2007 1 Ton (53133)	400	2,388	400	400	400
05-4326-661	Sew 2018 F350 (75908)	400	489	400	400	400
05-4326-662	Sew 2017 3500	400	23	400	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	1,000	138	1,000	1,000	1,000
05-4326-680	Sew Chemicals	4,000	5,890	5,000	5,000	5,000
05-4326-810	Sew New Equipment	5,000	33,217	5,000	5,000	5,000
	<b>**TOTAL** SEWER OPERATIONS</b>	<b>367,362</b>	<b>402,252</b>	<b>376,327</b>	<b>376,327</b>	<b>376,327</b>
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057	9,057
05-4711-733	DB Dewatering Equipment	43,571	43,571	43,571	43,571	43,571
05-4721-730	INT Central Square Project	1,841	1,841	1,331	1,331	1,331
05-4721-733	INT Dewatering Equipment	5,555	5,546	3,543	3,543	3,543
	<b>**TOTAL** SEWER DEBT SERVICE</b>	<b>60,024</b>	<b>60,016</b>	<b>57,503</b>	<b>57,503</b>	<b>57,503</b>
	<b>**TOTAL** SEWER</b>	<b>479,136</b>	<b>465,367</b>	<b>468,830</b>	<b>468,830</b>	<b>468,830</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4191-310	PB Professional Services	1	0	1	1	1
01-4191-391	PB Recording Fees	800	474	800	800	800
01-4191-550	PB Advertising/Printing	600	699	600	600	600
01-4191-560	PB Meetings/Memberships	500	150	500	500	500
01-4191-620	PB Office Supplies	200	114	200	200	200
01-4191-625	PB Postage	600	552	600	600	600
01-4191-730	PB Master Plan	13,000	0	1	1	1
01-4191-812	PB CIP Committee	1	0	1	1	1
	<b>**TOTAL** PLANNING BOARD</b>	<b>15,702</b>	<b>1,989</b>	<b>2,703</b>	<b>2,703</b>	<b>2,703</b>
01-4192-550	ZB Advertising/Printing	500	454	500	500	500
01-4192-620	ZB Office Supplies	150	68	150	150	150
01-4192-625	ZB Postage	750	805	750	750	750
01-4192-812	ZB Meeting/Memberships	250	0	250	250	250
	<b>**TOTAL** ZONING BOARD</b>	<b>1,650</b>	<b>1,328</b>	<b>1,650</b>	<b>1,650</b>	<b>1,650</b>
01-4193-390	Tax Map Update Fee	8,550	8,320	8,550	8,550	8,550
	<b>**TOTAL** TAX MAP</b>	<b>8,550</b>	<b>8,320</b>	<b>8,550</b>	<b>8,550</b>	<b>8,550</b>

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4194-290	GGB Mileage	700	480	500	500	500
01-4194-341	GGB Telephone & Internet Service	15,000	14,646	15,000	15,000	15,000
01-4194-342	GGB Technology & Computer Management	98,000	121,007	98,000	98,000	98,000
01-4194-343	GGB Copier	7,000	7,220	7,000	7,000	7,000
01-4194-345	GGB Town Website	15,000	2,579	5,000	5,000	5,000
01-4194-410	GGB Electricity	20,000	18,027	17,000	17,000	17,000
01-4194-411	GGB Heating-Electric	1,800	548	1,000	1,000	1,000
01-4194-413	GGB Chemical Toilets	6,000	6,515	5,600	5,600	5,600
01-4194-430	GGB Maintenance/Repairs/Grounds	3,000	4,010	3,000	3,000	3,000
01-4194-431	GGB Radio Site Maintenance	250	0	250	250	250
01-4194-432	GGB Joint Loss Management Committee	1,000	893	1,000	1,000	1,000
01-4194-433	GGB Town Signage	4,000	4,000	4,000	4,000	4,000
01-4194-435	GGB Security System	3,000	1,352	2,000	2,000	2,000
01-4194-490	GGB Town Clock	750	750	750	750	750
01-4194-550	GGB Printing	15,000	24,711	15,000	15,000	15,000
01-4194-610	GGB Materials/Supplies	2,000	1,043	2,000	2,000	2,000
01-4194-635	GGB Gas	400	0	400	400	400
01-4194-640	GGB Custodial Service	8,500	7,910	8,500	8,500	8,500
01-4194-660	GGB Town Car	1,500	1,096	1,500	1,500	1,500
01-4194-810	GGB New Equipment	500	3,189	500	500	500
01-4194-815	GGB Newfound Area Access	46,000	48,883	58,000	58,000	58,000
	<b>**TOTAL** GENERAL GOV'T BUILDINGS</b>	<b>249,400</b>	<b>268,859</b>	<b>246,000</b>	<b>246,000</b>	<b>246,000</b>

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4195-650	CEM Town Cemeteries Appropriation	250	20	250	250	250
	<b>**TOTAL** CEMETERIES</b>	<b>250</b>	<b>20</b>	<b>250</b>	<b>250</b>	<b>250</b>
01-4196-480	INS Property/Liability	47,467	47,467	51,630	51,630	51,630
01-4196-483	INS Deductible	1,000	2,000	1,000	1,000	1,000
01-4196-485	INS Historical Society	250	175	250	250	250
	<b>**TOTAL** INSURANCE</b>	<b>48,717</b>	<b>49,642</b>	<b>52,880</b>	<b>52,880</b>	<b>52,880</b>
01-4197-831	RA Lakes Region Planning Commission Annual Dues	3,153	3,153	3,181	3,181	3,181
01-4197-832	RA NH Municipal Association Annual Dues	4,194	3,238	3,238	3,238	3,238
01-4197-836	RA Pasquaney Garden Club	2,000	2,000	2,000	2,000	2,000
01-4197-837	RA Newfound Lake Region Association	2,000	2,000	2,000	2,000	2,000
	<b>**TOTAL** REGIONAL ASSOC</b>	<b>11,347</b>	<b>10,391</b>	<b>10,419</b>	<b>10,419</b>	<b>10,419</b>
	<b>**TOTAL** GENERAL GOV'T</b>	<b>1,521,522</b>	<b>1,512,053</b>	<b>1,564,442</b>	<b>1,569,206</b>	<b>1,571,190</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4210-110	PD Chief	81,890	81,890	85,010	85,010	85,010
01-4210-111	PD Lieutenant	71,906	71,906	74,090	74,090	74,090
01-4210-112	PD Lieutenant/Prosecutor	69,992	69,992	71,926	71,926	71,926
01-4210-113	PD Patrol Officer	58,094	58,094	59,987	59,987	59,987
01-4210-114	PD Patrol Officer	50,752	50,752	52,270	52,270	52,270
01-4210-115	PD Patrol Officer	48,942	48,942	50,419	50,419	50,419
01-4210-116	PD Patrol Officer	41,000	46,585	53,498	53,498	53,498
01-4210-117	PD Patrol Officer	48,942	48,942	50,419	50,419	50,419
01-4210-118	PD Secretary	44,824	44,824	46,115	46,115	46,115
01-4210-119	PD Sergeant	59,675	59,675	61,984	61,984	61,984
01-4210-125	PD Detective	49,421	49,421	51,085	51,085	51,085
01-4210-126	PD Crossing Guards	5,000	4,004	5,000	4,000	5,000
01-4210-140	PD Overtime	50,000	53,252	50,000	44,000	50,000
01-4210-142	PD Investigations	3,000	2,125	3,000	2,000	3,000
01-4210-143	PD Court Witness Time	3,500	4,769	3,500	3,500	3,500
01-4210-144	PD Holiday Pay	19,852	23,610	20,708	20,708	20,708
01-4210-190	PD Certified Special Police	7,500	1,842	5,000	5,000	5,000
01-4210-211	PD Disability Insurance	2,032	2,127	2,525	2,525	2,525
01-4210-212	PD Life Insurance	420	385	421	421	421
01-4210-220	PD FICA	3,988	2,981	3,916	3,916	3,916
01-4210-225	PD Medicare	10,488	9,989	10,919	10,919	10,919
01-4210-230	PD Retirement	178,963	188,106	214,024	214,024	214,024
01-4210-290	PD Travel	250	0	250	250	250
01-4210-292	PD Bike Patrol Equipment/Uniforms	600	0	0	0	0
01-4210-293	PD Uniforms	7,000	7,861	6,500	6,500	6,500
01-4210-294	PD Vest Replacement	3,000	1,435	3,000	3,000	3,000
01-4210-340	PD Dispatch Telephone	7,800	6,242	7,800	7,800	7,800
01-4210-346	PD Cell Phone	3,500	2,974	3,500	3,500	3,500
01-4210-350	PD Medical Expense	200	120	200	200	200
01-4210-351	PD Breath Test	200	0	200	200	200
01-4210-391	PD Training Materials	6,000	5,360	7,000	7,000	7,000

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4210-395	PD Franklin Dispatch	60,000	60,000	62,300	62,300	62,300
01-4210-410	PD Electricity	9,000	8,733	9,000	9,000	9,000
01-4210-411	PD Heating Propane	6,000	3,969	6,000	6,000	6,000
01-4210-431	PD Building Maintenance/Custodial	1,500	3,081	2,500	2,500	2,500
01-4210-433	PD Radio/Radio Repairs	2,000	490	2,000	2,000	2,000
01-4210-550	PD Advertising/Printing	500	529	500	500	500
01-4210-560	PD Meetings/Memberships	1,500	354	1,500	1,500	1,500
01-4210-620	PD Office Supplies	3,500	2,593	3,500	3,500	3,500
01-4210-625	PD Postage	500	176	500	500	500
01-4210-630	PD Tires	5,000	3,685	5,000	5,000	5,000
01-4210-635	PD Gas	21,000	14,613	21,000	21,000	21,000
01-4210-640	PD Custodial Service	3,360	3,360	4,000	4,000	4,000
01-4210-660	PD Car 1	1,200	569	1,200	1,200	1,200
01-4210-661	PD Car 2	1,200	368	1,200	1,200	1,200
01-4210-662	PD Car 3	1,200	840	1,200	1,200	1,200
01-4210-663	PD Car 7	1,200	1,338	1,200	1,200	1,200
01-4210-664	PD Car 6	1,500	449	1,500	1,500	1,500
01-4210-665	PD Car 4	1,500	729	1,500	1,500	1,500
01-4210-666	PD Car 5	1,500	1,883	1,500	1,500	1,500
01-4210-667	PD K-9 Program	1,000	181	1,000	1,000	1,000
01-4210-670	PD Law Book Updates	350	276	350	350	350
01-4210-810	PD New Equipment	4,000	5,463	4,000	14,000	4,000
01-4210-811	PD Body Worn Cameras	5,976	5,976	5,976	5,976	5,976
01-4210-812	PD Tasers	3,555	3,836	3,555	3,555	3,555
01-4210-891	PD Grant					
01-4210-893	PD Civic Events	7,000	4,181	7,000	5,000	7,000
	<b>**TOTAL ** POLICE DEPARTMENT</b>	<b>1,083,773</b>	<b>1,075,878</b>	<b>1,153,247</b>	<b>1,153,247</b>	<b>1,153,247</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4220-110	FD Chief	77,795	77,795	80,126	80,126	80,126
01-4220-112	FD Firefighter	50,708	50,708	51,831	51,831	51,831
01-4220-113	FD Paramedic (48 hrs/week)	42,232	42,232	43,480	43,480	43,480
01-4220-114	FD Fire Fighter/Paramedic (48 hrs/week)	42,232	42,232	43,480	43,480	43,480
01-4220-115	FD Captain/Paramedic (48 hrs/week)	56,460	56,460	58,431	58,431	58,431
01-4220-116	FD Captain/EMT-I (48 hrs/week)	57,533	57,533	58,781	58,781	58,781
01-4220-117	FD Fire Fighter/EMT-I (48 hrs/week)	43,480	43,480	43,480	43,480	43,480
01-4220-118	FD Captain/EMT-I (48 hrs/week)	55,985	55,985	57,059	57,059	57,059
01-4220-140	FD Emergency Callback/Overtime	49,415	50,512	52,500	52,500	52,500
01-4220-141	FD Holiday Pay	15,755	16,260	16,115	16,115	16,115
01-4220-190	FD Call Payroll	40,000	50,293	45,000	45,000	45,000
01-4220-192	FD Part Time Shift Coverage	65,000	50,778	66,000	66,000	66,000
01-4220-195	FD Administrative Assistant	22,477	22,532	26,611	26,611	26,611
01-4220-211	FD Disability Insurance	1,558	1,558	1,780	1,780	1,780
01-4220-212	FD Life Insurance	336	301	384	384	384
01-4220-220	FD FICA	8,745	7,289	8,532	8,532	8,532
01-4220-225	FD Medicare	9,162	8,650	9,322	9,322	9,322
01-4220-230	FD Retirement	148,721	145,485	159,366	159,366	159,366
01-4220-293	FD Uniform Allowance	4,250	3,754	4,250	4,250	4,250
01-4220-330	FD Ambulance Service Billing	21,000	23,528	22,750	22,750	22,750
01-4220-346	FD Cell Phone	2,250	1,486	2,250	2,250	2,250
01-4220-350	FD Medical Expense-Infection Control/Physicals	2,250	1,576	6,600	6,600	6,600
01-4220-390	FD Municipal Fire Alarm System	750	361	750	750	750
01-4220-391	FD Training and Education, Fire-EMS-Rescue	8,500	1,723	8,500	8,500	8,500
01-4220-395	FD Lakes Region Fire Dispatch	35,445	35,444	38,000	38,000	38,000
01-4220-410	FD Electricity	8,000	9,543	10,000	10,000	10,000
01-4220-411	FD Heating Oil	9,500	8,337	9,500	9,500	9,500
01-4220-430	FD Equipment Maintenance/Repairs	1,500	947	1,500	1,500	1,500
01-4220-431	FD Defibrillator Maintenance Contracts	2,500	1,541	2,500	2,500	2,500
01-4220-432	FD Station Maintenance	5,500	5,274	6,000	6,000	6,000



2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4220-433	FD Radio Repairs-Emergency Lighting Maintenance	3,000	633	3,000	3,000	3,000
01-4220-434	FD SCBA Maintenance/Repairs	3,500	5,028	3,500	3,500	3,500
01-4220-560	FD Meetings/Dues/Subscriptions	1,000	303	1,000	1,000	1,000
01-4220-561	FD Fire Codes & Standards	100	0	100	100	100
01-4220-565	FD Public Education-Fire Prevention	200	0	200	200	200
01-4220-610	FD Supplies	1,400	1,289	1,400	1,400	1,400
01-4220-620	FD Office Supplies	900	864	900	900	900
01-4220-625	FD Postage	100	81	100	100	100
01-4220-635	FD Gas/Diesel	11,500	12,054	12,000	12,000	12,000
01-4220-660	FD Car-1	750	729	750	750	750
01-4220-661	FD Ladder 4L1 (68030)	8,500	4,836	8,500	8,500	8,500
01-4220-662	FD Engine 4E2 (20718)	4,500	20,686	4,500	4,500	4,500
01-4220-663	FD Rescue 4R1 (16594)	1,000	240	1,000	1,000	1,000
01-4220-664	FD Engine 4E4 (00232)	4,000	3,519	4,000	4,000	4,000
01-4220-665	FD Ambulance 4A2 (28278)	1,500	804	2,000	2,000	2,000
01-4220-666	FD Ambulance 4A1 (66897)	2,500	2,706	2,500	2,500	2,500
01-4220-667	FD Vehicle Maintenance	500	191	500	500	500
01-4220-668	FD Tires	2,500	3,108	3,000	3,000	3,000
01-4220-669	FD Rescue Boats	1,000	763	1,000	1,000	1,000
01-4220-670	FD Bucket Truck	500	0	500	500	500
01-4220-680	FD Medical Supplies - Disposables	17,000	14,368	18,500	18,500	18,500
01-4220-681	FD Oxygen	2,500	2,698	2,750	2,750	2,750
01-4220-810	FD Fire Tools/Equipment-New Purchase	2,000	610	2,000	2,000	2,000
01-4220-812	FD EMS Equipment-New Equipment	9,200	6,805	15,500	15,500	15,500
01-4220-814	FD Protective Clothing	10,000	10,637	12,000	12,000	12,000
01-4220-817	FD Radio Equipment	1,000	0	1,000	1,000	1,000
01-4220-850	FD Student Intern Program	8,000	6,951	8,000	8,000	8,000
	<b>**TOTAL** FIRE DEPT</b>	<b>987,689</b>	<b>973,498</b>	<b>1,045,078</b>	<b>1,045,078</b>	<b>1,045,078</b>
01-4220-292	FO Protective Clothing	500	0	500	500	500
01-4220-430	FO Maintenance/Repairs	250	0	250	250	250

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4230-610	FO Materials/Supplies	250	0	250	250	250
01-4230-635	FO Gas	450	198	450	450	450
01-4230-661	FO Truck	1,000	733	1,000	1,000	1,000
01-4230-810	FO New Equipment	500	0	500	500	500
01-4230-812	FO Hose	500	0	500	500	500
	<b>**TOTAL** FORESTRY</b>	<b>3,450</b>	<b>931</b>	<b>3,450</b>	<b>3,450</b>	<b>3,450</b>
01-4290-290	EM Training	1,000	455	1,000	1,000	1,000
01-4290-300	EM Grant	0	0	7,500	7,500	7,500
01-4290-660	EM Trailer Maintenance	1	0	1	1	1
	<b>**TOTAL** EMERGENCY MANAGEMENT</b>	<b>1,001</b>	<b>455</b>	<b>8,501</b>	<b>8,501</b>	<b>8,501</b>
	<b>**TOTAL** PUBLIC SAFETY</b>	<b>2,075,913</b>	<b>2,050,762</b>	<b>2,210,276</b>	<b>2,210,276</b>	<b>2,210,276</b>

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4311-631	HD Sidewalks	15,000	18,450	10,000	10,000	10,000
01-4311-635	HD Gas/Diesel	25,000	18,411	20,000	20,000	20,000
01-4311-640	HD Custodial Service	1,440	1,550	4,800	4,800	4,800
01-4311-660	HD 2009 F550	2,000	1,249	2,500	2,500	2,500
01-4311-661	HD 2014 Backhoe	2,500	3,865	2,500	2,500	2,500
01-4311-662	HD 2005 Kubota Tractor	1,200	32	1,000	1,000	1,000
01-4311-663	HD 2015 Freightliner	2,500	8,309	5,000	5,000	5,000
01-4311-664	HD 2015 F550	2,500	2,652	2,500	2,500	2,500
01-4311-665	HD 2009 Freightliner	2,500	5,738	3,000	3,000	3,000
01-4311-666	HD 2020 Loader	2,000	1,061	1,000	1,000	1,000
01-4311-667	HD 1986 450E Grader (F1123)	2,500	3,583	2,500	2,500	2,500
01-4311-668	HD 2019 Freightliner (0031)	2,000	1,942	2,500	2,500	2,500
01-4311-669	HD 2011 F350 (10249)	2,000	615	2,000	2,000	2,000
01-4311-670	HD Front Sweepers (Loader & Tractor)/Sweeper Attachments	2,500	0	2,200	2,200	2,200
01-4311-671	HD 1987 Vacuum Truck (28395)	3,000	2,082	2,200	2,200	2,200
01-4311-673	HD 2018 Holder Tractor	2,500	2,754	2,500	2,500	2,500
01-4311-674	HD 2017 F-550 Truck, Victor	2,000	3,532	1,500	1,500	1,500
01-4311-678	HD Bucket Truck	500	846	1,000	1,000	1,000
01-4311-679	HD 2017 UTV	500	0	300	300	300
01-4311-680	HD Street Signs	1,000	1,877	1,000	1,000	1,000
01-4311-681	HD Catch Basins	2,500	1,126	2,000	2,000	2,000
01-4311-682	HD Sand/Gravel	25,000	25,210	25,000	25,000	25,000
01-4311-684	HD Cold Patch	2,000	795	1,500	1,500	1,500
01-4311-685	HD Hot Patch/Shim	3,000	311	3,000	3,000	3,000
01-4311-693	HD Salt	32,725	15,298	35,646	35,646	35,646
01-4311-695	HD Guard Rail Replacement	1,000	0	500	500	500
01-4311-810	HD New Equipment	1,000	1,421	1,000	1,000	1,000
01-4311-830	HD Safety Equipment	1,500	1,750	850	850	850
	<b>**TOTAL** HIGHWAY DEPARTMENT</b>	<b>542,866</b>	<b>498,504</b>	<b>568,647</b>	<b>552,698</b>	<b>552,698</b>
01-4312-360	HP Drainage Projects	5,000	4,740	3,500	3,500	3,500

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4312-390	HP Resurfacing Roads	351,261	43,454	436,792	300,000	300,000
01-4312-393	HP Chip Seal	50,000	50,727	50,000	50,000	50,000
01-4312-394	HP Salt and Sand Shed	0	0	0	150,000	0
01-4312-395	HP Smith River Project	1	0	1	1	1
01-4312-396	HP Millstream Bike Trail	7,000	0	500	500	500
01-4312-397	HP Windridge	0	0	100,000	100,000	100,000
01-4312-398	HP Danforth Brook Road Culvert	1	0	2,000	2,000	2,000
	<b>**TOTAL** HIGHWAY PROJECTS</b>	<b>413,263</b>	<b>98,922</b>	<b>592,793</b>	<b>606,001</b>	<b>456,001</b>
01-4319-410	ST Street Lighting	30,000	32,869	30,000	30,000	30,000
01-4319-430	ST Bridges	500	0	500	500	500
	<b>**TOTAL** STREETS/BRIDGES</b>	<b>30,500</b>	<b>32,869</b>	<b>30,500</b>	<b>30,500</b>	<b>30,500</b>

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4324-120	SW Attendants	56,999	56,277	58,709	58,709	58,709
01-4324-220	SW FICA	3,534	3,489	3,640	3,640	3,640
01-4324-225	SW Medicare	826	816	851	851	851
01-4324-361	SW Metals	1	0	1	1	1
01-4324-362	SW Construction & Demo Disposal	15,000	17,222	15,000	15,000	15,000
01-4324-363	SW Tires	1,000	1,118	1,000	1,000	1,000
01-4324-364	SW Freon Removal	1,200	4,478	4,000	4,000	4,000
01-4324-365	SW Household Hazardous Waste Day	4,500	5,129	4,500	4,500	4,500
01-4324-366	SW CRSW Tipping Fees	201,000	131,531	150,000	150,000	150,000
01-4324-367	SW Hauling Service	50,000	50,930	50,000	50,000	50,000
01-4324-369	SW Electronics	4,500	5,408	5,000	5,000	5,000
01-4324-370	SW Propane Tanks	1	0	1	1	1
01-4324-371	SW Clean Glass	1,200	1,005	2,200	2,200	2,200
01-4324-372	SW Fire Extinguisher	1	0	1	1	1
01-4324-410	SW Electricity	500	178	750	750	750
01-4324-550	SW Printing	500	0	500	500	500
01-4324-560	SW Meetings/Memberships	500	565	600	600	600
01-4324-610	SW Materials/Supplies	1,500	3,235	1,500	1,500	1,500
01-4324-630	SW Maintenance/Repairs	1,500	4,598	5,000	5,000	5,000
01-4324-810	SW New Equipment	2,500	0	1	1	1
	<b>**TOTAL** SOLID WASTE DISPOSAL</b>	<b>346,762</b>	<b>285,980</b>	<b>303,254</b>	<b>303,254</b>	<b>303,254</b>
01-4327-413	Fire Betterment	20,000	20,000	10,000	10,000	10,000
	<b>**TOTAL** FIRE BETTERMENT</b>	<b>20,000</b>	<b>20,000</b>	<b>10,000</b>	<b>10,000</b>	<b>10,000</b>
	<b>**TOTAL** PUBLIC WORKS</b>	<b>1,353,391</b>	<b>936,275</b>	<b>1,505,194</b>	<b>1,502,453</b>	<b>1,352,453</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4411-120	LU Land Use/Health Officer	31,532	30,400	32,482	32,482	32,482
01-4411-121	LU Planning Technician	0	0	39,083	39,083	39,083
01-4411-130	LU Planner	43,493	39,876	0	0	0
01-4411-191	LU Administrative Assistant	18,657	6,494	19,178	19,178	19,178
01-4411-211	LU Disability Insurance	158	119	199	199	199
01-4411-212	LU Life Insurance	42	48	43	43	43
01-4411-220	LU FICA	5,808	4,602	5,626	5,626	5,626
01-4411-225	LU Medicare	1,358	1,076	1,316	1,316	1,316
01-4411-230	LU Retirement	4,858	4,394	4,930	4,930	4,930
01-4411-560	LU Meetings/Memberships	1,000	95	1,000	1,000	1,000
01-4411-620	LU Supplies	800	777	800	800	800
01-4411-625	LU Postage	100	143	100	100	100
01-4411-820	LU HO Fees/Clean up costs	1,000	0	1,000	1,000	1,000
	<b>**TOTAL** LAND USE/HEALTH OFFICE</b>	<b>108,807</b>	<b>88,025</b>	<b>105,757</b>	<b>105,757</b>	<b>105,757</b>
01-4414-390	Animal Kennel Contract	400	0	400	400	400
	<b>**TOTAL** ANIMAL WELFARE</b>	<b>400</b>	<b>0</b>	<b>400</b>	<b>400</b>	<b>400</b>
01-4415-350	NANA	33,400	33,400	33,400	33,400	33,400
	<b>**TOTAL** HEALTH AGENCIES</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>	<b>33,400</b>
01-4441-120	Wel Officer	10,295	10,295	10,295	10,295	10,295
01-4441-220	Wel FICA	639	638	639	639	639
01-4441-225	Wel Medicare	150	149	150	150	150
01-4441-560	Wel Meetings/Memberships	50	0	50	50	50
01-4441-620	Wel Office Supplies	50	776	50	50	50
	<b>**TOTAL** WELFARE ADMIN</b>	<b>11,184</b>	<b>11,859</b>	<b>11,184</b>	<b>11,184</b>	<b>11,184</b>
01-4445-291	Wel Food	300	0	300	300	300
01-4445-350	Wel Medical	100	0	100	100	100
01-4445-410	Wel Electricity	3,000	693	3,000	3,000	3,000

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4445-411	Wel Fuel	4,000	256	4,000	4,000	4,000
01-4445-440	Wel Rent	15,000	5,162	20,000	20,000	20,000
01-4445-810	Wel Burials	750	0	750	750	750
01-4445-820	Wel Expenses	750	0	750	750	750
	<b>**TOTAL** WELFARE SERVICES</b>	<b>23,900</b>	<b>6,111</b>	<b>28,900</b>	<b>28,900</b>	<b>28,900</b>

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4520-890	REC Tapply Thompson Community Center (TTCC)	103,803	103,803	103,803	103,803	103,803
	<b>**TOTAL** RECREATION</b>	<b>103,803</b>	<b>103,803</b>	<b>103,803</b>	<b>103,803</b>	<b>103,803</b>
01-4521-120	BE Beach Attendants (5)	12,500	15,330	14,000	14,000	14,000
01-4521-220	BE FICA	775	950	868	868	868
01-4521-225	BE Medicare	181	222	203	203	203
01-4521-292	BE Uniforms	125	107	125	125	125
01-4521-412	BE Water Testing	720	450	720	720	720
01-4521-430	BE Beach Improvements/Repairs	1,250	1,707	1,000	1,000	1,000
01-4521-550	BE Printing	50	0	0	0	0
01-4521-610	BE Materials/Supplies	1,500	848	1,500	1,500	1,500
	<b>**TOTAL** BEACHES</b>	<b>17,101</b>	<b>19,614</b>	<b>18,416</b>	<b>18,416</b>	<b>18,416</b>
01-4522-410	KP Electricity	2,500	2,700	2,200	2,200	2,200
01-4522-430	KP Maintenance/Repairs	3,500	8,274	3,500	3,500	3,500
01-4522-610	KP Materials/Supplies	3,000	2,421	2,700	2,700	2,700
01-4522-820	KP Master Plan - Capital Items	20,000	9,345	20,000	20,000	20,000
	<b>**TOTAL** KELLEY PARK</b>	<b>29,000</b>	<b>22,739</b>	<b>28,400</b>	<b>28,400</b>	<b>28,400</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4550-190	Lib Library Director	53,363	52,397	55,287	55,287	55,287
01-4550-191	Lib P/T Assistants/Substitutes	48,870	43,956	50,442	50,442	50,442
01-4550-194	Lib Assistant Director/Children's	37,640	34,786	39,042	39,042	39,042
01-4550-211	Lib Disability Insurance	352	344	412	412	412
01-4550-212	Lib Life Insurance	96	77	96	96	96
01-4550-220	Lib FICA	8,672	7,809	8,976	8,976	8,976
01-4550-225	Lib Medicare	2,028	1,826	2,099	2,099	2,099
01-4550-230	Lib Retirement	9,663	9,925	11,908	11,908	11,908
01-4550-240	Lib Professional Development	1,200	35	800	800	800
01-4550-342	Lib Computer Support	2,500	2,500	2,850	2,850	2,850
01-4550-343	Lib Copier	1	0	1	1	1
01-4550-390	Lib Security	234	234	234	234	234
01-4550-410	Lib Electricity	2,000	1,049	2,000	2,000	2,000
01-4550-411	Lib Heating Oil	3,000	1,268	2,800	2,800	2,800
01-4550-430	Lib Maintenance/Repairs	7,000	4,419	4,000	4,000	4,000
01-4550-560	Lib Meetings/Memberships	750	799	815	815	815
01-4550-620	Lib Office Supplies	1,600	2,035	1,600	1,600	1,600
01-4550-640	Lib Custodial Supplies	650	752	650	650	650
01-4550-641	Lib Custodial Service	6,300	4,757	6,100	6,100	6,100
01-4550-670	Lib Books	15,500	15,813	15,500	15,500	15,500
01-4550-671	Lib Magazines	950	997	950	950	950
01-4550-672	Lib Video	2,300	3,714	2,500	2,500	2,500
01-4550-673	Lib Passes	350	335	335	335	335
01-4550-674	Lib Programs	2,000	180	800	800	800
01-4550-810	Lib New Equipment	1,500	5,319	800	800	800
01-4550-812	Lib Miscellaneous	200	68	100	100	100
	<b>**TOTAL** LIBRARY</b>	<b>208,719</b>	<b>195,394</b>	<b>211,097</b>	<b>211,097</b>	<b>211,097</b>

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4583-120	PAT Special Events Coordinator Contract	10,000	5,030	8,500	8,500	8,500
01-4583-881	PAT Community Events	17,500	9,383	15,000	15,000	15,000
01-4583-883	PAT Downtown Decorating Committee	3,440	3,209	3,400	3,400	3,400
01-4583-890	PAT Patriotic Purposes	1,700	1,768	1,200	1,200	1,200
	<b>**TOTAL** PATRIOTIC</b>	<b>32,640</b>	<b>19,390</b>	<b>28,100</b>	<b>28,100</b>	<b>28,100</b>
01-4611-120	Con Secretary	800	117	800	800	800
01-4611-220	Con FICA	50	7	50	50	50
01-4611-225	Con Medicare	12	2	12	12	12
01-4611-412	Con Water Testing	300	45	300	300	300
01-4611-560	Con Meetings/Memberships/Education	550	585	550	550	550
01-4611-610	Con Materials/Supplies	500	36	500	500	500
01-4611-690	Con Maintenance of Properties	300	0	300	300	300
	<b>**TOTAL** CONSERVATION COMMISSION</b>	<b>2,512</b>	<b>792</b>	<b>2,512</b>	<b>2,512</b>	<b>2,512</b>
01-4612-550	HDC Advertising	100	43	100	100	100
01-4612-620	HDC Supplies	500	304	500	500	500
01-4612-621	HDC Meetings/Memberships/Training	250	0	250	250	250
01-4612-625	HDC Postage	200	0	200	200	200
	<b>**TOTAL** HISTORIC DISTRICT COMMISSION</b>	<b>1,050</b>	<b>346</b>	<b>1,050</b>	<b>1,050</b>	<b>1,050</b>
01-4651-550	EDC Projects	5,000	5,000	5,000	5,000	5,000
01-4651-560	EDC Meetings/Memberships	1,000	0	0	0	0
	<b>**TOTAL** ECONOMIC DEVELOPMENT</b>	<b>6,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
01-4652-569	Transport Central	422	422	398	398	398
01-4652-570	Tri County CAP-Homeless Intervention-(see 4652-572 below)	1,535	1,535	0	0	0
01-4652-571	Grafton County Senior Citizens Council	8,500	8,500	8,500	8,500	8,500
01-4652-572	Tri County CAP-Energy Services & Program Homeless Intervention	6,880	6,880	6,100	6,100	6,100
01-4652-573	Voices Against Violence	3,300	3,300	3,300	3,300	3,300
01-4652-575	Lakes Region Mental Health Center	3,000	3,000	3,000	3,000	3,000

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4652-576	Pemi River Local Advisory Committee	300	300	300	300	300
01-4652-577	CADY	2,000	2,000	2,000	2,000	2,000
01-4652-578	Bridge House Shelter	2,000	2,000	2,000	2,000	2,000
01-4652-579	CASA NH	500	500	500	500	500
01-4652-580	Day Away	1,500	1,500	0	0	1
	<b>**TOTAL** OUTSIDE AGENCIES</b>	<b>29,937</b>	<b>29,937</b>	<b>26,098</b>	<b>26,098</b>	<b>26,099</b>
	<b>**TOTAL** PUBLIC SERVICES</b>	<b>608,453</b>	<b>536,410</b>	<b>604,117</b>	<b>604,117</b>	<b>604,118</b>
	<b>**TOTAL** GENERAL FUND OPERATIONS</b>	<b>5,559,279</b>	<b>5,035,500</b>	<b>5,884,029</b>	<b>5,886,052</b>	<b>5,738,037</b>

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4711-730	DB Central Square Project	27,167	27,167	27,167	27,167	27,167
01-4711-731	DB Wastewater Chlorination/Dechlorination	6,000	6,000	6,800	6,800	6,800
01-4711-735	DB Library Project	88,800	88,800	88,800	88,800	88,800
01-4711-736	DB Town Office Building	54,742	54,742	56,789	56,789	56,789
01-4711-993	DB Treatment Plant Improvements	10,100	10,100	9,800	9,800	9,800
01-4711-995	DB Sidewalk Holder Lease	19,384	19,384	19,384	19,384	19,384
01-4711-996	DB Fire Pumper/Tanker Truck	67,559	67,559	69,077	69,077	69,077
	<b>**TOTAL** PRINCIPAL L/T DEBT</b>	<b>273,753</b>	<b>273,753</b>	<b>277,817</b>	<b>277,817</b>	<b>277,817</b>
01-4721-730	INT Central Square Project	5,521	5,308	3,994	3,994	3,994
01-4721-731	INT Wastewater Chlorination/Dechlorination	5,337	5,337	5,097	5,097	5,097
01-4721-735	INT Library Project	5,648	5,543	3,319	3,319	3,319
01-4721-736	INT Town Office Building	24,358	24,358	22,311	22,311	22,311
01-4721-993	INT Treatment Plant Improvements	13,964	13,964	13,535	13,535	13,535
01-4721-995	INT Sidewalk Holder Lease	858	858	858	858	858
01-4721-996	INT Fire Pumper/Tanker Truck	3,200	3,200	1,384	1,384	1,384
	<b>**TOTAL** INTEREST L/T DEBT</b>	<b>58,886</b>	<b>58,568</b>	<b>50,497</b>	<b>50,497</b>	<b>50,497</b>
01-4723-830	INT TAN Interest	250	0	5,000	5,000	3,000
01-4723-835	INT Bond Anticipation Note Interest	1	0	1	1	1
	<b>**TOTAL** TAX</b>	<b>251</b>	<b>0</b>	<b>5,001</b>	<b>5,001</b>	<b>3,001</b>
	<b>**TOTAL** DEBT SERVICE</b>	<b>332,889</b>	<b>332,321</b>	<b>333,316</b>	<b>333,316</b>	<b>331,316</b>
	<b>**TOTAL** GENERAL FUND OPERATIONS &amp; DEBT SERVICE</b>	<b>5,892,168</b>	<b>5,367,821</b>	<b>6,217,345</b>	<b>6,219,368</b>	<b>6,069,353</b>
01-4902-768	CE-Fire Radios-Warrant Article #20	0	0	0	9,328	9,328
01-4902-769	CE-Cardiac Monitor/Defibrillators	15,000	14,747	0	0	0
	<b>**TOTAL** CAPITAL EQUIPMENT</b>	<b>15,000</b>	<b>14,747</b>	<b>0</b>	<b>9,328</b>	<b>9,328</b>
01-4909-887	Renovate Bathroom - Highway	45,200	45,200	0	0	0



2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
01-4909-892	Salt Shed-Highway-Warrant Article #19	0	0	0	150,000	150,000
01-4909-888	Town Office Elevator	56,500	0	0	0	0
01-4909-889	Recreation Trust Fund-Warrant Article #17	1,000	1,000	0	12,000	12,000
01-4909-890	Contingency Fund-Warrant Article #14	25,000	0	0	25,000	25,000
01-4909-941	Transfer Station-Building					
01-4909-942	Transfer Station-Recycling -Warrant Article#18				85,000	85,000
01-4909-891	Fireworks Display	14,000	11,074	0	0	0
	<b>**TOTAL** OTHER CAPITAL OUTLAY</b>	<b>141,700</b>	<b>57,274</b>	<b>0</b>	<b>272,000</b>	<b>272,000</b>
01-4915-190	Cap Reserve Fund - Accrued Wages	35,000	35,000	0	0	0
01-4915-312	Cap Reserve Fund - Assessment Reval-Warrant Article #21	35,000	35,000	0	35,000	35,000
01-4915-400	Cap Reserve Fund - PD Vehicles-Warrant Article #22	44,000	44,000	0	40,000	40,000
01-4915-500	Cap Reserve Fund - Highway Equipment-Warrant Article #21	85,000	85,000	0	25,000	25,000
01-4915-700	Cap Reserve Fund - Fire Equipment	75,000	75,000	0	0	0
01-4915-960	Cap Reserve Fund - Town Building Maintenance Fund-W/A #21	10,000	10,000	0	10,000	10,000
	<b>**TOTAL** CAPITAL RESERVES</b>	<b>284,000</b>	<b>284,000</b>	<b>0</b>	<b>110,000</b>	<b>110,000</b>
	<b>**TOTAL** CAPITAL EXPENDITURES</b>	<b>440,700</b>	<b>356,021</b>	<b>0</b>	<b>391,328</b>	<b>391,328</b>
	<b>**TOTAL** BUDGET TOTAL</b>	<b>6,332,868</b>	<b>5,723,842</b>	<b>6,217,345</b>	<b>6,610,696</b>	<b>6,460,681</b>
05-4324-900	Surplus Transfer to Cap Reserve	38,650	0	0	0	1
	<b>**TOTAL** SEW SURPLUS TRANS</b>	<b>38,650</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
05-4325-910	Sew Cap (Dewatering Upgrades)	35,000	3,100	35,000	35,000	35,000
05-4325-917	Sew Cap (Replace Sodium Hypochlorite Tank)	10,000	0	0	0	0
05-4325-918	Sew Alarm Dialers (3)	6,750	0	0	0	0
	<b>**TOTAL** SEW CAPITAL PROJECTS</b>	<b>51,750</b>	<b>3,100</b>	<b>35,000</b>	<b>35,000</b>	<b>35,000</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
05-4326-110	Sew Superintendent (34%)	27,010	26,013	27,814	27,814	27,814
05-4326-113	Sew Chief Operator (75%)	39,720	38,810	41,262	41,262	41,262
05-4326-114	Sew Assistant Water Operator (25%)	10,488	10,226	10,800	10,800	10,800
05-4326-115	Sew Wat Operator (25%)	12,136	11,926	12,589	12,589	12,589
05-4326-116	Sew Operator 2 (75%)	33,100	32,815	35,412	35,412	35,412
05-4326-117	Sew Office Manager (34%)	15,007	14,722	16,053	16,053	16,053
05-4326-118	Sew Town Admin Fee/Health Insurance (To General Fund)	27,470	26,970	28,581	28,581	28,581
05-4326-130	Sew Treasurer	538	538	538	538	538
05-4326-140	Sew Overtime	6,700	8,316	6,700	6,700	6,700
05-4326-142	Sew On Call Compensation	1,950	1,913	1,950	1,950	1,950
05-4326-192	Sew Merit Raises	4,498	4,498	3,192	3,192	3,192
05-4326-211	Sew Disability Insurance	489	515	609	609	609
05-4326-212	Sew Life Insurance	112	103	113	113	113
05-4326-220	Sew FICA	9,436	9,038	9,506	9,506	9,506
05-4326-225	Sew Medicare	2,207	2,114	2,223	2,223	2,223
05-4326-230	Sew Retirement	16,917	18,285	19,248	19,248	19,248
05-4326-240	Sew Training/Certification	700	50	700	700	700
05-4326-250	Sew Unemployment Compensation	454	454	408	408	408
05-4326-260	Sew Workers' Compensation	5,278	3,450	3,234	3,234	3,234
05-4326-290	Sew Travel	100	0	1	1	1
05-4326-292	Sew Uniforms	1,500	1,250	1,500	1,500	1,500
05-4326-293	Sew Safety Boots	250	235	250	250	250
05-4326-301	Sew Audit	2,250	2,250	2,250	2,250	2,250
05-4326-341	Sew Telephone	900	779	900	900	900
05-4326-343	Sew Copier	450	431	450	450	450
05-4326-344	Sew Internet	300	463	530	530	530
05-4326-346	Sew Cell Phone	700	706	750	750	750
05-4326-361	Sew Paving	1,500	0	1,500	1,500	1,500
05-4326-370	Sew Sludge Disposal	25,000	26,915	25,000	25,000	25,000
05-4326-390	Sew Lab Services	7,000	2,684	7,000	7,000	7,000
05-4326-391	Sew Contracted Service (Software)	1,800	600	1,800	1,800	1,800

2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
05-4326-410	Sew Electricity	54,000	54,560	54,000	54,000	54,000
05-4326-411	Sew Heating Fuel	1,000	1,035	1,000	1,000	1,000
05-4326-430	Sew Maintenance/Repairs	10,000	21,258	10,000	10,000	10,000
05-4326-480	Sew Property/Liability Insurance	10,001	8,988	11,064	11,064	11,064
05-4326-481	Sew Insurance Deductible	1	0	1	1	1
05-4326-550	Sew Advertising	300	617	300	300	300
05-4326-560	Sew Meetings/Memberships	400	123	400	400	400
05-4326-610	Sew Materials/Supplies	10,000	14,056	10,000	10,000	10,000
05-4326-620	Sew Office Supplies	1,000	850	1,000	1,000	1,000
05-4326-625	Sew Postage	1,500	1,175	1,500	1,500	1,500
05-4326-635	Sew Gas/Fuel	3,000	2,709	3,000	3,000	3,000
05-4326-637	Sew Disinfection Chemicals	9,000	7,670	9,000	9,000	9,000
05-4326-659	Sew 2007 1 Ton (53133)	400	2,388	400	400	400
05-4326-661	Sew 2018 F350 (75908)	400	489	400	400	400
05-4326-662	Sew 2017 3500	400	23	400	400	400
05-4326-663	Sew 2008 580M Backhoe (01311)	1,000	138	1,000	1,000	1,000
05-4326-680	Sew Chemicals	4,000	5,890	5,000	5,000	5,000
05-4326-810	Sew New Equipment	5,000	33,217	5,000	5,000	5,000
	<b>**TOTAL ** SEWER OPERATIONS</b>	<b>367,362</b>	<b>402,252</b>	<b>376,327</b>	<b>376,327</b>	<b>376,327</b>
05-4711-730	DB Central Square Project	9,057	9,057	9,057	9,057	9,057
05-4711-733	DB Dewatering Equipment	43,571	43,571	43,571	43,571	43,571
05-4721-730	INT Central Square Project	1,841	1,841	1,331	1,331	1,331
05-4721-733	INT Dewatering Equipment	5,555	5,546	3,543	3,543	3,543
	<b>**TOTAL ** SEWER DEBT SERVICE</b>	<b>60,024</b>	<b>60,016</b>	<b>57,503</b>	<b>57,503</b>	<b>57,503</b>
	<b>**TOTAL ** SEWER</b>	<b>479,136</b>	<b>465,367</b>	<b>468,830</b>	<b>468,830</b>	<b>468,830</b>

# BUDGET APPROPRIATIONS

## 2021 BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
07-4324-900	Surplus Transfer to Cap Reserve	33,390	0	0	0	1
	<b>**TOTAL ** WATER SURPLUS TRANS</b>	<b>33,390</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1</b>
07-4331-110	Wat Superintendent (66%)	52,431	51,227	53,922	53,922	53,922
07-4331-111	Wat Sew Chief Operator (25%)	13,240	13,067	13,754	13,754	13,754
07-4331-114	Wat Assistant Water Operator (75%)	31,465	30,647	32,401	32,401	32,401
07-4331-115	Wat Sew Operator (75%)	36,411	35,979	37,768	37,768	37,768
07-4331-116	Wat Sew Operator II (25%)	11,033	11,038	11,804	11,804	11,804
07-4331-117	Wat Office Manager (66%)	29,131	29,272	31,163	31,163	31,163
07-4331-118	Wat Town Admin Fee/Health Insurance (To General Fund)	27,470	26,970	28,581	28,581	28,581
07-4331-130	Wat Treasurer	538	538	538	538	538
07-4331-140	Wat Overtime	6,700	7,957	6,700	6,700	6,700
07-4331-142	Wat On Call Compensation	1,950	1,913	1,950	1,950	1,950
07-4331-192	Wat Merit Raises	5,720	5,720	4,304	4,304	4,304
07-4331-211	Wat Disability Insurance	612	639	756	756	756
07-4331-212	Wat Life Insurance	140	128	141	141	141
07-4331-220	Wat FICA	11,686	11,270	11,834	11,834	11,834
07-4331-225	Wat Medicare	2,733	2,636	2,768	2,768	2,768
07-4331-230	Wat Retirement	20,904	20,859	23,909	23,909	23,909
07-4331-240	Wat Training/Certification	700	0	700	700	700
07-4331-250	Wat Unemployment Compensation	454	454	408	408	408
07-4331-260	Wat Workers' Compensation	5,278	3,450	3,234	3,234	3,234
07-4331-290	Wat Travel	100	0	1	1	1
07-4331-292	Wat Uniforms	1,500	1,250	1,500	1,500	1,500
07-4331-293	Wat Safety Boots	250	235	250	250	250
07-4331-301	Wat Audit	2,250	2,250	2,250	2,250	2,250
07-4331-310	Wat Engineering	1	0	1	1	1
07-4331-320	Wat Legal	1	91	1	1	1
07-4331-340	Wat Telemetering	2,800	3,104	3,200	3,200	3,200

# 2021 BUDGET APPROPRIATIONS

## BUDGET APPROPRIATIONS

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
07-4331-341	Wat Telephone	900	822	900	900	900
07-4331-343	Wat Copier	450	406	450	450	450
07-4331-344	Wat Internet	300	463	450	450	450
07-4331-346	Wat Cell Phone	700	816	800	800	800
07-4331-361	Wat Paving	1,500	3,934	1,500	1,500	1,500
07-4331-390	Wat Lab Services	5,000	3,878	5,000	5,000	5,000
07-4331-391	Wat Misc. Contracted Services (Software)	1,800	600	1,800	1,800	1,800
07-4331-393	Wat Parco Valve Service	1,100	1,692	1,100	1,100	1,100
07-4331-394	Wat Meter Testing	1	0	1	1	1
07-4331-395	Wat Control Valve Service	1,000	990	1,000	1,000	1,000
07-4331-410	Wat Electricity	30,000	23,583	30,000	30,000	30,000
07-4331-411	Wat Heating Fuel	5,000	2,132	5,000	5,000	5,000
07-4331-430	Wat Maintenance/Repairs	7,500	5,505	7,500	7,500	7,500
07-4331-480	Wat Property/Liability Insurance	10,001	8,988	11,064	11,064	11,064
07-4331-481	Wat Insurance Deductible	1	0	1	1	1
07-4331-550	Wat Advertising/Printing	500	213	500	500	500
07-4331-560	Wat Meetings/Memberships	400	123	400	400	400
07-4331-610	Wat Materials/Supplies	10,000	7,933	10,000	10,000	10,000
07-4331-620	Wat Office Supplies	800	865	800	800	800
07-4331-625	Wat Postage	1,500	1,175	1,500	1,500	1,500
07-4331-635	Wat Gas/Fuel	3,000	2,750	3,000	3,000	3,000
07-4331-652	Wat Hydrant Maintenance	3,000	1,303	3,000	3,000	3,000
07-4331-659	Wat 2007 1 Ton (53133)	400	2,388	400	400	400
07-4331-661	Wat 2018 F350 (75908)	400	511	400	400	400
07-4331-662	Wat 2017 3500	400	0	400	400	400
07-4331-663	Wat 2008 580M Backhoe (01311)	1,000	138	1,000	1,000	1,000
07-4331-680	Wat Chemicals	6,000	3,312	6,000	6,000	6,000
07-4331-810	Wat New Equipment	5,000	813	5,000	5,000	5,000
	<b>**TOTAL** WATER OPERATIONS</b>	<b>363,152</b>	<b>336,027</b>	<b>372,803</b>	<b>372,803</b>	<b>372,803</b>
07-4332-914	Wat Cap-Pump Replacement	0	0	20,000	20,000	20,000

Account #	Description	2020 Adopted Budget	Actual as of 12/31/2020	2021 Department	2021 BOS	2021 Budget Committee Budget
07-4332-915	Wat Cap Outlay (New Roof on Fowler Well)	15,000	10,420	0	0	0
07-4332-916	Wat Alarm Dialers (2)	4,500	0	0	0	0
	<b>**TOTAL** WATER CAPITAL PROJECTS</b>	<b>19,500</b>	<b>10,420</b>	<b>20,000</b>	<b>20,000</b>	<b>20,000</b>
07-4711-730	DB Central Square Project	18,109	18,109	18,109	18,109	18,109
07-4711-980	DB Wat System Bond	37,064	37,064	37,064	37,064	37,064
07-4721-981	INT Wat System Bond	4,893	4,893	4,893	4,893	4,893
07-4721-730	INT Central Square Project	3,680	3,680	2,662	2,662	2,662
	<b>**TOTAL** WATER DEBT SERVICE</b>	<b>63,746</b>	<b>63,746</b>	<b>62,728</b>	<b>62,728</b>	<b>62,728</b>
	<b>**TOTAL** WATER</b>	<b>446,398</b>	<b>410,193</b>	<b>455,531</b>	<b>455,531</b>	<b>455,531</b>
	<b>**TOTAL WATER &amp; SEWER ENTERPRISE FUNDS**</b>	<b>925,534</b>	<b>875,560</b>	<b>924,362</b>	<b>924,362</b>	<b>924,362</b>
	<b>**TOTAL OF ALL FUNDS**</b>	<b>7,258,402</b>	<b>6,599,402</b>	<b>7,141,706</b>	<b>7,535,057</b>	<b>7,385,042</b>

# TOWN MEETING WARRANT 2021

## TOWN OF BRISTOL ANNUAL TOWN MEETING WARRANT 2021

### BRISTOL, NEW HAMPSHIRE.....GRAFTON COUNTY

To the Inhabitants of the Town of Bristol in the County of Grafton in the State of New Hampshire qualified to vote in Town affairs. You are hereby notified to meet at the Historic Town Hall, 45 Summer Street, in said Bristol on Tuesday, the ninth day of March 2021 at 8:00 o'clock in the morning at which time the polls will be open for balloting on Article 1 through Article 10 and shall close no earlier than 7:00 o'clock in the evening; and you are further hereby notified to meet at the Gymnasium of the Newfound Regional High School in said Bristol on Saturday, the thirteenth day of March 2021 at 9:00 o'clock in the morning at which time action will be taken upon the remaining articles in the warrant.

**Article 1:** To choose by written ballot all of the necessary Town Officers.

1 Select Board member for 3 years

1 Trustee of the Trust Funds for 3 years

1 Cemetery Trustee for 2 years

1 Cemetery Trustee for 3 years

2 Budget Committee members for 3 years

1 Budget Committee member for 1 year

3 Library Trustees for 3 years

1 Library Trustee for 1 year

**Article 2:** Shall a charter commission be established for the purpose of establishing a municipal charter?

☐ Yes

☐ No

**Article 3:** Are you in favor of the adoption of Amendment No. 1 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 1, if adopted, will update Appendix B (Flood Plain) to Article XVI; Absorb the section titled "Flood Area" in Article IV into the Floodplain Ordinance; update the ordinance by incorporating changes as suggested by the NH Office of Strategic Initiatives, including eliminating unnecessary definitions, updating terms and definitions to be consistent with current FEMA requirements, prohibiting buildings for human occupancy to be constructed in a floodway or less than 1 foot above a known flood elevation, and adjusting the method to determine base flood elevation.

☐ Yes

☐ No

**Article 4:** Are you in favor of the adoption of Amendment No. 2 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 2, if adopted, will amend Section 10.9.3 (Personal Wireless Service Facilities) to add an option for applicants to post a removal bond meeting certain requirements as an alternative to a letter of credit to secure removal of the facility, and to clarify the language of the section.

☐ Yes

☐ No

**Article 5:** Are you in favor of the adoption of Amendment No. 3 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 3, if adopted, will amend Article IV (Multiple Uses on a Lot) to clarify when multiple uses are allowed on a single lot and to add Corridor Commercial to the list of districts to which this section does not apply.

☐ Yes

☐ No

**Article 6:** Are you in favor of the adoption of Amendment No. 4 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 4, if adopted, will amend Article 3.3, 3.2 (F), 4.12 and 4.18 (Land and Space Requirements) to replace the term "lot coverage by structures" with the already-defined term "impervious cover" throughout the Zoning Ordinance; amend Section 3.3 to adjust the maximum area of impervious cover per lot in each Zoning District; eliminate the definition of Lot Coverage by Structures from Article VIII.

☐ Yes

☐ No

**Article 7:** Are you in favor of the adoption of Amendment No. 5 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 5 if adopted, will eliminate the definition of Stables from Article VIII, as it is covered elsewhere.

☐ Yes ☐ No

**Article 8:** Are you in favor of the adoption of Amendment No. 6 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 6, if adopted, will amend Article VIII (Definition – Yard Sale, Barn Sale, Garage Sale) to remove limit of no more than three (3) sales on the same property in any calendar year and to require items for sale be stored inside and out of the public view at the end of each day.

☐ Yes ☐ No

**Article 9:** Are you in favor of the adoption of Amendment No. 7 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 7, if adopted, will amend Article VIII (Definitions – Signs, Temporary) to remove language that describes what a temporary sign is made of and instead define the types of uses for a temporary sign.

☐ Yes ☐ No

**Article 10:** Are you in favor of the adoption of Amendment No. 8 as proposed by the Planning Board for the Bristol Zoning Ordinance as follows:

Amendment No. 8, if adopted, revises Article IV. 4.11 (Sign Ordinance) by consolidating subsections and adding headings; adding a section describing various types of signs; clarifying the types of temporary signs; eliminating the need to obtain a permit for certain signs.

☐ Yes ☐ No

**Article 11:** To see if the Town will vote to authorize the Select Board to enter into an electricity power purchase agreement (PPA) of up to 25 years with a qualified third party that will install, own and maintain a solar energy system located on a portion of 180 Ayers Island Road (Tax Map parcels 223-075 and 223-076). The Town will purchase the local solar energy at a cost of not more than \$0.10 k/Wh the first year, with an

increase of not more than 1.7% in each subsequent year, and includes an option to purchase the system for no more than the depreciated market rate (as determined by an independent appraiser) during the term of the agreement. The passage of this article will authorize the Select Board to execute all documents and take all other actions necessary to accomplish this purpose. The Select Board would be authorized to negotiate terms and enter into said agreement through December 31, 2021, at which time the authorization would expire and necessitate additional Town Meeting approval. This article is contingent upon the passage of Article 12 and will take effect only if Article 12 is approved. Should this article fail, such failure shall not affect the validity of appropriations approved as part of the sewer operating budget for electricity. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 3-0-2**

**Article 12:** To see if the Town will vote to lease a portion of the property at 180 Ayers Island Road (Tax Map parcels 223-075 and 223-076) to BP Bristol, LLC for a term of 25 years, with reasonable access rights across said property, for the purpose of constructing, operating and maintaining a solar powered electric generation facility, and further to authorize the Board of Selectmen to execute all documents and take all other actions necessary to accomplish this purpose. This article is contingent upon the passage of Article 11 and will take effect only if Article 11 is approved. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 3-0-2**

**Article 13:** To see if the Town will vote to raise and appropriate the Budget Committee's recommended sum of Six Million Nine Hundred Ninety-Three Thousand Seven Hundred Fourteen Dollars (\$6,993,714) for general municipal operations. The Select Board recommends Seven Million One Hundred Forty-Three Thousand Seven Hundred Twenty-Nine Dollars (\$7,143,729). This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

## TOWN MEETING WARRANT 2021

**Article 14:** To see if the Town will vote to establish a contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate Twenty-Five Thousand Dollars (\$25,000) to put in the fund. This sum to come from unassigned fund balance. Any appropriation left in the fund at the end of the year will lapse to the general fund. (Majority vote required).

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 15:** To see if the town will vote to discontinue the Bicentennial Capital Reserve Fund created in 2015. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the municipality's general fund. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 16:** To see if the Town will vote to appoint the Select Board as agents to expend from the Fire Department (Fire Engine) Capital Reserve Fund previously established in 1972. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 17:** To see if the Town will vote to raise and appropriate the sum of Twelve Thousand Dollars (\$12,000) to be added to Patriotic, Recreation and Special Events Expendable Trust Fund established in 2020. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 18:** To see if the Town will vote to raise and appropriate the sum of Eighty-Five Thousand Dollars (\$85,000) to purchase equipment and build the needed facility improvements for recycling cardboard and other materials at the transfer station. Improvements to include purchase of a horizontal bailer and electrical hookup, construction of a containment structure for the bailer and purchase of a skid steer for material handling. Appropriations of \$32,500 to come from the Transfer Station Revolving Fund, \$30,000 from the Highway Equipment Capital Reserve Fund (Established in 1968) and \$22,500 from general taxation. The Select Board may also apply for grants to offset all or part of these appropriations. (Majority vote required)

**The Budget Committee Recommends this Article 3-2-1**

**The Select Board Recommends this Article 5-0-0**

**Article 19:** To see if the Town will vote to raise and appropriate the sum of One Hundred Fifty Thousand Dollars (\$150,000) to construct a salt and sand shed at the Highway Department. (Majority vote required)

**The Budget Committee Recommends this Article 3-1-2**

**The Select Board Recommends this Article 5-0-0**

**Article 20:** To see if the Town will vote to authorize the Select Board to enter into a three (3) year lease agreement in the amount of \$93,280 for the purpose of the Fire Department leasing thirty-six (36) portable radios, chargers, and programming, fourteen (14) mobile radios, programming, and associated installation and to raise and appropriate the sum of \$9,328 for the first year's payment for that purpose. This lease agreement contains an escape clause. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 21:** To see if the Town will vote to raise and appropriate the sum of Seventy Thousand Dollars (\$70,000) to be added to the following Capital Reserve Funds previously established. (Majority vote required)

Assessment Reval Capital Reserve Fund  
(Established in 2015)..... \$35,000

Highway Equipment Capital Reserve Fund  
(Established in 1968)..... \$25,000

Town Building Maintenance Capital Reserve Fund  
(Established in 2014)..... \$10,000

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 22:** To see if the Town will vote to raise and appropriate the sum of Forty Thousand Dollars (\$40,000) to be added to the Police Vehicle Capital Reserve Fund established in 2017. (Majority vote required)

**The Budget Committee Recommends this Article 6-0-0**

**The Select Board Recommends this Article 5-0-0**

**Article 23:** To see if the Town will vote to discontinue completely a portion of Fox Run consisting of the western apron of the originally intended cul-de-sac abutting Map 107 Lot 51 and Map 107 Lot 52, identified as the area "To Be Conveyed to the Pacino Realty Trust by the Town of Bristol NH" on a plan titled "'Fox Run' Cul-de-Sac Boundary Line Adjustment and Relocation Agreement Plan between the Town of Bristol NH & the Pacino Realty Trust," prepared by Alan M. Barnard, LLS No. 663, dated December 9, 2020 and ap-



proved by the Bristol Planning Board on the same date.  
(Majority vote required)

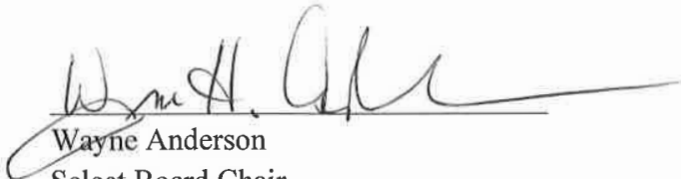
**Article 24:** To see if the Town will vote to reduce the membership of the Planning Board from seven (7) appointed members to five (5) appointed members. The change will become effective at the close of the 2021 Annual Meeting. All then-current terms (other than the ex-officio member)

shall expire, and the Select Board shall appoint members to fill 4 appointed positions for terms staggered so that no more than 2 of them expire in any one year. (Majority vote required)

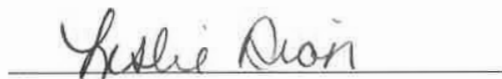
**Article 25:** To transact any other business that may legally come before this meeting.

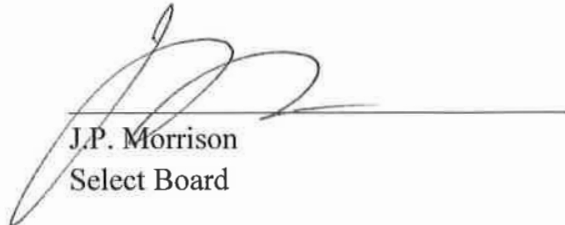
Given under our hand and seal this 4th day of February in the year of our Lord two thousand twenty-one.


A true copy of the warrant – Attest:

  
Wayne Anderson  
Select Board Chair

  
Donald Milbrand  
Select Board Vice Chair

  
Leslie Dion  
Select Board

  
J.P. Morrison  
Select Board

  
Anita Avery  
Select Board



**TAX  
INFORMATION  
FOR  
THE  
TOWN  
OF  
BRISTOL**



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Tax Collector's Report

For the period beginning  and ending

This form is due **March 1st (Calendar Year) or September 1st (Fiscal Year)**

### Instructions

#### Cover Page

- Specify the period begin and period end dates above
- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

#### For Assistance Please Contact:

**NH DRA Municipal and Property Division**

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

### ENTITY'S INFORMATION

Municipality:

County:

Report Year:

### PREPARER'S INFORMATION

First Name

Last Name

Street No.

Street Name

Phone Number

Email (optional)



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**Debits**

Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2019	Year: 2018	Year: 2017
Property Taxes	3110		\$895,426.49		
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189		\$7,378.50		\$640.30
Property Tax Credit Balance		(\$5,924.73)			
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2019	
Property Taxes	3110	\$11,391,346.76		
Resident Taxes	3180			
Land Use Change Taxes	3120			
Yield Taxes	3185	\$6,726.29		
Excavation Tax	3187			
Other Taxes	3189	\$2,333.58		

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2019	2018	2017
Property Taxes	3110	\$4,566.99			
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
Interest and Penalties on Delinquent Taxes	3190	\$3,506.37	\$21,814.25		
Interest and Penalties on Resident Taxes	3190				
Total Debits		\$11,402,555.26	\$924,619.24	\$0.00	\$640.30

# TOWN CLERK / TAX COLLECTOR'S MS-61



*New Hampshire*  
Department of  
Revenue Administration

**MS-61**

## Credits

Remitted to Treasurer	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$10,457,707.01	\$737,743.11		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$6,725.99			
Interest (Include Lien Conversion)	\$3,506.37	\$17,565.25		
Penalties		\$4,249.00		
Excavation Tax				
Other Taxes		\$3,423.11		
Conversion to Lien (Principal Only)		\$152,110.37		
Discounts Allowed				

Abatements Made	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$7,768.45	\$8,526.35		
Resident Taxes				
Land Use Change Taxes				
Yield Taxes				
Excavation Tax				
Other Taxes		\$1,002.05		
Current Levy Deeded				



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2019	2018	2017
Property Taxes	\$935,010.59			
Resident Taxes				
Land Use Change Taxes				
Yield Taxes	\$0.30			
Excavation Tax				
Other Taxes	\$2,333.58			\$640.30
Property Tax Credit Balance	(\$10,497.03)			
Other Tax or Charges Credit Balance				
Total Credits		\$11,402,555.26	\$924,619.24	\$0.00
				\$640.30

**For DRA Use Only**

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$927,487.74</b>
Total Unredeemed Liens (Account #1110 - All Years)	<b>\$181,458.31</b>

# TOWN CLERK / TAX COLLECTOR'S MS-61



**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

## Lien Summary

### Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2019	Year: 2018	Year: 2017
Unredeemed Liens Balance - Beginning of Year			\$116,019.75	\$104,374.71
Liens Executed During Fiscal Year		\$162,789.90		
Interest & Costs Collected (After Lien Execution)		\$2,614.56	\$15,487.12	\$23,138.77
<b>Total Debits</b>	<b>\$0.00</b>	<b>\$165,404.46</b>	<b>\$131,506.87</b>	<b>\$127,513.48</b>

### Summary of Credits

	Last Year's Levy	Prior Levies		
		2019	2018	2017
Redemptions		\$74,902.67	\$66,022.90	\$57,242.07
Interest & Costs Collected (After Lien Execution) #3190		\$2,614.56	\$15,487.12	\$23,138.77
Abatements of Unredeemed Liens		\$992.74	\$1,566.34	\$999.33
Liens Deeded to Municipality				
Unredeemed Liens Balance - End of Year #1110		\$86,894.49	\$48,430.51	\$46,133.31
<b>Total Credits</b>	<b>\$0.00</b>	<b>\$165,404.46</b>	<b>\$131,506.87</b>	<b>\$127,513.48</b>

#### For DRA Use Only

Total Uncollected Taxes (Account #1080 - All Years)	<b>\$927,487.74</b>
Total Unredeemed Liens (Account #1110 -All Years)	<b>\$181,458.31</b>





**New Hampshire**  
Department of  
Revenue Administration

**MS-61**

**BRISTOL (59)**

**1. CERTIFY THIS FORM**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Raymah

Preparer's Last Name

Simpson

Date

Jan 3, 2021

**2. SAVE AND EMAIL THIS FORM**

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

**3. PRINT, SIGN, AND UPLOAD THIS FORM**

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

**PREPARER'S CERTIFICATION**

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

*Raymah W. Simpson*  
Preparer's Signature and Title

# TAX RATE HISTORY



## Tax Rate History

Year	Town	Local School	Local State	Grafton County	Combined Tax Rate	Net Assessed Valuation	Property Tax Commitment
2000	5.25	7.62	5.54	1.45	19.86	\$ 210,822,229.00	\$ 4,153,380.00
2001	6.94	7.03	6.22	1.64	21.83	\$ 212,774,425.00	\$ 4,606,156.00
2002	5.91	8.22	5.11	1.41	20.65	\$ 248,277,528.00	\$ 5,095,190.00
2003	6.35	9.48	4.45	1.71	21.99	\$ 253,506,763.00	\$ 5,549,630.00
2004	6.10	11.61	3.74	2.21	23.66	\$ 260,044,528.00	\$ 6,131,656.00
2005	7.01	10.44	4.42	2.09	23.96	\$ 265,699,731.00	\$ 6,341,351.00
2006	4.96	6.34	2.13	1.06	14.49	\$ 530,033,877.00	\$ 7,654,390.00
2007	4.96	5.96	2.07	1.20	14.19	\$ 550,780,888.00	\$ 7,782,265.00
2008	5.35	6.49	2.05	1.30	15.19	\$ 559,841,657.00	\$ 8,364,200.00
2009	4.65	6.84	2.09	1.31	14.89	\$ 563,343,527.00	\$ 8,354,547.00
2010	5.90	7.03	2.32	1.12	16.37	\$ 562,945,916.00	\$ 9,074,968.48
2011	6.88	9.36	2.38	1.55	20.17	\$ 469,514,569.00	\$ 9,310,406.00
2012	6.59	8.13	2.59	1.64	18.95	\$ 464,574,015.00	\$ 8,638,454.00
2013	6.88	9.12	2.53	1.65	20.18	\$ 467,616,775.00	\$ 9,386,614.46
2014	7.62	8.36	2.56	1.59	20.13	\$ 467,537,704.00	\$ 9,254,406.00
2015	7.55	8.60	2.39	1.59	20.13	\$ 470,431,229.00	\$ 9,417,417.00
2016	8.22	8.33	2.29	1.78	20.62	\$ 468,238,103.00	\$ 9,508,234.96
2017	8.21	9.77	2.35	1.80	22.13	\$ 468,591,655.00	\$ 10,212,108.97
2018	8.18	9.44	2.24	1.94	21.80	\$ 469,466,793.00	\$ 10,083,103.28
2019	8.42	10.10	2.27	2.01	22.80	\$ 470,587,173.00	\$ 10,577,460.25
2020	8.10	9.02	1.87	1.70	20.69	\$ 557,761,884.00	\$ 11,388,328.00

**2020 Tax Rate Calculation**  
**(2020 Tax Rates per \$1,000 Valuation)**

Gross Appropriations	\$ 7,253,136		
Less: Revenues	\$ (2,871,851)		
Less: Shared Revenues	\$ 0		
Less: Fund Balance Voted	\$ (71,200)		
Less: Fund Balance to Reduce Taxes	\$ 0		
Add: Overlay	\$ 98,311		
War Service Credits	\$ 109,400		
Approved Town (Local) Tax Effort		<u>\$ 4,517,796</u>	
<b>Municipal Tax Rate</b>			<b><u>\$8.10</u></b>
County Apportionment	\$ 945,954		
Approved County Tax Effort		<u>\$ 945,954</u>	
<b>County Tax Rate</b>			<b><u>\$1.70</u></b>
Cooperative School Apportionment	\$ 7,016,122		
Less: Education Grant	\$ (982,397)		
Less: State Education Taxes	\$ (1,001,030)		
Approved Cooperative Education (Local) Tax Effort		<u>\$ 5,032,695</u>	
<b>Local Education Tax Rate</b>			<b><u>\$9.02</u></b>
State Education Tax	\$ 1,001,030		
State Education Tax Not Retained	\$ 0		
Approved State Education Tax Effort		<u>\$ 1,001,030</u>	
<b>State Education Tax Rate</b>			<b><u>\$1.87</u></b>
<b>Combined Total Tax Rate</b>			<b><u>\$20.69</u></b>



**FINANCIAL  
STATEMENTS**

# TOWN TREASURER'S REPORT

## Town of Bristol-Treasurers Report Year Ended December 31, 2020

Account	Balance 12.31.19	Total Receipts	Total Available	Orders Paid	Cash on Hand
General Fund	2,362,943.40	21,682,352.52	24,045,295.92	(19,723,412.51)	4,321,883.41
Water Works	319,103.74	473,388.33	792,492.07	(636,534.45)	155,957.62
Sewer Commission	348,321.60	470,766.53	819,088.13	(633,543.26)	185,544.87
Water & Sewer CC	0.00	40,245.41	40,245.41	(40,145.41)	100.00
Ambulance Revolving Fund	62,789.13	60,252.15	123,041.28	0.00	123,041.28
Air Compressor	841.41	502.97	1,344.38	(217.15)	1,127.23
Conservation Commission	2,315.51	8.81	2,324.32	0.00	2,324.32
Police Forfeiture-State of NH	4,140.88	15.75	4,156.63	0.00	4,156.63
EMS Fundraisers	309.55	1.17	310.72	0.00	310.72
Central St Bridge	11,436.08	43.49	11,479.57	0.00	11,479.57
Police Detail Revolving Fund	23,032.07	39,417.12	62,449.19	(54,974.05)	7,475.14
Police Forfeiture-DOJ	1,275.62	4.85	1,280.47	0.00	1,280.47
Turner Cottages Construction	121.05	0.69	121.74	(121.70)	0.04
Transfer Station Revolving Fund	32,649.51	27.82	32,677.33	0.00	32,677.33
<b>TOTAL</b>	<b>3,169,279.55</b>	<b>22,767,027.61</b>	<b>25,936,307.16</b>	<b>(21,088,948.53)</b>	<b>4,847,358.63</b>

The above is an accurate statement of the transactions of the treasury  
during the year ending December 31, 2020.

*Kathleen Haskell*

Treasurer

# TRUSTEES OF THE TRUST FUNDS REPORT

## Town of Bristol Trust Funds 12/31/20

Trustee of the Trust Fund Report					
TD Bank Escrow Services:					
Fund	1/1/20	Interest	Additions	Deductions	12/31/20
Jackman	15,373.31	78.18		-78.18	15,373.31
Minot Sleeper	2,663.27	13.54		-13.54	2,663.27
CF Bennett	8,812.36	44.47			8,856.83
Water Cap Res	688,624.72	5,404.34	450,000.00		1,144,029.06
Kelley Park Fd	17,338.66	87.49			17,426.15
Highway Eq	188,878.50	908.75	85,000.00	-208,838.00	65,949.25
Proctor Cap Res	20,648.02	104.81		-7,817.00	12,935.83
Fire Dept Res	154,179.52	809.04	75,000.00		229,988.56
Tercentennial Fd	1,603.85	8.09			1,611.94
Cemetary Perpetual	1,712.83	8.68		-8.68	1,712.83
Sanborn Cem	1,402.01	7.08			1,409.09
Kelley Pk Eq	1,125.81	5.68			1,131.49
Kelley Pk LKT	1,268.51	6.40			1,274.91
Sewer Cap Res II	206,953.85	3,437.60	550,000.00		760,391.45
Worthen Cem Res	6,140.76	30.99			6,171.75
Accrued Wages	96,839.55	499.87	35,000.00	-6,730.54	125,608.88
Ambulance Res	363.92	1.84			365.76
Town Building Maint	16,994.78	88.17	10,000.00	-15,206.67	11,876.28
Reassessment Cap Res	88,528.32	402.47	35,000.00	-111,343.00	12,587.79
Bicentennial Cap Res	16,254.90	71.05		-5,859.98	10,465.97
Police Vehicle	6,207.13	61.33	44,000.00	-28,164.84	22,103.62
Contingency Fund	34.65	0.18			34.83
Patriotic, Rec & S.E.O	0.00	0.70	1,021.00		1,021.70
Total Town	1,541,949.23	12,080.75	1,285,021.00	-384,060.43	2,454,990.55
SAU 4 Trust Funds (PFM)					
Maintenance Trust	18,843.79	1,257.03	700,000.00	-500,000.00	220,100.82
Wm O Grout Schlshp	83,780.20	405.32		-6,000.00	78,185.52
P Corn Mem Scholar	18,467.18	90.25		-1,000.00	17,557.43
Marie Ross Memor	3,884.24	17.14		-1,000.00	2,901.38
Total SAU 4	124,975.41	1,769.74	700,000.00	-508,000.00	318,745.15
Total Trust Funds	1,666,924.64	13,850.49	1,985,021.00	-892,060.43	2,773,735.70





**Complete copies of the  
Auditor's Report are  
available for viewing  
at the Town Office  
or on-line at  
[www.townofbristolnh.org](http://www.townofbristolnh.org)**

**Located on the  
Finance Office page.**



**GENERAL  
GOVERNMENT  
REPORTS**

## ASSESSING/LAND USE/HEALTH

In 2020, the Assessing/Land Use/Health Departments faced many challenges with the COVID-19 pandemic. When the offices closed to the public in March 2020, the Department was faced with “how do we provide services, keep answering the calls and emails, transition the public from face-to-face access, keep issuing permits and holding public hearings with boards, while keeping our employees safe?” Although there were glitches in the process, the Department and staff did a great job and worked extremely hard to provide the best service possible during this time frame. I can’t thank Jan Laferriere, Peter Daniels, and Tyler Simonds enough for taking the changes in stride and doing such a great job.

The Department was able to finalize the transition of files into one (1) color-coded system and continues to work to digitize any files in storage. Although, the digitization process was not finalized, the process will continue into 2021. This process is a manual process that is painstaking and takes a lot more time than anticipated to complete.

The building reopened to the public in August 2020, with restrictions and lots of extra work to keep the public safe. Our new reception area allows one (1) person or family unit at a time and we clean the space consistently after each use. Although, the reception area is limited, we were able to install a laptop for public use. Anyone can access property information, as well as, mapping information through the laptop and we encourage everyone to take advantage of this public access computer.

### ASSESSING

In 2020, Assessing finalized the town-wide revaluation that began in 2019. The Assessing Firm, Commerford Nieder Perkins (CNP), LLC, finished as many site visits as possible, but the pandemic transitioned approximately half of the property reviews to phone interviews with property owners. Once the data was finalized, CNP reviewed two (2) years of sales through April 1, 2020, to establish the preliminary values. Then CNP held hearings, some in-person at the Town Offices and some via telephone. After the hearings and review of information provided by property owners, the values were finalized. Overall, the average increase, for values, across the Town was 20%, however, there are areas in Town that increased more. Once values were finalized,

the Select Board and the Department of Revenue review values and budgets to set the tax rate. For 2020, the tax rate was set at \$20.69, an overall reduction of \$2.11. Anyone that is aggrieved of their assessment is strongly encouraged to file an Abatement Application. Please note that these applications can only be filed from the Notice of Final Tax (approximately December) through March 1<sup>st</sup> of the following year. Property owners are encouraged to review their property information for accuracy and are encouraged to file an application if there are any errors.

The Assessing section of the Department can be reached either by phone (603) 744-3354 Option #4 or by email (assessing@townofbristolnh.org) or by scheduling an appointment with the office, Monday-Friday 8:00 am to 4:00 pm. Assessing is currently maintained by Christina Goodwin, Assessing / Land Use Manager.

### PERMITTING AND ENFORCEMENT

Permitting and Enforcement continue to work to encourage safe and sound development within the residential, commercial, and industrial growth areas of the town. The Office works with all Town Departments, Land Use Boards, and State Departments to aid applicants in a smooth transition throughout the process. The Office investigates complaints (potential junkyard concerns, projects completed without a building permit, etc.) and works with the property owner to determine the best outcome for the property owner and the Town. In 2020, under the Select Board’s direction, the Department ramped-up enforcement for properties that have potential violations requiring clean-up and / or items to be addressed for the property to return to compliance. Although, the pandemic did stall some of the Department’s efforts, there were 22 properties at the start of the year, of which 10 properties remain in violation at the end of the year. It is anticipated that four (4) of those 10 properties will be complying in the spring of 2021. Unfortunately, this means that the remaining six (6) may require legal action to address.

Along with the ramped-up enforcement, the permitting process continued to be strong for 2020, with \$9,678 collected in fees and the following permits issued:

- Land Use Permit Applications (residential and commercial) – 117 Total
- Sign Permit Applications (seasonal, temporary, and permanent) – 5 Total
- Junkyard Permit Applications – 1 Total

These counts are not reflective of the amount of time that it takes to process a permit, track a permit's status, and follow up on complaints, non-compliance matters, and violations. Should you have any questions at all please contact the Permitting and Enforcement section of the Department either by phone (603) 744-3354 Option #5 or by email ([landuse@townofbristolnh.org](mailto:landuse@townofbristolnh.org)) or by scheduling an appointment with the office, Monday, Wednesday or Friday from 8:00 am to 4:00 pm. Permitting and Enforcement is maintained by Peter Daniels, Land Use Officer and Christina Goodwin, Assessing / Land Use Manager.

### LAND USE

The Land Use Office also supports the Planning Board, Zoning Board of Adjustment, Historic District Commission, Capital Improvements Program Committee, and Conservation Commission. In addition, to reviewing and aiding the public with applications, it is tasked with making sure that all the rules and / or regulations are updated and meet all legal requirements. Meeting minutes are processed through this Department and all meeting materials are prepared for the Boards, Commissions and Committees.

It is recommended that anyone seeking to apply for applications with the above, schedule time to meet with the Department to go over the processes and / or applications and documents that must be provided. When applications are not complete, they can delay a project sometimes by 30 days or more.

The Land Use section of the Department can be reached by phone (603) 744-3354 Option #5 or by email ([planner@townofbristolnh.org](mailto:planner@townofbristolnh.org)) or by scheduling an appointment with the office, Monday – Friday, 8:00 am to 4:00pm. The Land Use section of the Department is maintained by the Planner (To Be Determined), Jan Laferriere, Administrative Assistant and Christina Goodwin, Assessing / Land Use Manager.

In October 2020, the Planner Tyler Simonds resigned, to pursue his field in a larger city. The Department will miss him. His hard work and diligence to assist the public will be difficult to replace and we wish him good luck in his future endeavors. To assist the Department, in Tyler's absence, the Department contracted with Denice DeStefano to process applications, prepare meeting materials, review and redo forms and applications, to develop procedure manuals and participate in training the new employee. We are very thankful to have Denice and she is doing a great job to get us back on track and moving forward.

### HEALTH OFFICE

The Health Office is responsible for, but not limited to: investigating possible public hazards and risks within the municipality; taking action to prevent and / or remove hazards; taking action to mitigate significant public health risks; enforcement of health laws and rules; and taking the steps necessary to enforce orders or condition of approval.

In 2020, the COVID-19 pandemic added an extensive amount of work, as the Health Officer serves as the Department of Health and Human Services (DHHS) liaison, in addition, to the existing roles with the Town. The Office worked with business owners to answer questions about setting up their facilities to protect the public and their staff. The Office also worked with land use regulations to temporarily authorize outdoor seating that might not be allowed under regular Zoning rules, but that the Town felt strongly should be allowed considering the circumstances. There were 14 outdoor seating areas approved. Some of those businesses are pursuing keeping those locations through Planning / Zoning in the coming year. In addition, the Office has addressed concerns raised by the public, DHHS and the Attorney General's Office working with the Fire and Police Departments to educate and assist, as much as possible, during these trying times.

In 2020, the Office, did reduce the amount of inspections completed annually. We only completed inspections required for State licensing and / or Welfare assistance. It is anticipated that the Office will begin doing more annual type inspections for 2021.

## ASSESSING/LAND USE/HEALTH (cont.)/BUDGET COMMITTEE

If you have a question about this information, please contact the Health Office section of the Department at (603) 744-3354 Option #5. Christina Goodwin is the Health Officer and Peter Daniels is the Deputy Health Officer.

In closing, I would like to take some time to say thank you, as it is not often that people hear the good. First, I would like to say thank you to the public, for the patience you have had with our Department to get us through the building closures, the pandemic requirements, and the staffing shortages. Second, I would like to express my heartfelt thanks to my Department staff - Peter, Jan, Tyler, and Denice. Your hard work throughout the year, with the restrictions of working from home, and the internal restrictions and addition of work, is what makes our Department tick. I am excited to see what the new year brings. Third, I would like to thank our temporary help; Kasandra McClay, who continued the work started with the move in 2019 of scanning and organizing into digital files. Without this work, there would be a mountain of boxes that would still need to be processed. Fourth, I would like to thank our Boards and Commissions for entrusting us with the work and their willingness to consider recommended changes in processes, forms, etc. It is a good team and we appreciate that trust in our Department. Bristol has a great team of Town Departments working for them and there have been great accomplishments over the years and there will be great accomplishments in the future.

Respectfully submitted,

Christina Goodwin  
Assessing Manager/Land Use Manager/Health Officer

### BUDGET COMMITTEE

This year the Budget Committee welcomed two new members. In March, Susan Sodano was elected to serve on the committee and in December Paul Regan was appointed by the Committee to serve until March. Paul filled a vacancy that had existed for months after initial efforts to fill the position yielded no applicants. This year was the second budget session as a seven-member board. Previously, thirteen members had served on the Budget Committee.

As our budget season was just beginning in October, the Committee learned of the death of longtime Budget Committee member David Carr. Mr. Carr had served on the Committee during our previous budget season as vice-chair. The Committee spent time at two different meetings to tell stories and honor Mr. Carr who not only made his presence felt on our committee, but as a lifelong resident of our town too. This year's operating budget will be presented in his honor at Town Meeting.

Just like the pandemic has been challenging for all of us, the pandemic created unique challenges for the Committee. The Committee often had to predict how our town might be functioning in late 2021 as we discussed budget lines or if revenues from State and Town sources would meet projections.

This year the Committee aspired towards limiting growth in the operating budget and overall appropriations as uncertainty and financial challenges remain for many Town residents. The Committee prioritized spending that had merit and supported employee retention efforts.

I would like to thank our Town Administrator, Finance Manager, and Town Department Heads who often went above and beyond what is required by law to provide the Committee with timely and complete information. I would also like to thank our minute taker who remained consistently prepared and reliable for the Committee.

Respectfully submitted,

Charles Therriault  
Budget Committee Chair

## CAPITAL IMPROVEMENTS PROGRAM COMMITTEE/CEMETERY TRUSTEES

### CAPITAL IMPROVEMENTS PROGRAM COMMITTEE

The Capital Improvements Program Committee (CIP) is a subcommittee of the Planning Board and is charged with developing a plan for the large capital expenditures for the town with the goal of leveling the required spending to avoid spikes in the tax rate. Its recommendations are advisory to the Select Board, Budget Committee, and the Town in general and are intended as an aide to making spending decisions. During our six (6) meetings in 2020, we met with the Department Heads to update the previous year's information and to include any new items needed for the report.

This year we are again recommending a continued use of Capital Reserve Funds for Department vehicle purchases. The existing funds for the Highway and Fire Departments are being utilized and will in time achieve an even cash flow. Continued funding of these reserve funds allows the Department Heads to manage replacement of vehicles. It also allows the Department Heads to replace a vehicle during the year if the need arises. The expenditure of these funds is under the control and authorization of the Select Board.

For 2021 the following proposals are reflected in the CIP Worksheet, in the Appendix:

- The Kelly Park Committee is recommending \$20,000.00 to maintain the fields and landscaping. Future projects are being planned from the Design Charrette study done recently.
- The Highway Department is proposing a new salt shed.
- The Transfer Station is proposing a small building with a bailer to efficiently handle the Town's cardboard disposal needs.

As always, this Committee would not be able to function without the hard work of my fellow Committee members, along with special thanks to Administrative Assistant Jan Laferriere and Land Use Manager Christina Goodwin, whose diligence keeps us on track and on time.

Our meetings are open to the public (dates can be found on the Town's website on the calendar) and all are welcome to attend.

Respectfully submitted,

Bill Cote, Chairman  
Steve Favorite  
Joe Lukeman  
John Bianchi  
Don Miliband

### CEMETERY TRUSTEES

The Bristol Cemetery Trustees are three elected officials with the responsibilities of care and maintenance of municipal cemeteries along with establishing the Cemetery Bylaws. The Bristol Cemetery Trustees (BCT) met in 2020 to:

- Perform maintenance on the six (6) Cemeteries that belong to the Town of Bristol. Note: This does not include the Homeland Cemetery.
- Inspect and clean gravestones when needed.
- Check regulations both local and state for any changes.
- Renew Cemetery Bylaws for compliance and changes where required.
- Work with the Land Use Office for assistance.
- Meet once a quarter as required on the third Thursday of the month.

Things accomplished during 2020 were as follows:

- Cleaned all the cemeteries of brush and limbs that fell during the winter months and as needed when found.
- Checked all the gravestones for damage and moss covering.
- Put new Veteran gravestone flag holders and American Flags in each cemetery.
- Had new signs made with open and closure time of the cemeteries. (Note: will work with Town Maintenance to place the signs this Spring of 2021.)
- Worked with Mark Bucklin, Town Highway Superintendent to remove tree and branches from the Cemeteries. (Note that they mowed and weed wacked in the Worthen Cemetery.)

Special Note: Due to the Pandemic we weren't able to accomplish what we wanted to do in the Cemeteries.

Things proposed to accomplish in 2021:

- Get new Cemetery Name signs in place.
- Get new Open/Closure signs in place at the six cemeteries.
- Get dirty gravestones cleaned and fixed where possible.
- Get American Flags in place
- Clean the cemeteries of limbs and debris.
- Update any Bylaw changes if needed.
- Work with the Town Highway Department on work we can't accomplish ourselves.
- Any other concerns will be handled as they arise.

Respectfully submitted,

Bristol Cemetery Trustees  
Richard LaFlamme, Chair  
Ron Preble

## COMMUNITY EVENTS COMMITTEE

### COMMUNITY EVENTS COMMITTEE

The Community Events Committee is made up of members of the community, non-profit organizations, and Town staff, who collaboratively work together to provide events for the Town of Bristol residents to enjoy each year.

In 2020, the Committee, like everyone else, was faced with the challenges of navigating the Covid-19 Pandemic. With guidelines and restrictions constantly changing, trying to plan or host events was nearly impossible. Due to the many cancelled events in the region, the Committee decided to not print its annual brochures and all events were addressed individually based on what the current guidelines warranted at the time. And while several community events were put on hold for a year, the Committee was fortunate to still be able to host some enjoyable activities.

The Summer Concert Series was one such activity. The Committee worked hard to put a safe concert program together, and the performers and attendees were very conscientious and responsible – allowing for a great socially-distanced opportunity for all. Our community is so fortunate to have a large outdoor venue like the Kelley Park Concert Pavilion that could accommodate the necessary changes and allow the concerts to move forward. Due to the cancellation of other events, the Committee was able to add a couple of extra concert opportunities for the community's enjoyment. And enjoy they did - with 10 concerts held over the course of the summer and an accumulated total of approximately 1600 attendees!

We enjoyed the sounds of some local favorites like the Uncle Steve Band, Annie & the Orphans and The Solitary Man - Carroll Brown. We welcomed back the Studio Two Beatles Tribute Band and the Bel Airs. And we heard some new music from The Blacklite Band, The Cole Robbie Band, Jackie Lee & the Cold Steel Ramblers, the Audrey Drake Trio, and the Michael Vincent Band. The Committee is already planning for the summer 2021 Concert Series.

While Covid-19 did away with our traditional 4<sup>th</sup> of July Parade, a short but fun Car Parade helped us celebrate our community and our country. Hopefully, our traditional parade will be back on track for 2021. Other events for the 4<sup>th</sup> of July were also well attended with the Boat Parade on Newfound Lake and a scaled down Fireworks celebration also on Newfound Lake.

Two outdoor family movies were added to the Kelley Park

events over the summer – complete with popcorn and a large inflatable screen! The Committee decided to host these movies for free – a way to offer some fun and relief to the community. It was great fun to see families spread out across the park on blankets, with strollers and lawn chairs – life almost seemed normal, if even for a short spell.

In October, the Sixth Annual Scarecrow Decorating Contest was held. Participants displayed wonderful scarecrow creations either in the Square or in front of their homes and businesses. There were 15 participants in 2020 and the decorated scarecrows were a welcome sight for this challenging year. Entry winners in the business category were: First Place - Pleasant View B&B, Second Place - Crazy Cat Winery and Third Place - Mae's Place. Entry winners in the individual category were: First Place – Jan & Richard Metcalf, Second Place – Bailey Fairbank and Third Place – Angela Woodward Family.

Halloween 2020, again saw changes in our annual routine. The first ever “Trunk-or-Treat” event was held on North Main Street and much to the committees' delight it was a great success! There were 18 registered vehicles from community members who went all out to decorate their trunks, tailgates, or mini-vans – each with a unique socially distanced candy delivery system! The “Wickedly Talented Witches of Bristol” took over the Tennis Court area – performing their well-choreographed dance routines, the Teen Council of the Tapply-Thompson Community Center (TTCC) added some spooky elements, and the Bristol Fire and Police Department were instrumental in adding to the safety and festivities. The Committee is incredibly grateful to all who participated, donated candy, volunteered and followed guidelines to allow for another safe and fun outdoor community event. We estimate well over 300 kids and family members passed through the Trunk-or-Treat area!

In November, the Annual Christmas Tree Lighting was still held – again with Bristol residents and guests stepping up to make the necessary Covid-19 changes seamless. And while the Committee could not offer all the usual trimmings such as cocoa and roasted chestnuts, holiday cheer was definitely in the air as Denise Therrien provided some wonderful musical entertainment for those in attendance and Santa made an appearance on the brightly decorated fire engine to light the awesomely decorated Christmas Tree.

In December, the Committee continued with the Annual Holiday Decorating Contest, once again opening it up to



## COMMUNITY EVENTS COMMITTEE (cont.)/CONSERVATION COMMISSION

businesses and residences – hoping to spread more holiday cheer as we closed out the challenging year. There was a total of seven (7) entries, who added beautiful decorations throughout Town. The annual Santa trophy and prize was awarded to the Relaxation Station in Central Square as the Business Category winner, and to the Thibodeau Family on Mayhew Street were awarded the prize for the Residential Category. The Committee hopes more people will become involved in this event next year.

In light of the many community events that were cancelled, the Committee tried hard to fill the gaps by offering trivia contests and online scavenger hunts through its Facebook page ([www.facebook.com/Bristol-Community-Events](http://www.facebook.com/Bristol-Community-Events)). One fun Facebook challenge was presented in December with the assistance of the TTCC Teen Council, as people were asked “Where’s the Grinch??” With mysterious photos of the Grinch posted, Facebook fans had to identify the Grinch’s location in and around Bristol. This was so much fun and the activity this brought to the Committee’s Facebook page was amazing! Be sure to look for more of these fun interactions and quizzes in the months to come!

Despite the challenges that the Covid-19 pandemic presented, the Committee is thankful for the Bristol Community and the wonderful resources we share. By working together with other entities, and because of the respect and responsibility shown by members of the Bristol Community we were able to continue to fulfill our mission – albeit with many changes!

The Committee looks forward to bringing us all together again in 2021 – at a concert, or a parade, or a holiday themed event. Thank you in advance for your continued support for 2021. Without support and participation, it would not be possible to have such wonderful events. Volunteers are always welcome to participate. Community Event Committee meetings are held the 2<sup>nd</sup> Wednesday of every month at 9:30 am at the Bristol Town Offices, and remote attendance is possible. If you have any questions, please contact the Committee through either the Tapply-Thompson Community Center (744-2713), the Town Offices (744-3354) or via email at [bristolevents@townofbristolnh.org](mailto:bristolevents@townofbristolnh.org).

Respectfully submitted,  
Community Events Committee – Les Dion, Christina Goodwin, Kristopher Bean, Hilda Bruno, Barbara Greenwood, Claire Moorhead, Bryan Richardson, Lucille Keegan, Sharyn Orvis, Kim Smith, Joanne Burwell, Benjamin LaRoche, Paula McKinley, Merle Lyon, Steven Coffill, Randall Kelley, and Alan Blakeley.

### CONSERVATION COMMISSION

The Conservation Commission protects and preserves the natural assets of the Town of Bristol, including state forests and parks, trails, and all waterbodies.

In 2020, the Commission, was challenged with the pandemic, like all other boards. It continued to meet, either in-person, via the Zoom platform or via telephone, to make sure that there were no interruptions in service to the public. There was a total of five (5) meetings in the year, where the Commission reviewed:

- Two Special Use Permit Applications for a septic within 125 ft of the Wetlands Conservation Overlay District
- Four Shoreland Permit Applications / Permits (NH Department of Environmental Services)
- Town Lot Line Adjustment – Fox Run Road correction
- Quarterly water testing of Breck-Plankey Spring
- Updates to the Commission by-laws

As directed by the Town’s Zoning Ordinance, the Commission continues communication and collaboration with the Planning Board to develop, update, monitor, and enforce wetlands protections to ensure a balanced outcome for economic development and natural resource protection. For 2021, the Commission plans to review the requirements for the 125 ft septic setback from Wetlands and / or the Wetlands District, to determine if this distance can be adjusted. Especially, considering, the advancements in septic systems.

In addition, Conservation Commission member Carroll Brown, Jr., volunteered his time to complete maintenance work for the Breck-Plankey Spring pipe, including replacement of some piping, weekly cleaning of the piping during the highest points of the pandemic and general clean up of the location. The members take pride in preserving this natural resource and the ability to keep it open to the public.

In 2020, the Commission reluctantly accepted the resignation of former Chair, Sandra Heaney. Her shoes will be hard to fill. The Commission thanks her for her years of service and volunteer hours. With her departure, Carroll Brown, Jr. took over the Chair position and Janet Cote continued as Vice Chair. If anyone is interested in serving in the open seat on the Commission, please contact the Land Use Office for more information.

## CONSERVATION COMMISSION (cont.) / DOWNTOWN DECORATING COMMITTEE

Education seminars were limited with the restrictions of the pandemic, however, some of the members attended virtual seminars throughout the year. For 2021, the Commission has discussed holding workshops/education opportunities on Conservation Commission roles and what contractors should be aware of when getting ready to do a project near or around a wetland area. Any of these workshop type ideas will be posted on the Town's website.

The Commission encourages and welcomes anyone who has an interest in the Town's efforts to preserve and protect its natural resources to attend meetings and get involved with the activities of the Commission. Meetings are scheduled for the 1<sup>st</sup> Wednesday of each month and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

Respectfully submitted,

Conservation Commission members: Carroll Brown, Jr. – Chair, Janet Cote – Vice Chair, Richard Batchelder, Karen Bemis, Bonnie MacGillivray - Blout

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### DOWNTOWN DECORATING COMMITTEE

2020, a year of challenges for us all! Many things were canceled but the Committee worked harder than ever to make Bristol a bright spot for all to visit! Working out in the fresh air in small groups or by ourselves we were able to safely social distance and enjoy time together. Throughout the summer we received compliments from locals and visitors that Bristol looked "so pretty". Some even said it looked like a "Hallmark" town.

A big thank you goes out to the Town Highway Department crew for their assistance repairing the UTV, cleaning up the leaves, keeping the grass looking good, erecting the Christmas tree, getting bark mulch, hanging the banners on the poles and probably other things I have missed. We can always depend on these men to give us a hand when needed. We also want to send out a big thank you to Ken Braley for transporting the Christmas tree into town. The tree came from Wally Orvis on Old Bristol Road.

We had a number of new volunteers on the Committee this year which allowed us to divide up the watering days. Daily watering is vital to keep the hanging plants thriving even when it rains as the rain doesn't get into the pots. There is also a lot of deadheading that needs to be done and this was a specialty for two members! New volunteers are welcome. There are a number of different tasks to be done so you can contribute in a way that you are comfortable with. We now have all seasons covered with daffodils and iris in the spring, seasonal flowers in the summer and fall and the holiday decorations in December.

I want to give a huge thank you to our members: Janet and Richard Metcalf, Suzanne and Bill Neiman, Joanne Burwell, Mary Gephart, Hilda Bruno, Martha Hulsman, Donna Worthen, Karen Shaffner, Sue Peterson, Laura-Beth Ulwick, Julaine Gelderman and Tom and Lucille Keegan.

I also want to thank the Bristol taxpayers for your support of this Committee and the work we are doing for you and your town.

Respectfully submitted,  
Lucille Keegan

## ECONOMIC DEVELOPMENT COMMITTEE

The COVID 19 crisis of 2020 caused the Economic Development Committee to resort to on-line meetings to continue our work. This did have a limiting experience in achieving all of our objectives during this challenging time. Fewer meetings were held, and new projects were carefully controlled. We worked hard to assist local business owners to apply for Federal grant monies being issued under the CARES act. We also produced a number of video segments explaining some of the Federal grant and loan programs and interviewing local business owners on how they addressed the impact of COVID 19 on their operations.

Three projects begun in 2017 with successful grant applications and a minor percentage of Town financing for items 1 and 2, came to fruition in 2020. These were:

1. The completion of the Bristol Falls Park
2. The deployment of fiber optic cable from Plymouth State University to the Town Office
3. The deployment and commissioning of the FirstNet cell tower providing AT&T cell service into Bristol township.

An ADA compliant walkway has been constructed in Bristol Falls Park from the Central Street parking lot to the confluence of Newfound and Pemigewasset Rivers. The pathway on what was Water Street established in the 1800's, crosses the Newfound River, providing spectacular views of a 70-foot waterfall and leads down to an area that was the Railway station that served Bristol from the late 1880's to 1937. The walkway is now a popular destination for residents and tourists, bringing more economic activity to the businesses around the Town square. We are working to expand the pathway to Profile Falls in partnership with the Army Corps of Engineers (USACE).

A fiber optic communications cable linkage to Plymouth State University was established using grant funding from the Northern Borders Regional Commission (NBRC) and the 2020 CARES Act. The CARES act monies will provide a backbone linkage for residential connections along the cable route, and the NBRC funding will provide linkage to Bristol Municipal and School district buildings. Both the residential and municipal connections will be completed in 2021. Business establishments along the fiber pathway will be able to connect for high volume, high speed, low latency bandwidth services. Connection costs and levels of service are being negotiated by Town Government.

The new FirstNet cell tower provides nationwide communications linkage for First Responders and cell services for AT&T customers. This tower is one of the new 48 towers being commissioned in New Hampshire to ensure 100% emergency services access across the State as part of the Federal FirstNet communications plan (as a response to the 2001 9/11 crisis).

Members of the EDC assisted in the production of on-line seminars and video presentations to explain the opportunities for Federal financial assistance available to local businesses to offset some of the impact of COVID 19.

Representatives of the EDC worked closely with the Planning Board to draft a Mixed-Use Directive that is being folded into the Site Plans/Subdivision Regulations. This Directive expands locations that will allow co-location of business operations and residential living within the same building. The EDC believes this will make Bristol more attractive to small high-tech operations that don't require traditional store-front visibility.

Our forward-looking plan for 2021 includes:

- Assist in the Town-wide "Bristol brand" efforts and EDC web page efforts.
- Provide education and guidance to local businesses to obtain Federal financial aid under the CARES act and other Federal programs to offset the impact of COVID 19.
- Evaluate how Bristol might provide Affordable Housing opportunities while maintaining the current character of the Town.
- Offer support to the Planning Board as the Master Plan is revised to include an Economic Development section in the revisions.
- Completion of the fiber communications link and service availability to residential and business customers within close reach of the primary fiber lines.
- Expand availability of fiber connections through pursuit of additional Federal grant programs.
- Explore how the fiber communications capabilities and Mixed-Use Directive will expand business opportunities in Bristol.
- Review applications for appointment to the EDC and present Select Board with recommendations.

Submitted by William (Bill) Dowey  
Chairman Economic Development Committee

## EMERGENCY MANAGEMENT/ENERGY COMMITTEE

### EMERGENCY MANAGEMENT

Emergency Management exists in four phases: mitigation, preparedness, response, and recovery. The seemingly constant weather events seen locally, around the state, and nationally are a reminder of our vulnerability to natural disasters, and the value of active mitigation and preparedness.

Serving as both the Emergency Management Director and the Fire Chief, I often say that I don't have enough time to dedicate to my Emergency Management duties. The COVID-19 Pandemic didn't leave much time for anything else this year. This pandemic has been a challenging emergency. Many of our past Emergency Management events have been days, or at most weeks long. As we are all too aware this emergency continues and will for some time. I am very thankful for the help of the Health Officer, and Town leadership for putting plans and steps in place to provide continued service, but in a manner that was safe for our community. I remain, however most impressed with the response of our community. Through generosity and respect, we weathered the storm better than many. By accepting, or at least tolerating, the changes to our routines and daily lives we were able to have a busy summer season, hold many of our events, and still offer youth programs that in many places were not available, yet maintain a relatively low community transmission and infection rate within the town.

As we continue to respond and work through the daily challenges of this pandemic, we continue to maintain Personal Protective Equipment (PPE) for the Fire, Police, and Town Departments. We have also begun the transition to vaccine delivery and assisting our partners at Central NH Public Health to evaluate our plans, while starting to deliver vaccine to our most vulnerable.

The Town was awarded a grant late in 2020 to update our Hazard Mitigation Plan. We also worked with the owners of what is known as the "Lower IPC dam" on Lake St, near Swiftwater Drive after erosion and degradation of the dam was found over the summer. With emergency repairs made, we continue to work with the owners of the dam to find a long-term solution and ensure the integrity of State and Town infrastructure is protected.

Emergency Management functions in the town of Bristol are made possible through the efforts of many volunteer orga-

nizations, such as Community Emergency Response Teams and Medical Reserve Corps. If you are interested in finding out more information on these groups, I encourage you to call Volunteer NH at 271-7200.

We will continue to work with our emergency preparedness and management partners to properly plan for and respond to emergencies. Please feel free to contact me at 744-2632 with any emergency management questions or concerns.

Respectfully submitted,  
Benjamin LaRoche  
Emergency Management Director

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### ENERGY COMMITTEE

The Bristol Energy Committee was formed in 2019 to focus on the Town's energy consumption and possible ways to improve it. The Committee currently consists of Paul Bemis (Chair), Jeff Chartier, Doug Williams, Tricia Mills, and Greg Wagner. There are three fundamental goals of the Bristol Energy Committee:

- Reduce the Cost of electricity for Bristol Town facilities, and also its residents
- Improve the reliability and resiliency of electricity for Town facilities and residents
- Reduce the greenhouse gas emission through the use of renewable energy sources.

The Bristol Energy Committee met throughout the year to work on the Solar Project proposed for the Wastewater Treatment Facility (WWTF). A consulting company Acuity Power was hired by the Energy Committee to develop a technical and economic feasibility study on the Solar Array Project for WWTF. The report was delivered and reviewed by the Energy Committee in November of 2020 and became the basis for the proposal being put forward at the Bristol Town Meeting in 2021. As this project was the focus of the Energy Committee, no other topics were dealt with in 2020.

Respectfully submitted,  
Paul Bemis, Chairman  
Bristol Energy Committee

FIRE DEPARTMENT

*The Mission of the Bristol Fire Department is to provide All-Hazards response that, combined with planning, education, collaboration, and communication, will improve the quality of life of its customers and community.*

In 2020, the Bristol Fire Department saw a moderate decrease in its calls for service. The Department responded to 1,238 incidents, a decrease of 6% from 2019. In total the Department received 2,040 calls for service in 2020. A breakdown of these calls is provided below:

<u>Incidents:</u>	<u>1,238</u>
• Fire	59
• Rescue & EMS	843
• Hazardous Condition	63
• Service Call	74
• Good Intent/False Alarm	199
<u>Inspections:</u>	<u>216</u>
<u>Permits:</u>	<u>480</u>
<u>Non-Emergency Events:</u>	<u>106</u>

It wasn't all that long ago that a house fire was near the top of the list of fears that people have in this country. The decreasing number of house fires nationally is a testament to better building standards and fire prevention efforts. For these reasons, and maybe other factors, the fear of housefires no longer makes the top 100 fears in our country. Unfortunately, such tragedies remain a real possibility and reality. This was the case in Bristol, as the Town tragically lost a resident in a housefire in 2020. As I write this my thoughts remain with that victim's family. I also continue to think of the effort put forth by the responders to that event. Full-time and call firefighters that executed their jobs bravely and competently to attempt to rescue the victim and extinguish the fire quickly. I have included this not just because I am proud of the conduct of our firefighters on that day, and every day, but also to ensure the community your Fire Department consists of a competent and professional group of firefighters and EMTs who work hard daily to stay trained and ready to respond to every emergency they are called to.

In 2020, responding to every emergency became quite different with the COVID-19 Pandemic. The Department quickly put into place new policies and procedures to ensure the safety of our responders, and further the safety

of the community, not wanting our exposure to potential cases to be a catalyst for community transmission. One of these policies was to restrict access to the Fire Station, and adopt procedures to still handle permits, inspections, and inquiries quickly and effectively. We hope we did this satisfactorily and have found that many of these procedures will remain in place as they were more efficient and better for the customer. The Fire Station remains in a state of limited access and will for the foreseeable future.

The Bristol Fire Department currently has 30 full, part-time, and call employees. It is the professionalism and dedication of these individuals that makes all that the Department does in the community possible. In 2020, the following personnel changes and personal accomplishments occurred. The Call Company and Part-Time ranks received a boost by adding new members: FF Andrew Bird, FF/AMT Cameron Smith, and EMT Laura Dion. FF/AEMT Nick Marsh was hired as a fulltime employee. FF/AEMT Gordon Ellinwood moved from shift to the Day Firefighter position, a move to best place our employees as well as facilitate the completion of his Paramedic certification. FF/AEMT Brandon Wood, a former Student Intern, moved from a per-diem employee to call firefighter when he moved to town, a valuable boost to the call company.

The Fire Prevention division remained busy in 2020, albeit in a more 20<sup>th</sup> Century manner. All permitting was done online or via email, many consultations were held over the phone or video conferencing, and onsite visits were reduced as much as practical. Fire Prevention handles inspecting oil and gas installations, assembly permits, school inspections, physical or changes of use to occupancies, and new construction; ensuring properties in the Town are compliant with the State Fire Code.

At 68% in 2020, Emergency Medical Services (EMS) incidents continue to be a large part of our call volume. This percentage remains lower than many of our neighbor towns and reflects the all-hazards nature of the services that the Fire Department provides to the community. In 2020, the Department entered a lease for new monitor/defibrillators. Although these devices offer no new therapeutic or diagnostic capabilities, they replaced unserviceable and unreliable devices. Additionally, they offer user friendly interfacing with our reporting software that has decreased paperwork times and increased accuracy.

## FIRE DEPARTMENT (cont.) / FORESTRY

An important partner in our ability to deliver Fire and EMS services is Lakes Region Mutual Fire Aid (LRMFA). LRMFA provides Fire and EMS dispatch for some 35 towns in the greater Lakes Region. This allows towns like Bristol to access a professional dispatch center that costs over \$1.25 million dollars annually at a fraction of that cost (\$35,445 in 2020). This year LRMFA completed an overhaul and replacement of its simulcast radio system. The new system went online in the fall and is a significant upgrade. It is more reliable and provides more complete coverage of the region, improving fireground safety and communications. It also allowed for more operating channels with the system getting busier.

We look forward to continuing to provide the service that Bristol has come to expect from its Fire Department and maintaining our role as dedicated partners in the community. If you are interested in helping us with this goal as a firefighter or EMS provider, or have any questions or comments please call me at 744-2632 or email [blaroche@townofbristolnh.org](mailto:blaroche@townofbristolnh.org).

Respectfully Submitted,  
Benjamin LaRoche  
Fire Chief

### REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This year we experienced challenging wildfire conditions which led to deep burning fires in remote locations that were difficult to extinguish. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. The towers' fire detection efforts are supplemented by the NH Civil Air Patrol when the fire danger is especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Every year New Hampshire sees fires which threaten or destroy structures, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at [www.firewise.org](http://www.firewise.org).

Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

Between COVID-19 and the drought conditions, 2020 was a unique year. The drought conditions led to the need to have a Proclamation from the Governor, which banned much of the outdoor burning statewide. This, along with the vigilance of the public, helped to reduce the number of serious fires across New Hampshire. However, the fires which we did have burned deep and proved difficult to extinguish due to the lack of water. While the drought conditions have improved, we expect many areas of the state to still be experiencing abnormally dry and drought conditions this spring. For this reason, we ask everyone to remember Smokey's message about personal responsibility and follow his ABC's: Always Be Careful with fire. If you start a fire, put it out when you are done. "Remember, Only You Can Prevent Wildfires!"

As we prepare for the 2021 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting [www.NHfirepermit.com](http://www.NHfirepermit.com). The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information, please contact the Division of Forests & Lands at (603) 271-2214, or online at [www.nh.gov/nhdfl/](http://www.nh.gov/nhdfl/). For up to date information, follow us on Twitter: @NHForestRangers

In 2020, we signed on with the State's online permit system. There is a service fee for this, but it is a great way to get your permit and stay safe at home. You can also scan the QR code below to access the online permit system. We will continue to offer the ability to obtain a permit by emailing [fireofficer@townofbristolnh.org](mailto:fireofficer@townofbristolnh.org) for the foreseeable future. Inquiries about fire permits, or other forestry related questions can be made to 744-2632.

Respectfully Submitted,  
Benjamin LaRoche  
Forest Fire Warden

Scan here for



## HIGHWAY DEPARTMENT/TRANSFER STATION

### HIGHWAY DEPARTMENT/TRANSFER STATION

The Highway Department is responsible for maintaining approximately 40 miles of Bristol's roads. We balance our efforts between immediate needs, daily maintenance, and long-term preservation of the roadways. Our constant attention to the equipment improves the life span of the trucks, plows, grader, etc.

The Department is comprised of six employees: the Highway Superintendent, the Highway Foreman, two drivers, one maintenance/sidewalk plow operator, and one part-time plowing operator. The Highway Department crew continues to take required classes and physicals to maintain their licenses.

The Department took delivery of a new front loader this year, which replaces the loader that was purchased in 2001. We also replaced our pick-up truck which was scheduled to be replaced in 2021. It did not pass inspection this past fall so it was decided to replace it early rather than spend money on a truck that was up for replacement.

Hall Road was up for reconstruction this year, but we held off and encumbered the money so that if the Sewer to the

Lake project goes through, we would not be digging up a new road. We did some repair work on the worst of the road to get through for the year.

We also chip sealed the remainder of Castle Lane, Wulamat Road and Grand View Drive.

Next year we plan to chip seal the north end of Hemphill Road. We are also planning pavement overlays for Hundred Acre Wood Road, Brookwood Park Road and Maple Grove Lane.

The new Transfer Station seems to be working smoothly, although it has been a real busy year. We are working on a plan to start up some recycling. There is a warrant article to purchase a baler and associated equipment to recycle cardboard. Cardboard takes up a lot of space in the compactor and is of some value if bailed. This would reduce the number of hauls to the incinerator and provide for some savings in the solid waste budget.

Respectfully Submitted,  
Mark Bucklin  
Highway Superintendent



## Northeast Resource Recovery Association

*"Partnering to make recycling strong through economic and environmentally sound solutions"*

### Bristol, NH

## Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2020	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Electronics	24,857 lbs.	Conserved enough energy to power 3.2 houses for one year!
Tires	6.6 tons	Conserved 4.4 barrels of oil!

#### ***Avoided Emissions:***

*Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.*

*By recycling the materials above, you have avoided about **34 tons** of carbon dioxide emissions  
This is the equivalent of removing **7 passenger cars** from the road for an entire year.*



1/19/2021



*Partnering to Make Recycling Strong Through Economic and Environmental  
Sound Solutions*

Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234  
Telephone: (603) 736-4401 Fax: (603) 736-4402  
E-mail: [info@nrrecycles.org](mailto:info@nrrecycles.org) Web Site: [www.nrrecycles.org](http://www.nrrecycles.org)



### Activity Detail Report

This is not a Bill - Pay from Invoice Only

**Bristol, NH**

Commodity	Pickup Date	Release #	Lbs.	Net Tons	Gross Tons	Units	Price	Haul Charge	Revenue	Program Expenses	Net Revenue/Expenses
MSW Transportation	12/21/20	379303				1	\$0.000	\$260.00			\$260.00
MSW Transportation	12/24/20	379310				1	\$0.000	\$260.00			\$260.00
MSW Transportation	12/24/20	379317				1	\$0.000	\$260.00			\$260.00
MSW Transportation	12/28/20	379304				1	\$0.000	\$260.00			\$260.00
MSW Transportation	12/31/20	379311				1	\$0.000	\$260.00			\$260.00
MSW Transportation	12/31/20	379318				1	\$0.000	\$260.00			\$260.00
<b>Subtotals</b>								\$39,520.00			\$39,520.00
Tires-Overized	2/28/20	369277	300	0.15	0.13	2	\$155.000				\$310.00
<b>Subtotals</b>			300	0.15	0.13						\$310.00
Tires-Passenger	2/28/20	369277	4,325	2.16	1.93	173	\$1,750				\$302.75
Tires-Passenger	7/23/20	374844	4,650	2.33	2.08	186	\$2,250				\$418.50
Tires-Passenger	11/4/20	379445	3,525	1.76	1.57	141	\$3,250				\$458.25
<b>Subtotals</b>			12,500	6.25	5.58						\$1,179.50
Tires-Truck	7/23/20	374844	270	0.14	0.12	6	\$12,500				\$75.00
Tires-Truck	11/4/20	379445	135	0.07	0.06	3	\$15,500				\$46.50
<b>Subtotals</b>			405	0.20	0.18						\$121.50
<b>Grand totals</b>			<b>576,342</b>	<b>288.17</b>	<b>257.30</b>						<b>\$86,583.24</b>

Report provided by: Windows User

report date: 1/19/2021

## HISTORIC DISTRICT COMMISSION / HUMAN SERVICES DEPARTMENT

### HISTORIC DISTRICT COMMISSION

The Historic (Overlay) District was created (per Zoning Ordinance Article XIII, 13.1) to “recognize, preserve, enhance and perpetuate buildings, structures and sites within the Town having historic, architectural, cultural or design significance in accordance with RSA 674:45.”

The Historic District Commission (HDC) met in 2020 to:

- review and approve 1 Certificate of Approval;
- update forms and processes to assist the public and the staff;
- approve updated boundary signs for the Historic District, which will be installed in 2021;
- welcome new Commission member Kyle Sanders and Alternate member Steve Favorite – both bring new enthusiasm and knowledge to the group;
- continue the long-term project of updating the inventory of historic properties in the Town’s Master Plan, through a database that has been added to the Town’s website.

Also, in 2020, the Commission accepted the resignations of members, Sandra Heaney, and Clay Dingman. Both had been instrumental in creating the Historic District, the guidelines, procedures, and forms, as well as, moving the Town to become a member of the Certified Local Government program. Sandra and Clay have provided many volunteer hours over the years. The Commission thanks them for their years of service and wishes them well in their future endeavors.

The Commission is scheduled for meetings on the 2nd Tuesday of each month. Meetings are open to the public; however, it is recommended to check the Town’s website for updated information on how to attend meetings, including any schedule changes before attending.

[Bristol’s Central Square has been listed since 1983 in the US Department of the Interior’s National Register of Historic Places. It is one of the few open squares among New Hampshire’s business districts and contains a number of buildings of architectural merit. Although some of the buildings in and around Central Square date to the 1790s, most were constructed in the second half of the 1800s. Even today, the district retains to a large extent its late nineteenth-century appearance. The creation of an Historic District had long been recommended in Bristol’s Master Plan, but until 2005 no formal effort had been made to preserve these buildings.

According to the Master Plan, “considered collectively, these buildings project an image of the town,” and preservation of these structures is of paramount importance to the town’s economic vitality. When the Town of Bristol revised its Master Plan in 2003, it reaffirmed creation of an Historic District as a way of preserving Bristol’s historic structures and historic character. (New Hampshire RSA 674:46 authorizes towns to designate historic districts.) From a 2013 community opinion survey of Bristol residents, 87 percent of respondents supported town involvement to encourage the preservation of historic buildings.]

“If we do not care about our past, we cannot hope for the future...I care desperately about saving old buildings.” – Jacqueline Kennedy Onassis

Respectfully submitted,  
Historic District Commission Members –  
Richard Laflamme (Chair), Dorcas Gordon, Anita Avery,  
Kyle Sanders, Steve Favorite (Alternate)

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### HUMAN SERVICES DEPARTMENT

2020 saw a couple of big changes to the Human Services Department; firstly, our long time Director Kelly Lacasse, stepped down from the role. Kelly worked for the Town for many years in numerous positions and will be greatly missed. I would like to take this opportunity to thank her for the work that she did and the relationships that she built to help this Department over the years as well as the many residents that she touched.

Secondly, we are taking the department electronic. Historically a Town’s Human Services Department has been paper and pen. Files that have to be gone through manually to find information can take lots of time. This year we were able to secure through working with the New Hampshire Local Welfare Administrators Association, a Welfare Software program. This will allow us to have electronic records which will help in tracking the assistance provided to applicants and will also give us the ability to run various reports.

This year has been difficult for many people. The effects of COVID-19 have been detrimental for some, with jobs lost or reduced. This has resulted in an increase in the number cases for assistance especially with rent. Thankfully, the State of New Hampshire has been able to assist many people which

has taken a burden off of the Town. However, this crisis is not over yet and people are still struggling. We will continue to work with our Local and State partners to assist people as best we can.

Throughout the year we have worked closely with numerous local agencies to help our citizens, and I want to take this opportunity to thank them and their staff for all their assistance. Bristol Community Services, Tri-County CAP, the Salvation Army, the American Red Cross, the Bridge House, Whole Village Family Resource Center and the Department of Health and Human Services.

Respectfully Submitted,  
Ingrid Heidenreich  
Human Services Director

### KELLEY PARK COMMITTEE

Kelley Park continues to be a wonderful gathering spot for the many activities that are offered in our community. Although many of the normal activities did not take place this year due to the COVID-19 pandemic, the Park still had an abundance of use. Some of the activities that were able to continue included:

- Summer Concert Series
- Tappley-Thompson Community Center (TTCC) Summer Day Camp Programs & Youth Sports
- SUN & Firecracker 5K Road Races
- Bristol Elementary School activities
- Adult Softball League
- And many more...

Projects that were completed throughout the year included:

- Removal of dirt infield and planting of grass on the t-ball-field area to make it more appealing for concert seating and other activities
- New water fountain installed

- Re-building of baseball field base paths and installation of a new pitcher's mound
- Updating of the plantings, the bushes, and flowers, at entrance to the Park
- Gravel installed for walking path project
- Hiring of Eagle Pond Studio to work with Kelley Park Committee on implementing suggested improvements from 2018 Design Charrette

In 2021, the Committee looks forward to working on:

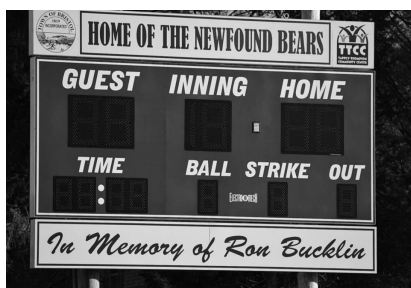
- Continued improvement of field conditions
- Pick-up activities for families to use at the Park (corn hole, frisbee, etc.) – put on hold in 2020 due to COVID
- Improvements to infield of softball field
- Continued work with Eagle Pond Studio on design of concession, rest rooms and plantings for future project Kelley Park usage is free to the public, with certain exceptions.

It is recommended that anyone planning an event for the Park contact the TTCC (744-2713) and the Town Offices (744-3354) to see if the Park is available and whether a permit is required for usage.

This beautiful Park is a local treasure, utilized by many. It takes lots of hard work and maintenance to keep the park in good condition. Please keep in mind when visiting that maintenance occurs often daily and that children should be supervised for their safety. When mowing is in progress or the water wheel is in use, we ask that you ensure that your children keep a safe distance away as these can be hazardous machines to approach.

In closing, we would like to thank Town of Bristol taxpayers for their continued support of this wonderful community park.

Respectfully submitted,  
Committee Members: Scott Doucette, Dorcas Gordon, Victor Greenwood, Barbara Greenwood, Dan MacLean, Kerry Mattson, Leslie Dion, Alex Sobolov, Jeff Kane, Jack Doucette



## MINOT-SLEEPER LIBRARY

The Minot-Sleeper Library staff shared in a historic year of changes to our daily lives alongside our community as we faced the novel Coronavirus-19 pandemic. As the Newfound Region found itself increasingly exposed to the dangers of the virus, the Library adjusted its services accordingly.

Throughout the pandemic, the Library worked to maintain services, often by new and innovative means. During times when the building was closed to the public, staff provided curbside pick-up of materials. For homebound individuals, volunteers made regular home deliveries. Programs that bring our community together, including monthly book and movie group discussions, poetry nights, presentations, and community forums, were moved online and held virtually. The Library's reference and tech support services started taking place remotely via phone and email. For children and their families, themed book packs that included creative activities along with books were available to be picked up and brought home, and an online summer reading program that included virtual programs and reading logs with incentives was hosted.

The Friends of the Minot-Sleeper Library also took action to adapt their efforts in the wake of the pandemic. The Friends' books for sale, typically always available in the library's foyer, and their one-day annual summer sale moved online to a website ([minotsleeper.libib.com](http://minotsleeper.libib.com)) where one can search titles and purchase items curbside. The Friends once again participated in Bristol's town-wide trick-or-treating event with social distancing and grab-and-go treat bags. The most remarkable of their efforts was the creation of the Friends of the Library Holiday Cookie Buffet Cookbook, featuring recipes and photos of the popular and much enjoyed cookies typically sold at their cookie buffet every December. The buffet itself was cancelled this year due to the pandemic, however, thanks to great community support, the Friends celebrated a successful fundraiser with the sale of the cookbooks.

In 2020 the Library expanded its partnerships by engaging with the Town of Bristol's newly formed Sustainability Committee and New Hampshire's Alliance for Healthy Aging to

bring virtual programming to our community. The Library and Sustainability Committee launched a long-range series of educational videos on the topic of living sustainably.

The Library was awarded a \$10,000 grant from New Hampshire Humanities and the National Endowment for the Humanities as part of the Coronavirus Aid, Relief, and Economic Security (CARES) Act. Funding allowed the library to initiate a home delivery program to individuals unable to visit the library; purchase technology that expands access to information for our community; install a Story Walk® in the butterfly garden adjacent to the library and partner with Newfound Lake Region Association (NLRA) and Slim Baker Foundation to promote physical and mental health and literacy through a Story Walk® passport program.

The Library staff and Trustees wish to thank our community for your continued support and patience during this challenging year. Our hearts are warmed by the outpouring of kind messages and appreciation for the work staff did in 2020 to ensure access to library materials and services. As director, I wish to thank the outstanding and unwavering staff who stepped up and dedicated so much of their time and energy to consider the challenges we all are facing during this pandemic and how the library can help. I also want to express thanks to the Board of Trustees who, as always, gave so much of their time to understand the ever-changing situation and make the difficult decisions that helped keep our staff and community safe during uncertain times.

We look forward to serving our community in 2021 and finding the glimmers of a new day that are sure to be ahead of us.

Respectfully submitted on behalf of the Minot-Sleeper Library staff and Board of Library Trustees,  
Brittany Overton, Director

**Minot Sleeper Library  
Treasurer's Report  
Year Ending December 31, 2020**

<u>Operating Accounts</u>	
FSB - general fund	12,513.95
TDBank - book account	7,845.00
Carr - building account	22,197.64
Litchfield - art account	8,207.05
Renewable Energy Credits - solar array	2,746.81
	<u>53,510.45</u>
<u>Certificates of Deposit - FSB</u>	
Artifacts Fund	1,802.35
Bickford Fund	1,547.46
Connor Fund	3,970.39
Dickinson Fund	2,328.06
Endowment Fund	23,716.10
Fields Fund	246.79
Roby Fund	1,114.51
Tenney Fund	1,192.69
	<u>35,918.35</u>
<u>RBC Wealth Mgt (stock portfolio)</u>	104,890.30
<b>TOTAL</b>	<u><u>194,319.10</u></u>

The above is an accurate statement of MSL Trustee account balances for the year ending December 31, 2020.

## PLANNING BOARD

The Bristol Planning Board is tasked with doing work that enhances “public health, safety, and general welfare and encourages the appropriate and wise use of land” (RSA 672:1). It reviews site plans and subdivision proposals and updates the Master Plan. It also recommends changes to regulatory “land use” documents like the Zoning Ordinance. Though our Planning Board is required to meet at least once per month, committee members continue to go above and beyond this requirement and usually meet twice a month, on the 2<sup>nd</sup> and 4<sup>th</sup> Wednesdays at 7pm.

In 2020, our Planning Board volunteers attended 19 meetings for approximately 55 hours. This does not include personal review of documents and plans (or topic research) outside of a meeting. This year, during their regularly scheduled meeting time (2<sup>nd</sup> Wednesday of a month), Board members completed:

- 3 Minor Site Plan Reviews
  - 1 Subdivision
  - 4 Special Use Permits
  - 8 Preliminary Conceptual Consultations
  - 6 Public Hearings on Proposed Zoning Amendments
  - 1 Public Hearing on Subdivision and Site Plan Review Regulation Amendments
  - 2 Amended Site Plan
  - 2 Compliance Hearings
  - 2 Lot Line Adjustments
- This year the Board also held six (6) workshops (4<sup>th</sup> Wednesday of a month) during which the members: drafted 10 potential zoning amendments
- worked with Department staff to improve administrative processes, including forms and instructions
- approved the Capital Improvements Plan

With the challenges of 2020, the members of the Board continued to meet in-person, via teleconference on Zoom or via conference calls, to continue to provide service to the public. In addition, the Zoning Amendments Sub-Committee, consisting of Paul Barnett, Denice DeStefano, Tyler Simonds, Christina Goodwin, and William Dowe continued the work started in 2019. This group worked on proposed changes for Zoning, which would increase Economic Development while keeping in character with the Town’s Master

Plan. All work was presented to the Planning Board members for final approval, presented in Public Hearings and those amendments that were finalized have been submitted for the 2021 ballot.

Master Plan work continued, but in a slightly altered fashion, with Lakes Region Planning Commission, reviewing the current Zoning Ordinance and Master Plan Chapters to make suggestions for changes that might be required if the Sewer to the Lake Project proceeds. Those recommendations will be reviewed and added to further amendments, as needed. For 2021, Master Plan work will continue with the previously proposed review of the Vision and Land Use Chapters. The funds appropriated from 2020 have been encumbered and a contract has been signed with Lakes Region Planning Commission to complete the work and review with the Planning Board.

Also, in 2020, the Board continued to have challenges in membership. Evan Hickey, Clay Dingman, and Paul Barnett all tendered their resignations. The Board thanks them for their service and volunteer hours and wishes them well with their future endeavors. With continued open positions, the Planning Board recommended to the Select Board to add a Warrant Article to Town Meeting to reduce the membership from seven (7) members to five (5). This change, if passed, will reduce the quorum requirement to three (3) members, which is anticipated that it will help alleviate some of the issues with meetings having to be cancelled in 2020 due to lack of members (more specifically a quorum currently is four) at a meeting.

Respectfully Submitted,  
Planning Board - Denice DeStefano - Chair, Elizabeth Seeler, Jacqueline Elliott, Don Milbrand, Bruce Beaurivage

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Well, I sincerely hope that the year 2021 brings us back to a pre COVID-19 normalcy as soon as possible.

In the year 2020, we at the Police Department, along with everyone else in the Nation, have had to adapt to a host of COVID-19 procedures. We were forced to change many of the ways we make contact and assist the citizens we serve. As a Town, we should consider ourselves fortunate that we were able to hold our Town Meeting last March just prior to the closure of the State and the Nation. Like everyone else, we thought that the 14- days would come and go, and the world would resume as normal.

As the Nation began to lock down, we initially set up and assisted with food deliveries for the elderly. This program was very well received and was taken over and successfully managed by Steve Hanser and Cathy Redman. In an effort to mitigate exposure of our staff to the virus, we were forced to close the interior of our building to the public and outside agencies. Although modifications were made, we are proud that we never had to close our lobby to the public. We continued to help walk-ins with taking complaints as well as other administrative needs. We adjusted our officer's schedules to limit their contact and their exposure to the public. We conducted needed trainings, meetings, and conference calls by ZOOM and not in person. As one can imagine, these adjustments made our commitment to community policing a little more difficult but not impossible.

The Bristol Police Department is strong! We are fortunate to report that we are fully staffed and have been for one year. We are happy to have Officer Steve Henry join the Department; he is a great addition to our team. We continue to maintain a fleet of clean and professional police cruisers. Our staff is highly trained, professional, and respected among the NH law enforcement community as well as within the Town of Bristol.

Our officers hold and maintain instructor certifications and specialized certifications in the following areas: firearms, police defensive tactics, special operations/ SWAT, Drug Recognition Experts (DRE), drug Investigations and interdiction as well as our K-9 operation. Your officers are motivated and eager to seek and attend any available trainings.

Over the past year, the Nation has raised questions about the integrity, professionalism, and implicit bias of all police

officers. Some suggest "systemic racism" throughout law enforcement. There have been demonstrations and gatherings in support of Black Lives Matter across the Nation, including our town. Based on my experience and direct observations, the officers of the Bristol Police Department do not fall under such bias. All members of the Bristol Police Department are committed to placing the needs of others before themselves. This is to say that the lives of all others matter. Our officers are confidently doing their jobs demonstrating ethical professionalism. They will continue their focus on the community and provide all citizens with safety and security in mind.

Officers of the Bristol Police Department will remain connected and involved with the community. The "Every Child Is Ours" campaign was brought to Bristol in cooperation with Hannaford's Supermarket and TTCC. We held our first "Cram the Cruiser" event that kicked off with tremendous support from the Newfound Area residents. This past year, we crammed three cruisers with food. We anticipate this to be an ongoing program and will hopefully be hosting it again next year. The donated food has been extremely well received by the School District. It has made a positive impact during this difficult time of home/remote learning that the SAU has been compelled to conduct during the pandemic.

In closing, I would like to say thank you to the Fire, Highway, and Water departments. I would also like to thank members of the Library and the Newfound School District for their collaborative partnerships throughout 2020. It is a priority of mine to continue building on the relationships we share. I would also like to thank the outside agencies, including, NH State Police, NH Fish & Game, the NH Attorney General's Drug Task Force, and the Police Departments of surrounding towns. The support of these agencies is greatly appreciated. We look forward to having continued success and making more strides to improve our community in 2021.

I speak for the entire Police Department when I say that we remain committed in continuing the tradition of providing selfless service to the citizens and visitors of the Town of Bristol.

Respectfully Submitted,  
James P. McIntire  
Chief of Police  
*"Others Before Ourselves"*

## POLICE DEPARTMENT *(cont.)*

The current department roster includes:

The Chief, 1 administrative assistant, 8 full-time officers, and 2 part-time officers

Chief James P. McIntire

Lieutenant Timothy Woodward

Lieutenant Kristopher Bean

Sergeant Aaron Chapple

Sergeant Barry Tanner (PT)

K-9 Officer Nicholas Kelley

K-9 Arro: Serving since 2016

Officer Dakota VanTassel

Detective Christopher Carter

Officer Eli Schaffner

Officer Steve Henry

Officer Josiah Towne (PT)

Administrative Assistant Kirsten Marsh

The Police Department received approximately \$65,839 in the year 2020.

Reports	\$660.00	Parking Tickets	\$565.00
Pistol Permits	\$112.00	Restitution	\$700.00
Details	\$63,802.00	Grants & Fines	\$0.00



## POLICE DEPARTMENT STATISTICS

### COMPLAINTS

Sexual Assaults	4
Assaults	12
Drug Offenses	38
Untimely Deaths	2
Burglaries	14
Thefts	48

### DISPATCHED CALLS

Mental Health Emergencies	40
Suspicious Vehicle/Persons	186
Alarm Activations	145
Domestic Disturbances	32
Assist other Police Departments	14
Juvenile Complaints	89
Motor Vehicle Complaints	124
Overdoses	2
Overdose Deaths	0
Park & Walks	272
VIN Inspections	82
Welfare Checks	120
Motor Assists	113
Animal Complaints	158

### TRAFFIC

Accidents	72
Parking Tickets	25
Motor Vehicle Stops	1122
Summonses	135
Warnings	978

### COURT

DWI Arrests	22
Total Arrests	158

### **Felonies**

County Attorney Referrals	15
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**TOTAL CALLS FOR SERVICE = 7,469**

## SUSTAINABILITY COMMITTEE / TOWN CLERK / TAX COLLECTOR

### SUSTAINABILITY COMMITTEE

The Sustainability Committee was created January of 2020. There are seven very active members.

Our charge is to educate, advocate and advise residents and the Town government on practices and policies that are environmentally, economically, and socially sustainable. The Committee will support Bristol through partnerships and open communication with residents, businesses, and the Town government so we meet the needs of the present without compromising the resources of future generations.

The Committee's initial project was to get recycling started again in Bristol. After much research, cost analysis, working with Mark Bucklin at the Transfer Station and the Select Board, a warrant will be presented at the March Town Meeting. The Committee is now in charge of the hazardous waste day every summer. In August, the committee sponsored a round table discussion to hear resident's thoughts on sustainable living. The committee hosted an outdoor Sustainability Fair at Kelly Park in October that was well attended. Plans for a project at the High School had to be postponed due to Covid-19. The committee has met with Energy Committee and supports their efforts to bring more solar power to Bristol. The Committee has developed a partnership with the Minot Sleeper Library and together have sponsored monthly conversations on different topics and a book club will start in January 2021.

The Committee communicates with Bristol residents through a monthly online newsletter, Facebook and a column written by one of our members in the Newfound Landing. At this time, due to Covid-19 all meetings and events are held virtually. The Committee has a number of projects in the planning phase to help Bristol be more sustainable in 2021.

Respectfully submitted,  
Nancy Dowey, Chairperson

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### TOWN CLERK/TAX COLLECTOR REPORT

The year was going so well. We were in our "new building" which we are very happy with. People were excited to see how everything was set up and it was wonderful. Then bang Covid-19 hit and sent all of us into a tailspin! We were fortunate to get our Town Meeting finished before it became worse. Most everything closed after that!

We closed the office to the public, but we continued to do registrations through the mail and the drop box. It took a little longer to process and get back to the customers. We then started taking appointments from May-August. This was a

frustrating time for everyone, but with patience and understanding, we made it through. We opened again on August 3<sup>rd</sup>, with our hours being the same as always, Monday, Tuesday, Thursday, and Friday from 8am-4pm, Wednesday from 8am-7pm. Allowing only two people in the office at a time and we request that you wear a mask.

We had four (4) elections this year. The first one in March, was held here at the Town Office, the first time in the building and seemed to go very well. The State Primary and the State and Federal were held at the "1849" Town Hall. Knowing that it was hard for some people to get up the hill, golf carts were donated to help. It seems that people really liked that, and I want to thank all the golf cart drivers!

The Federal Election saw many people registering to vote. There were approximately 153 people that registered to vote that day! We had a total number of cast ballots of 1891. The biggest turn out Bristol has seen! Thank you to everyone that participated.

Please remember that all dogs need to be licensed between January 1<sup>st</sup> and April 30<sup>th</sup>. There are penalties and civil forfeitures if dogs are not licensed.

Beach and Transfer Station stickers will be sold at the office. The Beach stickers will be \$10.00 this year. Transfer Station stickers will still be \$5.00. We start selling Beach stickers in January. There will be no day passes sold. The beach passes are for residents and taxpayers of Bristol.

We continue to send out registration renewals every month. If you are renewing by mail please be sure to include a self-addressed stamped envelope. If the envelope is not included, the registration will be held at the office until you come pick it up.

If you need to get in touch with Town Clerk/Tax Collector's office, we can be reached at 603-744-3354 option 2 or [rsimpson@townofbristolnh.org](mailto:rsimpson@townofbristolnh.org) or [deputytc@townofbristolnh.org](mailto:deputytc@townofbristolnh.org).

Any announcements about the Town Clerk/Tax Collector, elections, Supervisors of the Check List, Transfer and Beach stickers or vital records can be found on the website under Town Clerk/Tax Collector.

We want to thank everyone for a good year, a little challenging, but still good; and hope we can all enjoy 2021 a little more.

Respectfully submitted,  
Raymah Wells Simpson  
Town Clerk/Tax Collector

## GENERAL GOVERNMENT

## TOWN CLERK

2020

## TOWN CLERK'S REPORT

Vitals/Marriage - Town	\$2,743.00
Vitals/Marriage - State	\$3,827.00
<b>Sub Total</b>	<b>\$6,570.00</b>
UCC	\$1,440.00
Tire Fees	\$1,885.00
Motor Vehicles	\$727,189.78
Dog License/Fines	\$2,698.00
Boat Registrations	\$11,700.75
Propane Tanks	\$370.00
Transfer Station Stickers	\$11,610.00
Shingles	\$580.00
Metal Fees	\$175.00
CD (Construction Demolition)	\$36,132.00
Beach Permits	\$8,050.00
Copies	\$366.26
<b>Total</b>	<b>\$808,766.79</b>

1/6/2021

DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 1

RESIDENT BIRTH REPORT

01/01/2020-12/31/2020

--BRISTOL--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BEARD, SHANE ALAN	01/21/2020	PLYMOUTH,NH	BEARD, JACOB	HADDOCK, KELSEY
KUHNS, LEWIS JOHN	01/26/2020	PLYMOUTH,NH	KUHNS, JAMES	KUHNS, MARY
CHAIGNOT, RILEY WALTER	02/03/2020	PLYMOUTH,NH	CHAIGNOT III, JOSEPH	COURTEMANCHE, KIMBERLY
SHORTT, ABIGAIL ROSE	06/02/2020	PLYMOUTH,NH	AUSTIN-SHORTT, JOEL	MACDOUGALL, GLORIA
LINGSCH, KENNEDY ROSE	06/20/2020	PLYMOUTH,NH	LINGSCH, STRATTON	WILSON, MARIAH
BOUVIER, SKYLAR MARIE	07/09/2020	PLYMOUTH,NH	BOUVIER JR, RONALD	BOUVIER, KERILYN
WEST, EZRA JOHN	10/28/2020	PLYMOUTH,NH	WEST, STEPHEN	WEST, FELICIA
HAMM, ALARIC CHARLES	11/12/2020	PLYMOUTH,NH	HAMM, ZACHARY	HAMM, ASHLEY
MORRISON, LEVI THOMAS	11/27/2020	PLYMOUTH,NH	MORRISON, TRAVIS	LAMOS, CERRISSA
GALVIN, CAMERON EDWARD	12/16/2020	CONCORD,NH	GALVIN, EDWARD	GALVIN, BRITTANY
Total number of records				10

**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

**RESIDENT MARRIAGE REPORT**

01/01/2020 - 12/31/2020

-- BRISTOL --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
STUBBS, MEGAN N DANBURY, NH	BLISH, NICHOLAS H BRISTOL, NH	BRISTOL	ALEXANDRIA	05/30/2020
ST LAURENT, MICHAEL J BRISTOL, NH	CLOSSON, TRACY J BRISTOL, NH	BARRINGTON	ALTON	06/06/2020
BRALEY, HERBERT J NEWPORT, NH	WHITCHER, KATHLEEN BRISTOL, NH	BRISTOL	BRISTOL	07/18/2020
LEWIS, JORDAN S BRISTOL, NH	BAILLARGION, VICTORIA L FRANKLIN, NH	NORTHFIELD	FRANKLIN	08/15/2020
COSTIGAN JR, THOMAS R BRISTOL, NH	QUINN, DONNA M ALEXANDRIA, NH	BRISTOL	PLYMOUTH	08/21/2020
BELL, DYLAN J BRISTOL, NH	FAUST, KIMBERLY K BRISTOL, NH	CONCORD	WONALANCET	09/18/2020
DION, LAURA K BRISTOL, NH	FORD, TYLER E BRISTOL, NH	BRISTOL	HOLDERNESS	09/25/2020
ROY, MIRANDA L BRISTOL, NH	BRALEY, JOSHUA M BRISTOL, NH	BRISTOL	DANBURY	10/10/2020
SOMERS, SHAWN W BRISTOL, NH	WHITE, CALEIGH R BRISTOL, NH	BRISTOL	BRISTOL	10/20/2020
SAMMON, SHARON M BRISTOL, NH	BAIRD, KRISTA L BRISTOL, NH	BRISTOL	JACKSON	10/24/2020
WILSON, MARIAH L BRISTOL, NH	LINGSCH, STRATTON C BRISTOL, NH	BRISTOL	FRANKLIN	10/24/2020
DETAMORE, IAN T BRISTOL, NH	AUSMAN, SARAH E BRISTOL, NH	BRISTOL	BRISTOL	11/27/2020
HOGG, JUSTIN M BRISTOL, NH	MOORE, ERIN M BRISTOL, NH	BRISTOL	BRISTOL	12/12/2020

Total number of records 13

01/06/2021



DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION

Page 1 of 2

RESIDENT DEATH REPORT

01/01/2020 - 12/31/2020

--BRISTOL, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
PATTEN, LORNA PERN	01/05/2020	MEREDITH	BERGH, FRANK	TRUMBULL, DOROTHY	N
CAIZZI, MARIA SUSAN	01/07/2020	FRANKLIN	CAIZZI, THOMAS	PESCE, MILDRED	N
AUGER, ARCHIE LEON	02/11/2020	BRISTOL	AUGER, ALPHONSE	NAULT, BEATRICE	Y
ROSCHOW III, FREDERICK M	02/13/2020	CONCORD	ROSCHOW JR, FREDERICK	KUPEC, MILDRED	Y
EASTMAN, SHERYL ANN	02/20/2020	BRISTOL	EASTMAN JR, FRANK	GILBERT, CAROL	N
DONOVAN, JEAN D	02/24/2020	LACONIA	DOUCETTE, EVERETT	ROSCOE, THELMA	N
SOUSA, RONALD JAMES	03/06/2020	LEBANON	SOUSA, JAMES	DIAMOND, JENNIE	N
DOUCETTE, ROBERT EDWARD	04/08/2020	LACONIA	DOUCETTE, LEON	GAUDETTE, MARGARET	Y
ROTH, DAVID BENNETT	04/26/2020	CONCORD	ROTH, JULIUS	WENSON, CLARA	N
ROMANO, PAUL ERNEST	04/30/2020	LEBANON	ROMANO, FERDINAND	BROWN, MARGARET	N
STONE, JAMES	05/14/2020	CONCORD	STONE, CHARLES	JENOTTE, GENEVA	Y
WOJTECZKO, MARLENE J	05/17/2020	BRISTOL	SKOWRONEK, WALTER	JAKOBOT, GENEVIEVE	N
MARSH, DAVID A	05/22/2020	LEBANON	MARSH SR, CLINTON	TARR, MARTHA	N
THOMAS, WILLIAM ALBERT	06/01/2020	BRISTOL	THOMAS, LELAND	CROSBY, ETHELYN	N
WALLIS, ERNEST WILLIAM	06/04/2020	LITTLETON	WALLIS, WELLINGTON	CORNELL, FLORENCE	N
CLARK, ALAN ARTHUR	06/07/2020	BRISTOL	CLARK, BERNARD	BOYER, JEAN	N
MARTIN, JEFFREY NEAL	06/07/2020	DOVER	MARTIN, ALOUISIOUS	PELLETIER, MARIE	Y
NTOURNTOUREKAS, LEO LUCAS	06/08/2020	HEBRON	NTOURNTOUREKAS, DEMETRIUS	MILBRAD, JENNIFER	N



**DEPARTMENT OF STATE  
DIVISION OF VITAL RECORDS ADMINISTRATION**

Page 2 of 2

**RESIDENT DEATH REPORT**

01/01/2020 - 12/31/2020

--BRISTOL, NH --

<b>Decedent's Name</b>	<b>Death Date</b>	<b>Death Place</b>	<b>Father's/Parent's Name</b>	<b>Mother's/Parent's Name Prior to First Marriage/Civil Union</b>	<b>Military</b>
SANNELLA SR, WILLIAM	06/21/2020	NASHUA	UNKNOWN, UNKNOWN	UNKNOWN, UNKNOWN	U
SIMARD, PAUL HENRY	06/23/2020	PLYMOUTH	SIMARD, HENRY	SABOURIN, CONSTANCE	Y
RAMSEY, CHRISTOPHER STEPHEN	06/24/2020	LEBANON	RAMSEY SR, DOUGLAS	PARMELEE, MICHELLE	N
AMSDEN JR, GLENN HERBERT	06/25/2020	LACONIA	AMSDEN SR, GLENN	MORTON, GLORIA	Y
HEWITT, CHARLES DAVID	06/30/2020	BRISTOL	HEWITT, MERRILL	HORTON, VIRGINIA	Y
BOSSIE, JOSEPH W	07/17/2020	BRISTOL	BOSSIE, JOSEPH	ROBICHARD, IRENE	Y
GOVE, FRANCES A	08/01/2020	BRISTOL	GOVE, WILLIAM	DATRI, MARY	N
LASSITER, BARRY WAYNE	08/15/2020	BRISTOL	LASSITER, LOUIS	GILFORD, PATRICIA	Y
DOW, NANCY JANE	08/29/2020	ALEXANDRIA	MARTIN, CHARLES	CALDON, ISABEL	N
HOLMSTROM, KATHLEEN	08/31/2020	LACONIA	SPINNEY, RALPH	WARD, MARY	N
PRINCIPE, GLADYS GERTRUDE	09/12/2020	PLYMOUTH	HARRSCH, WALTER	EDWARDS, GLADYS	N
GOODWIN, LORITA AGNES	10/05/2020	BRISTOL	DOWNING, CHESTER	MERRILL, HARRIET	N
CARR, DAVID CLIFFORD	10/12/2020	BRISTOL	CARR, CHARLES	TWOMBLY, BEATRICE	Y
KING, LANCE LEE	11/04/2020	CONCORD	KING JR, LEON	LEACH, SANDRA	N
O'HARA, DOROTHY MICHELINA	11/06/2020	BRISTOL	WIENCEK, STANLEY	OLSAVITCH, ANNE	N
ROGERS, GLADYS V	11/10/2020	BOSCAWEN	UNKNOWN, UNKNOWN	BUSHEY, LOTTIE	N
CAISSIE, MICHAEL RICHARD	11/13/2020	LEBANON	CAISSIE, PAUL	RICHARDS, JEANNETT	N

Total number of records 35

## WATER AND SEWER DEPARTMENT

### BRISTOL WATER AND SEWER DEPARTMENT

The Water and Sewer Department staff consists of Superintendent, Jeff Chartier; Office Manager, Audrey Landry; Wastewater Treatment Facility Chief Operator, Jesse Lam-os; Water Distribution and Sewage Collection Chief Operator, Kenneth Pelletier; Assistant Wastewater Treatment Operator, Joel Furmanick and Water Assistant Operator, Joe Sarto.

The Water Department's current customer base exceeds 3,525 individuals, supplied by 1,410 service connections, tied into 21.7 miles of distribution piping. There were 7 new water service units added to the system during 2020. The Department supplies water to residential, commercial and 195 seasonal service connections as well as schools, campgrounds, industry and 160 fire hydrants throughout the town. During 2020, the Water Department pumped roughly 103,121,700 gallons of water, equivalent to an average of 282,525 gallons per day from our wells. This was roughly 8.5% more than what had been pumped during 2019, primarily due to the watering of lawns and increase in occupancy during June, July and August.

The Sewer Department's sewer system services greater than 1,960 individuals throughout 784 connections through the 11 miles of collection system piping. There were 5 new sewer service units added during 2020. This sewerage is conveyed through gravity feed sewers, pump stations, and forced mains to the wastewater treatment facility. At the wastewater treatment facility, sewage is processed by means of extended aeration allowing bacteria to grow and feed on sludge, producing settling of solids in the clarifier to be pumped out for dewatering of the sludge. The clear effluent is then sent through chlorine contact pipes for disinfection prior to dechlorination allowing discharge to the Pemigewasset River. During 2020 the Sewer Department treated 67,597,000 gallons of wastewater equivalent to 185,197 average gallons per day at the wastewater treatment facility. Largely due to the impacts of the pandemic on the local businesses and industry this was roughly 15% less than treated during 2019.

2020 had proven to be a challenge for everyone and although there were many obstacles, we did our best to provide the level of service that our customers would expect.

During 2020, the Department performed several maintenance tasks. Some of the highlights were:

- Completed an energy audit through a NH Department of Environmental Services (NHDES) grant. With great results, we have implemented several of the low-cost recommendations.
- Replacement of the Fowler Well Station roof.
- Roughly 195 seasonal homes were turned on in April with many owners wanting to arrive early.
- We have seen a spike in development of many vacant lots. These lot owners have, or are, requesting water and/or sewer service. This has involved tapping the main line or locating and connection to an existing service connection.
- Major hydrants repairs on North Main Street as well as West Shore took place in the summer.
- Manhole adjustment/repairs, water service valves and main valve adjustments or replacements in preparation for the paving of Lake Street.
- Amendments made to the Sewer Use Ordinance and Water Rules and Regulations
- We repaired two 8-inch force main breaks on Merrimack Street within 950 feet of each other on the same day. These breaks were the result of a surge in pressure caused by a water hammer from a faulty check valve at the Central Street Pump Station.
- We repaired a major water main break at the traffic lights at the intersection of 104 and 3-A; A 5-foot section of 8-inch cast-iron pipe needed to be replaced.
- During an excavation in Camelot Acres the water main was hit. In the process of isolating the leak, one of our 6-inch isolation valves broke in the off position and needed to be replaced to restore water service. This made for a long day and many folks were without water for an extended period.
- Chemical monitoring of all 3 wells took place during the 4<sup>th</sup> quarter. All of Bristol's sample results including monthly samples can be viewed by following the link below. Samples taken for PFAS came back non-detected in all 3 wells. <https://www4.des.state.nh.us/DESONeStop/PWSDetail.aspx?ID=0301010#Samples>
- Solar feasibility study was performed by a third-party consultant. The study indicated that at this time, if we move forward, it would be more beneficial to go with a PPA (Power Purchase Agreement). The Department would purchase the power that was produced on site of the WWTF from an array that was sized to suit the needs of the facility.



- The Coronavirus Aid, Relief, and Economic Security (CARES) Act provided funds for the air filtering systems to be installed in the Office, Lab and Training rooms at the WWTF.
- We completed the implementation of online payment option of water and sewer bills. Customers should visit the Town of Bristol's webpage at <https://www.townofbristol-nh.org/water-sewer/links/pay-water-sewer-bill> to sign up in order to view their account activity/usage history and can choose the payment method if they wish to use the payment service.

### PROPOSED PROJECTS FOR 2021

Design for improvement upgrades needed at the Central Street Pump Station. This project would replace a failing concrete flat roof, replace pumps and controls, provide additional capacity for the wet wells, replace the 1969 vintage generator and address the needs for grit and rag removal equipment.

Sewer Service for Newfound Lake may enter the design stage if the complete grant and loan funding scenario comes through as requested by the voters.

Remove, inspect and replace components of the Fowler Well pump; this will restore the performance that has been reduced over the years since the installation in 1998.

Hydrant replacements will take place on Prospect Street at the intersection of Third Street and Summer Street at the Old Town Hall.

A solar array may be constructed at the WWTF if passed at 2021 Town Meeting.

### WATER AND SEWER RATES

Water and sewer rates are reviewed annually and adjusted as needed. We compare our revenues against our expenses allowing for the surplus amount to be set aside in the capital reserve accounts for future projects and equipment purchase/replacement. The estimated 2021 revenues are projected to be very close to the projected 2021 expense resulting in no surplus to be transferred. In order to maintain the systems and continue to provide the level of service, there will most likely be a water and sewer rate increase during 2021. We will be working on this review of the rates during the first quarter of 2021 and will post the results of any rate changes on the Town's website.

Bristol's water bill is based on cubic feet of water. The register can be read manually or by a remote reader (touch pad handheld or radio transmitter). Meters are read quarterly around the last weeks of March, June, September and December and bills are sent out the beginning of the following months.

Once the customer receives their bill, they will notice a prior read and a current read as well as usage in units. These units are cubic feet of water used during the quarter. You can find this amount in the "Cu. Ft. Used" (cubic feet used) column located on the following Water and Sewer 2020 Rate Table to see how the bill is calculated.

In Bristol, the water customer can receive 748 gallons of water for \$2.31 after paying the \$28.35 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of water allowance).

Bristol will treat the residential sewer customer's wastewater for \$5.03 per 748 gallons after paying the \$31.19 minimum charge for service per quarter (500 cubic feet or 3,740 gallons of wastewater allowance).

Post COVID the public will again be welcomed and encouraged to set up a tour of Bristol's water and sewer system. Please contact our office at 744-8411 to schedule a time.

The Water Department will be sending out the 2021 (2020 Data) Consumer Confidence Report enclosed with the April quarterly bill; for seasonal customers, it will be enclosed along with their seasonal turn-on notice.

Respectfully submitted,  
Jeff Chartier  
Superintendent

# WATER AND SEWER DEPARTMENT RATE CHART

Water and Sewer 2020 Rate Chart										
Sewer allowance is 5% washing cars, watering lawns and gardens							Effective 1/1/18			
			\$2.31/100	\$28.35	\$47.46	\$5.03/100	\$31.19	Water/Sewer	\$33.76	Water/Sewer
	Cu. ft		Water	min.	min	Sewer	min.	Combined	\$5.60/100	Combined
Cu. Ft	Above	Total	\$ Above	Water	Seasonal	\$ Above	Residential	Residential	Commercial	Commercial
used	Min.	Gallons	min.	quarterly bill	semi annual Bill	min.	sewer bill	bill	sewer bill	bill
500	0	3,740	\$0.00	\$28.35	\$47.46	\$0.00	\$31.19	\$59.54	\$33.76	\$62.11
600	100	4,488	\$2.31	\$30.66	\$49.77	\$4.78	\$35.97	\$66.63	\$39.09	\$69.75
700	200	5,236	\$4.62	\$32.97	\$52.08	\$9.56	\$40.75	\$73.72	\$44.41	\$77.38
800	300	5,984	\$6.93	\$35.28	\$54.39	\$14.33	\$45.52	\$80.80	\$49.74	\$85.02
900	400	6,732	\$9.24	\$37.59	\$56.70	\$19.11	\$50.30	\$87.89	\$55.07	\$92.66
1000	500	7,480	\$11.55	\$39.90	\$59.01	\$23.89	\$55.08	\$94.98	\$60.39	\$100.29
1100	600	8,228	\$13.86	\$42.21	\$61.32	\$28.67	\$59.86	\$102.07	\$65.72	\$107.93
1200	700	8,976	\$16.17	\$44.52	\$63.63	\$33.45	\$64.64	\$109.16	\$71.05	\$115.57
1300	800	9,724	\$18.48	\$46.83	\$65.94	\$38.22	\$69.41	\$116.24	\$76.37	\$123.20
1400	900	10,472	\$20.79	\$49.14	\$68.25	\$43.00	\$74.19	\$123.33	\$81.70	\$130.84
1500	1000	11,220	\$23.10	\$51.45	\$70.56	\$47.78	\$78.97	\$130.42	\$87.03	\$138.48
1600	1100	11,968	\$25.41	\$53.76	\$72.87	\$52.56	\$83.75	\$137.51	\$92.35	\$146.11
1700	1200	12,716	\$27.72	\$56.07	\$75.18	\$57.34	\$88.53	\$144.60	\$97.68	\$153.75
1800	1300	13,464	\$30.03	\$58.38	\$77.49	\$62.11	\$93.30	\$151.68	\$103.01	\$161.39
1900	1400	14,212	\$32.34	\$60.69	\$79.80	\$66.89	\$98.08	\$158.77	\$108.33	\$169.02
2000	1500	14,960	\$34.65	\$63.00	\$82.11	\$71.67	\$102.86	\$165.86	\$113.66	\$176.66
2100	1600	15,708	\$36.96	\$65.31	\$84.42	\$76.45	\$107.64	\$172.95	\$118.99	\$184.30
2200	1700	16,456	\$39.27	\$67.62	\$86.73	\$81.23	\$112.42	\$180.04	\$124.31	\$191.93
2300	1800	17,204	\$41.58	\$69.93	\$89.04	\$86.00	\$117.19	\$187.12	\$129.64	\$199.57
2400	1900	17,952	\$43.89	\$72.24	\$91.35	\$90.78	\$121.97	\$194.21	\$134.97	\$207.21
2500	2000	18,700	\$46.20	\$74.55	\$93.66	\$95.56	\$126.75	\$201.30	\$140.29	\$214.84
2600	2100	19,448	\$48.51	\$76.86	\$95.97	\$100.34	\$131.53	\$208.39	\$145.62	\$222.48
2700	2200	20,196	\$50.82	\$79.17	\$98.28	\$105.12	\$136.31	\$215.48	\$150.95	\$230.12
2800	2300	20,944	\$53.13	\$81.48	\$100.59	\$109.89	\$141.08	\$222.56	\$156.27	\$237.75
2900	2400	21,692	\$55.44	\$83.79	\$102.90	\$114.67	\$145.86	\$229.65	\$161.60	\$245.39
3000	2500	22,440	\$57.75	\$86.10	\$105.21	\$119.45	\$150.64	\$236.74	\$166.93	\$253.03
3100	2600	23,188	\$60.06	\$88.41	\$107.52	\$124.23	\$155.42	\$243.83	\$172.25	\$260.66
3200	2700	23,936	\$62.37	\$90.72	\$109.83	\$129.01	\$160.20	\$250.92	\$177.58	\$268.30
3300	2800	24,684	\$64.68	\$93.03	\$112.14	\$133.78	\$164.97	\$258.00	\$182.91	\$275.94
3400	2900	25,432	\$66.99	\$95.34	\$114.45	\$138.56	\$169.75	\$265.09	\$188.23	\$283.57
3500	3000	26,180	\$69.30	\$97.65	\$116.76	\$143.34	\$174.53	\$272.18	\$193.56	\$291.21
3600	3100	26,928	\$71.61	\$99.96	\$119.07	\$148.12	\$179.31	\$279.27	\$198.89	\$298.85
3700	3200	27,676	\$73.92	\$102.27	\$121.38	\$152.90	\$184.09	\$286.36	\$204.21	\$306.48
3800	3300	28,424	\$76.23	\$104.58	\$123.69	\$157.67	\$188.86	\$293.44	\$209.54	\$314.12
3900	3400	29,172	\$78.54	\$106.89	\$126.00	\$162.45	\$193.64	\$300.53	\$214.87	\$321.76
4000	3500	29,920	\$80.85	\$109.20	\$128.31	\$167.23	\$198.42	\$307.62	\$220.19	\$329.39
4100	3600	30,668	\$83.16	\$111.51	\$130.62	\$172.01	\$203.20	\$314.71	\$225.52	\$337.03
4200	3700	31,416	\$85.47	\$113.82	\$132.93	\$176.79	\$207.98	\$321.80	\$230.85	\$344.67
4300	3800	32,164	\$87.78	\$116.13	\$135.24	\$181.56	\$212.75	\$328.88	\$236.17	\$352.30
4400	3900	32,912	\$90.09	\$118.44	\$137.55	\$186.34	\$217.53	\$335.97	\$241.50	\$359.94
4500	4000	33,660	\$92.40	\$120.75	\$139.86	\$191.12	\$222.31	\$343.06	\$246.83	\$367.58
4600	4100	34,408	\$94.71	\$123.06	\$142.17	\$195.90	\$227.09	\$350.15	\$252.15	\$375.21
4700	4200	35,156	\$97.02	\$125.37	\$144.48	\$200.68	\$231.87	\$357.24	\$257.48	\$382.85
4800	4300	35,904	\$99.33	\$127.68	\$146.79	\$205.46	\$236.65	\$364.33	\$262.81	\$390.49
4900	4400	36,652	\$101.64	\$129.99	\$149.10	\$210.23	\$241.42	\$371.41	\$268.13	\$398.12
5000	4500	37,400	\$103.95	\$132.30	\$151.41	\$215.01	\$246.20	\$378.50	\$273.46	\$405.76

### ZONING BOARD OF ADJUSTMENT

The Bristol Zoning Board of Adjustment (ZBA) is the legislative body that enforces the Town's zoning ordinance. The ZBA is responsible for reviewing four (4) types of requests; variances, special exceptions, equitable waivers of dimensional requirements and appeals.

1. Variances, which are the most common application, are when an applicant seeks relief for something that the Zoning Ordinance does not permit.
2. Special Exceptions are when an applicant seeks permission to do something that the Zoning Ordinance permits under certain circumstances.
3. Equitable Waivers are sought when a property is found to be in violation of a physical layout or dimensional requirement imposed by the Zoning Ordinance.
4. Appeals are under two categories; an appeal of a Zoning Board decision with a Motion for Rehearing; Or an Administrative Appeal when it is alleged there is an error in any order, requirement, decision or determination either by the Planning Board or the Land Use Office.

For 2020, the Zoning Board spent its meeting time as follows:

- 3 Special Exceptions
- 13 Variances (1 withdrawn)
- 2 Continued Variances
- 1 Motion for Rehearing (withdrawn)

- Continued review of instructions and documents, which have been finalized

The dedicated volunteers that make up the ZBA attended eight (8) meetings this year, totaling approximately 20 hours, which does not include any pre-meeting review of documents, plans, etc. Meetings of the ZBA are held the 1<sup>st</sup> Tuesday of each month at 6:00 p.m. and are open to the public; however, it is recommended to check the Town's website for updated information including any schedule changes before attending.

Please note that it is very important to have a complete application when attending the Zoning Board. Any incomplete applications can cause your case to be continued to the next month or possibly denied. It is recommended that you take time to sit down with the Land Use Department to review your application before submitting.

Respectfully Submitted,  
Zoning Board Members – Alan DeStefano-Chair, Richard Laflamme-Vice Chair, Melody Mansur, Lorraine Bohmiller, Larry Denton, Ashley Dolloff-Alternate, Jacqueline Elliott-Alternate



**SUPPLEMENTARY  
INFORMATION**

# SUMMARY OF TOWN OWNED PROPERTIES

## SUMMARY OF TOWN OWNED PROPERTY

Map/Lot #	Property Location	Acres	Value
102-046	Batten Road	0.009	\$2,700.00
103-037	Wulamat Road	0.17	\$28,700.00
103-053	Wulamat Road	0.1	\$68,800.00
104-002	West Shore Road	0.11	\$55,300.00
106-030	Lake Street	0.86	\$60,400.00
108-100	West Shore Road - Cummings Beach	1.47	\$1,809,900.00
111-009	Shore Drive - Avery-Crouse Beach	0.52	\$2,434,800.00
111-087	Ravine Drive - Preserve	17	\$18,600.00
112-021	22 Bristol Hill Road - Pump Station	0.03	\$11,900.00
112-070	Lake Street	0.54	\$40,700.00
112-071	230 Lake Street - Police Dept	1.13	\$505,100.00
112-084	Hillside Avenue	0.05	\$2,900.00
112-096	306 North Main Street - Pump Station	0.72	\$129,800.00
112-096-001	North Main Street	0.1	\$25,000.00
113-025	85 Lake Street - Fire Department	0.664	\$641,500.00
113-047	North Main Street - Kelley Park	6.83	\$133,500.00
114-012	5 School Street - New Town Office Building	0.661	\$654,300.00
114-047	45 Summer Street - 1849 Town Hall	0.25	\$249,800.00
114-108	Spring Street - Parking Lot	0.067	\$14,400.00
114-112	Summer Street	0.61	\$25,900.00
114-115	56 Central Street - Pump Station	0.219	\$84,900.00
114-118	28 Central Street	2.4	\$41,100.00
114-123	8 Central Street - Eagle Scout Park	0.06	\$23,800.00
114-179	35 Pleasant Street - Minot-Sleeper Library	0.74	\$857,400.00
114-191	Central Square	0.03	\$18,100.00
115-001	15 High Street - Old Fire Station/Historical Society	0.07	\$146,100.00
115-069	Water Street	0.1	\$15,000.00
116-072-001	Robieson Drive	0.513	\$59,500.00
116-101	Pleasant Street (Conservation Commission)	1	\$54,000.00
203-038	Akerman Road - Cemetery	0.27	\$0.00
203-039	West Shore Road	0.25	\$15,000.00
203-119	500 West Shore Road - Pump Station	2.61	\$139,400.00
203-120	488 West Shore Road - Well	9.03	\$177,600.00
203-121	West Shore Road	0.236	\$44,700.00
203-157	Adams Drive Boat Slip #6	0	\$51,000.00
214-044	Country Club Road	0.597	\$8,200.00
217-101	866 North Main Street - Ernest Hopkins Water Tank	1.6	\$775,100.00
217-130	Hall Road	1.8	\$56,000.00
219-032	Ten Mile Brook Road	2.4	\$54,800.00
219-035	Peaked Hill Road - Cemetery	0.33	\$0.00
221-025	Summer Street - Cemetery	0.26	\$0.00
223-031	Summer Street - Cemetery	0.41	\$0.00
223-063	70 Hall Road - Pump Station	16	\$182,300.00
223-075	180 Ayers Island Road - Water/Sewer Office	4.4	\$336,900.00
223-076	180 Ayers Island Road - Water/Sewer Plant	5.75	\$1,787,900.00
223-078	100 Ayers Island Road - Highway Dept / Transfer Station	3.2	\$328,100.00
224-050	Lake Street - Plankey Spring (Conservation Commission)	0.44	\$24,400.00
224-051	Lake Street	2.4	\$28,800.00
224-052	Lake Street - Millstream Trail	5.65	\$78,700.00
224-053	496 Lake St - Millstream Park	1.1	\$59,200.00
224-054	Lake Street	0.14	\$25,500.00
230-010	Profile Falls Rd (Conservation Commission)	0.37	\$21,900.00
<b>Overall totals</b>		<b>96.266</b>	<b>\$12,409,400.00</b>

\*Updated 1-25-21

## SUMMARY INVENTORY OF VALUATION

### **SUPPLEMENTARY INFORMATION** **2020 Summary Inventory of Valuation – All Properties**

<b>Value of Land Only</b>	
Current Use	\$ 431,384.00
Residential	\$ 174,858,500.00
Commercial/Industrial	\$ 18,056,500.00
<b>Total Value of Land</b>	<b>\$ 193,346,384.00</b>
<b>Value of Buildings Only</b>	
Residential	\$ 288,919,000.00
Manufactured Housing	\$ 14,079,700.00
Commercial/Industrial	\$ 39,760,400.00
<b>Total Value of Buildings</b>	<b>\$ 342,759,100.00</b>
<b>Public Utilities</b>	
Utilities	\$ 22,661,100.00
<b>Total Valuation Before Exemptions</b>	<b>\$ 558,766,584.00</b>
<b>Exemptions</b>	
Elderly	\$ 810,000.00
Blind	\$ 30,000.00
Deaf	\$ -
Disabled	\$ 170,900.00
<b>Total Exemptions</b>	<b>\$ 1,010,900.00</b>
<b>Net Taxable Valuation</b>	<b>\$ 557,750,184.00</b>





**OUTSIDE  
AGENCIES  
ANNUAL  
REPORTS**

## COMMUNITIES FOR ALCOHOL AND DRUG-FREE YOUTH (CADY)

Communities for Alcohol- and Drug-Free Youth would like to thank the Town of Bristol for your support over the past year. Together we are preventing substance misuse and building possibilities, potential, and promise for our children.

Addiction is one of the most complex issue facing NH today—the consequences of this epidemic are severe with overdose deaths continuing to steal the lives of too many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place by preventing the use of all addictive substances in adolescence, including alcohol and marijuana.

The ongoing mental health, substance misuse, and child protection crises our state is experiencing have taken a significant toll on New Hampshire's children and families, impacting all child-serving systems. These crises, and the pandemic we continue to face, are disrupting children's stability and upending their lives; however, resources remain limited for preventative services and other systems that support children remain underfunded and uncoordinated.

Consequently, CADY believes local problems need local solutions; as such, it is our collective responsibility to address these problems head on to ensure that we are supporting the healthy social and emotional development of children in our region. The scary truth is we are seeing surges in childhood anxiety and clinical depression statewide and locally. In 2019, 341 children, ages 12-17, called the state's 24-hour crisis line with the number rising to 418 this year. This summer, a disturbing new trend emerged — 26 children were waiting for a bed in a treatment facility, in contrast to one child in 2017. Additionally, youth substance misuse in our local region has increased significantly, putting our children at an even greater risk of harm. The 2019 Newfound Youth Risk Behavior Survey (YRBS) indicated our children are at higher rates than statewide averages in suicidal ideation, sadness, and feelings of hopelessness. Post COVID-19, these number are expected to grow, as so many of our children are struggling with the impact of social isolation and uncertainty. Emerging research shows that for youth to thrive, even amidst challenging life circumstances, what they need most is to be encircled by caring adults.

This is the essence of CADY's vital work. We work hard. We are persistent. And we will never give up. There is so much to be done. Collaboration is essential as our community is faced with complex problems that are just too big for a single organization, or level of government to solve alone. The scarcity of treatment services for children makes prevention a crucial first step to addressing their growing needs. Knowing this, as an essential public health service, we kept our doors open and programming moving forward during the pandemic.

Thankfully, our collective action has the power to transform lives by preventing youth substance misuse through education, skill building, increasing early intervention services and social-emotional supports, and offering opportunities for mentoring and resiliency building. We thank our community partners for working tirelessly with CADY to build healthy environments that foster hope, growth, and resiliency. We cannot do this critical work without you. Thank you, Bristol, we are truly honored and grateful for your support.

Sincerely ,  
Deb Naro  
Executive Director

**Request for Bristol Allocation in Fiscal Year 2021: \$3,000.00 (level-funded request)**

Lakes Region Mental Health Center (LRMHC), formerly Genesis Behavioral Health (GBH) is designated by the State of New Hampshire as the community mental health center (CMHC) serving the 24 towns that make up Belknap and southern Grafton Counties. LRMHC provides Emergency Services 24 hours a day, 7 days a week, to anyone in the community experiencing a mental health crisis, regardless of their ability to pay. Additionally, LRMHC provides individual, group and family therapy; mobile crisis teams in the event a tragic event occurs that impacts a community at large, psychiatry; nursing; community support programs for people with severe and persistent mental illness; care management; community-based supports; housing; supported employment; substance use disorder treatment; and specialty services and evidence-based practices for children and their families, including trauma-focused therapy, art therapy and play therapy. Child Impact seminars are offered in Laconia and Plymouth for divorcing families. LRMHC owns two handicapped accessible vans and provides transportation services to patients in the greater Plymouth and Laconia areas as a means to enhance access to care in this rural area.

Founded in 1966, LRMHC provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress. In Fiscal Year 2020, LRMHC's 200 employees served 4,089 children, adults and families. During this same time period, we provided over \$1.2 million of charity care.

In Fiscal Year 2020, 116 residents of Bristol received services from LRMHC, and 28 of these individuals utilized Emergency Services. LRMHC provided \$46,367 in charitable care to Bristol residents. The age breakdown is as follows:

(see chart below)

	Patients Served-LRMHC	Charitable Care in \$	Patients Served-ES
Children (0 to 17 years)	34	\$978	0
Adults (18 to 61 years)	68	\$45,362	25
Elder (62 + years)	14	\$27	3

LRMHC is requesting \$3,000.00 this year; which is a level funded request from last year. Your continued support will help us ensure the provision of 24/7 Emergency Services to people in crisis, as oftentimes emergencies are attributable to lack of health insurance and/or the financial resources necessary to seek preventative care. For many, Emergency Services at LRMHC are the gateway into treatment. Access to timely and effective treatment supports recovery, and minimizes further harm to the patient, the community, and other systems of care.

An investment from Bristol will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. Similar to a municipal police or fire department, Emergency Services is a safety net for all residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.



**Lakes Region  
Mental Health Center**

## NEWFOUND AREA NURSING ASSOCIATION (NANA)

**Mission Statement:** To provide quality and compassionate nursing, therapeutic and hospice care to families in our communities.

**Summary of Services for the Town of Bristol for 2020:**

**Total Visits 1,798**

- **Home Care:** Nursing 628, Occupational Therapy 283, Physical Therapy 416, Home Health Aide 157, Homemaker 40, Medical Social Worker 12, Maternal Child Health 3

- **Hospice:** Nursing 209, Medical Social Worker 7, Chaplain 2, Massage 11

**Organization Outreach Programs – Free Clinics:** COVID-19 Restrictions limited these services significantly in 2020. We continue to make alterations in how we provide these free services in accordance with ever changing CDC pandemic safety guidelines.

**Federal and State Programs:** Our reimbursement rates continue to decline while patient acuity rises as more care is delivered in the home setting. The Federal Government's Price Driven Grouping Model (PDGM) for home care episodes went into effect January 1, 2020 and equated to an 8% drop in reimbursement from the prior year.

**Free Care to Bristol Residents:** COVID-19 Restrictions limited these services significantly in 2020. NANA re-opened free clinics slowly, adhering to all CDC pandemic safety guidelines. NANA was able to serve 416 patients with a total of 221 hours valued at approximately \$6,630.

**All Hazards Planning:** NANA is a participating member of the Central New Hampshire Health Partnership (CNHHP) for the greater Plymouth region. NANA's knowledge of special populations throughout the Newfound region is vital to planning for catastrophic events.

**Community Representation/Collaboration:** Our continued expansion of collaboration with the community partners gives us the opportunity to participate in groups that are instrumental in addressing the obstacles that make service delivery challenging to our elderly population and children. We are proud to be a member of several communities advocating for services for our community residents.

Newfound Area Nursing Association is pleased to offer quality home care and supportive services to area residents. NANA received recognition as a '**2019 Home Care Elite Top Agency**' for quality care and positive outcomes, placing NANA in the top 25% of home care agencies nationally.

The staff, volunteers and Board of Directors are honored to serve the health care needs of those in our community.

Respectfully submitted,  
Susan DiLuzio  
Financial/HR Manager



## 2020 Annual Report to Newfound Watershed Towns Newfound Lake Region Association

Newfound Lake Region Association is navigating the turbulent events of the year with flexibility and determination, ensuring the safe continuance of our current programming and even building new initiatives to fit today's special circumstances. In a year where so many turned to Newfound for respite and relaxation, our work at NLRA took on extra meaning. We were reminded of the essential reason we all value this beautiful place and work so hard to keep it a healthy and thriving ecosystem.

### WATER QUALITY

- With our dedicated group of volunteers, we completed our 34<sup>th</sup> consecutive year of water quality sampling and analysis in Newfound Lake in partnership with University of New Hampshire's Lakes Lay Monitoring Program (LLMP). Lake water quality continues to be better than average, but non-harmful algal blooms are becoming more common.
- We continued sampling tributaries and headwater streams at 35 locations also with LLMP. The extensive, healthy forests covering the hillsides that form the upland drainages are the reason for our clean water.
- We began stormwater testing response protocol and can now mobilize to test lake and stream water following storms during the summer months.

### STORMWATER MANAGEMENT

- Conducted stormwater assessments on properties across the watershed and provided recommendations to property owners on improvements they can make to reduce their impact to Newfound Lake.

- Worked with Newfound property owners and municipalities and employed area youth to implement small scale stormwater mitigation projects that protect water quality in Newfound Lake.
- Secured watershed management plan funding for further large-scale stormwater projects that will project water quality.

### LAND CONSERVATION

- Continued our participation in the Newfound Land Conservation Partnership with the Lakes Region Conservation Trust, Society for the Protection of New Hampshire Forests, and The Nature Conservancy.

### AQUATIC INVASIVE SPECIES

- With NH LAKES, coordinated the Lake Host program to prevent milfoil and other invasive species from entering Newfound Lake. In 2020 paid and volunteer personnel inspected over 3,000 boats at Wellington boat launch.
- Coordinated Weed Watchers, a volunteer network that surveys the shoreline in search of invasive aquatic species. In 2020 we focused on surveying high-risk areas, including areas adjacent to boat launches, and other areas around the lake.

### EDUCATION AND COMMUNITY ENGAGEMENT

- We debuted exciting youth programs at Grey Rocks Conservation Area including a Story Walk and several Newfound Nature Station programs.
- Our guided paddles on the Cockermouth, in the Hebron marsh, and along the Northern Newfound Water Trail brought paddlers up close to everything we work to preserve.
- We continued to work with watershed towns to protect clean water, the local economy, and your property values.

## PEMI BAKER COMMUNITY HEALTH

Pemi-Baker Community Health (PBCH) is a non-profit offering a wide range of vital health services to residents of 22 Central NH towns. This past year PBCH provided almost 15,000 home visits delivering skilled nursing, physical, occupational, and speech therapy, hospice end of life care, palliative care, and social work to residents regardless of their ability to pay.

In the 54 years of Pemi-Baker Community Health's existence, we have never experienced such growth in our organization as we are seeing today. The demand for compassionate services in your community has risen steadily and thanks to community support, we have been able to meet the ongoing needs of every resident, in spite of the uncertain financial and regulatory climate in which we operate.

Rising health care costs and reductions in government funding have put needed health care out of reach for too many of our neighbors and friends. As healthcare delivery continues to evolve with the COVID-19 pandemic, advanced training and safety equipment is needed to continue delivery of services to our patients safely. We are following both the CDC and the NH Department of Health's safety recommendations to meet the needs of our homecare and hospice patients as well as those coming into our facility for physical, occupational and aquatic therapy.

Pemi-Baker will continue to provide care, regardless of ability to pay. Town funds are used to provide services to those with limited or no ability to pay, and to augment (as in Hospice care) the cost of services that are not covered through third party payers. Our agency is dependent upon charitable donations, town funds, and grants to provide services.

Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBCH's programs assist members of our community in this journey to become and stay healthy, and with Hospice, we make the end of life journey one of hope and dignity, while putting the patient/family in the driver's seat. Most of our community members would choose to remain healthy at home and many have been able to realize this possibility.



Pemi-Baker Community Health is interested in the complete health of the community. Our primary services are:

- Home Health – nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs and nutritional counseling in the home setting
- Hospice – nursing, therapies, social work, spiritual care counseling, bereavement services, hospice doctor, LNAs, hospice trained volunteers, 24/7 on call support, and medical supplies in the home setting
- Palliative Care - nursing, therapies, social work, and LNAs in the home setting
- Facility-based Therapy – physical, occupational, and aquatic therapy in our facility

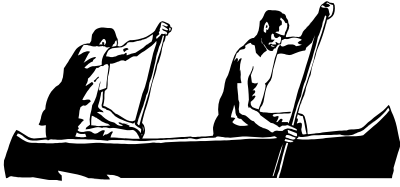
For safety, some services have been postponed but PBCH also provides:

- One-on-one bereavement support
- Foot Clinics
- ZOOM Coffee With Caregivers support groups
- Blood Pressure Clinics
- Joint Mobility Classes
- Children's Swim Lessons
- Gym and Aquatic Membership/Classes
- Nutrition & Health Presentations
- American Red Cross CPR/First Aid/Lifeguarding
- ZOOM Fill Out Your Forms-Advance Directive help

We are pleased to be part of your community and touching lives: yours, your family's, your neighbor's, in a partnership to improve health and lives.

Thank you for all your support!  
Chandra Engelbert, RN, BSN, MBA  
Chief Executive Officer

## PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE (PRLAC)



The Pemigewasset River Local Advisory Committee (PRLAC) is a member organization of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. The members of PRLAC act on behalf of the NH Department of Environmental Services (DES) to review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The DES does not have adequate staff to visit most permit application sites in a timely fashion, and they have asked PRLAC to perform this task for them. Our site visits collect data, make observations and usually take photos of the sites of the proposed projects that will impact the Pemi corridor, and then we report our findings to DES and the property owner. Although we ourselves don't have the authority to approve or deny an application, our observations influence the action that DES takes.

As stated in previous annual reports (and is worthy of repetition), the Pemi is a Class B river, meaning that it has high aesthetic value and is acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis and make suggestions for prevention and remediation.

During the year, we responded to several inquiries from municipalities that included providing a response to Ashland's Wastewater Treatment Facility's energy audit. We had several other site evaluations in response to permit requests, and we performed 4 site visits in 2020, as well as visited two sites that were not related to a DES permit application. One such site visit was to Resource Management Incorporated (RMI) located in New Hampton. Our visit to RMI was precipitated on the concerns of several PRLAC members who expressed

their desire to know more about the contaminant PFAS in river water and wastewater. More specifically, we sought to understand how PFAS might find its way into the river system through leachate and/or carried by feeder streams. We had a first meeting (albeit remotely) with DES staff to determine how best to approach the problem of PFAS in our river, and then several PRLAC members participated in an on-site visit of RMI to review their facilities, speak with several staff and principals of the company and ask them questions on just how they are addressing the problem of PFAS in the waste stream.

The other visit that was not related to permit investigations was an onsite meeting of several PRLAC members at an Eversource Right Of Way (ROW) maintenance site to observe how their vegetation control crews address foliage removal in their ROW's. Due to a change in DES rules, power companies' vegetation work would not be under PRLAC's approval, although PRLAC was very concerned with the possibility of runoff and slope erosion from Eversource's ROW's if the vegetation was aggressively removed from slopes that led down to the Pemi. PRLAC members were encouraged by the limited impact of Eversource's crews.

Another key role of PRLAC is its participation in DES's Volunteer River Assessment Program (VRAP), where PRLAC members tested water quality at 9 stations along the Pemigewasset and three tributaries that feed into the Pemi. Last year was the 19th year of regular water testing at these 9 stations. Testing takes place from Bristol to Thornton and runs from April into September. VRAP tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Because DES had limited staffing in the Public Health Labs due to their concern of the COVID pandemic, there were no analyses done on the samples we normally test for E coli, total phosphorus and nitrogen at popular recreation sites on the river. Information on DES's rivers and lakes testing program along with the results of our annual testing are posted on the DES website: <https://www.des.nh.gov/water/rivers-and-lakes/river-and-lake-monitoring>.

Our "Pemigewasset River Corridor Management Plan" can be found here: <http://lakesrpc.org/PRLAC/files/PemiCorrMgmentPlan2013.final.pdf>. Our river management plan is used to inform the general public and serve as a resource for anyone, both citizen and someone interested in going forward with a project in the Pemi River corridor. During 2020,

we started the process of seeking funding to make updates to the management plan to accommodate changes, such as DES rules changes that affect responses to permit applicants. We are hoping that in 2021, we can work with DES to identify funds for this important update. We anticipate that it may take up to two years to obtain the funds, identify the necessary resources, contemporize and then update and republish this valuable document.

Although we had great intentions to start taking up some of the water quality issues focused on in our management plan, 2020 was dominated by the COVID-19 pandemic, and PRLAC took precautions to maintain the safety of our members. This year PRLAC lost two members to retirement, but welcomed several additional members, and we continue to engage our river corridor communities. Each of the PRLAC towns may appoint up to 3 members to the Committee, and representation is encouraged.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November. We have been meeting remotely through Zoom and may continue to do so for some time to come. Details of the monthly meeting are posted through your Town and all are encouraged to attend, and you can find out more information from reviewing the meeting minutes. The minutes of the ten monthly PRLAC meetings that were held in 2020 are available on our link at: <https://www.lakesrpc.org/prlac/prlacmeetings.asp>.

PRLAC continues to be a dedicated group of volunteers with a focus on keeping the Pemigewasset River healthy and cared for so that all of us can utilize its beauty and its natural resources.

William Bolton, Chair  
PRLAC

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### TAPPLY-THOMPSON COMMUNITY CENTER 2020 REPORT TO TOWNS

The Bristol Recreation Advisory Council and Staff want to express their sincere gratitude for the support we received throughout 2019-20.



2020 will be remembered as a very special time here at the TTCC. Although we were unable to run After School programs from March - June we were never idle. TTCC Staff were able to help with the delivery of groceries to our 'at risk' residents who were unable to get out and shop. It was a true community collaboration that we were grateful to be a part of. There were tough decisions to be made as summer camp approached but with a dedicated and adventurous staff, we were able to put 8 weeks of summer camp together for our local youth. In so many ways 2020 showed us how very lucky we are to live and work in this great community. We went into the camp season armed with masks, thermometers, an abundance of Lysol and a 'can do' attitude. We came out of summer realizing that camp is an incredible experience even when there are no field trips, no physical contact and no overnight camping! This has been a year of constantly being ready to adapt and we not only survived but thrived! The Community came forth with donations, supplies, support and lots of Lysol!!

We survived a kitchen makeover that was scheduled to wrap up in June and was completed in October!! The best laid plans...but oh what a kitchen it is! We can now cook our Apple Festival pies and crisps on-site, wash dishes in an actual dishwasher and have lots of cabinet space to fill!

2020 saw the beginning of a new program called Newfound Every Child is Ours. This is a collaboration with the Bristol Police Department, the Newfound Schools and the TTCC to provide bags of food to be sent home on weekends with children in the District that may have some food challenges while not at school. We distributed 72 bags in our first week and 109 in our last delivery. The need is great, and the outpouring of supplies has been incredible.



Although most of our fundraising events had to be cancelled, we will still hold a special 'outside' version of Santa's Village complete with Santa, Ms. Claus and Elves. We modified our Apple Festival and had people pre-order their apple baked goods for pick up on that Saturday. We had to limit the number of apple peelers and cooks in the building at the same time, but the response was tremendous and pre-orders will now become part of our yearly Festival!

We were able to access funding for our child-care programs which has helped us get through the year. We kept a full summer and after school staff on despite the decrease in participants that can accommodate at one time. This allowed us to break the kids up into small groups and ensure the safest possible delivery of programs. 2021 may be a challenge financially if the current restraints continue but we are confident that the TTCC Board & Staff will continue to provide high quality recreation programs for all of you! Wishing you all good health and cherished memories for the upcoming year!



**University of New Hampshire**  
Cooperative Extension

### UNH COOPERATIVE EXTENSION ANNUAL REPORT 2020

The mission of UNH Cooperative Extension is to strengthen people and communities in New Hampshire by providing trusted knowledge, practical education and cooperative solutions. We work in four broad topic areas; Youth and Family Development, Community and Economic Development, Natural Resources, and Food and Agriculture.

A few highlights of our impacts are:

- Judith Hull continued her work supporting the Grafton County Master Gardeners in their efforts to bring science-based gardening education to community members.

- Mary Choate presented four S.A.F.E. classes (Food Safety in the Food Environment), arranged and monitored Chinese and Spanish language ServSafe classes and participated in seven farm food safety reviews.
- Heather Bryant completed an eggplant variety trial at the Grafton County Complex, in collaboration with a larger project carried out at UNH's Woodman Farm. After data was collected, 342 lbs. of eggplants were donated to area senior centers and food banks.
- Sue Cagle joined our office just as NH was moving to remote work due to COVID-19. She, along with the rest of the Community and Economic Development team, immediately began to work on providing resources and training to NH communities. They also created web resource pages for Remote Meetings and Main Street Responses to COVID-19.
- Jim Frohn conducted 55 woodlot visits covering 8588 acres, and referred 27 landowners, owning 2755 acres, to consulting foresters. Although in-person workshops were limited, he continued to work with Extension colleagues and partners to develop online content.
- Under the guidance of Donna Lee 72 screened leaders worked with 165 youth (ages 5 to 18) across the county on projects which enhanced their personal development and increased their life-skills. A notable highlight was the Food & Essentials Collection Project. 4-H youth, leaders, and families generously donated 2182 items to this endeavor.
- Lisa Ford completed five, multi-lesson nutrition series with 67 participants. Twenty-one series with 235 youth and adults were in progress when in-person learning was cancelled, due to the pandemic. In order to adapt to changing needs of agencies and participants, Lisa developed a one-page teaching resource for a curriculum.

Respectfully submitted:

Donna Lee, County Office Administrator



# **APPENDICES**

### APPENDIX A – RSA 32

#### SECTION 32:1

**32:1 Statement of Purpose.** – The purpose of this chapter is to clarify the law as it existed under former RSA 32. A town or district may establish a municipal budget committee to assist its voters in the prudent appropriation of public funds. The budget committee, in those municipalities which establish one, is intended to have budgetary authority analogous to that of a legislative appropriations committee. It is the legislature's further purpose to establish uniformity in the manner of appropriating and spending public funds in all municipal subdivisions to which this chapter applies, including those towns, school districts and village districts which do not operate with budget committees, and have not before had much statutory guidance.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.  
Section 32:5

#### 32:5 Budget Preparation. –

I. The governing body, or the budget committee if there is one, shall hold at least one public hearing on each budget, not later than 25 days before each annual or special meeting, public notice of which shall be given at least 7 days in advance, and after the conclusion of public testimony shall finalize the budget to be submitted to the legislative body. One or more supplemental public hearings may be held at any time before the annual or special meeting, subject to the 7-day notice requirement. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. Public hearings on bonds and notes in excess of \$100,000 shall be held in accordance with RSA 33:8-a, I. Days shall be counted in accordance with RSA 21:35.

II. All purposes and amounts of appropriations to be included in the budget or special warrant articles shall be disclosed or discussed at the final hearing. The governing body or budget committee shall not thereafter insert, in any budget column or special warrant article, an additional amount or purpose of appropriation which was not disclosed or discussed at that hearing, without first holding one or more public hearings on supplemental budget requests for town or district expenditures.

III. All appropriations recommended shall be stipulated on a "gross" basis, showing anticipated revenues from all sources, including grants, gifts, bequests, and bond issues, which shall be shown as offsetting revenues to appropria-

tions affected. The budget shall be prepared according to rules adopted by the commissioner of revenue administration under RSA 541-A, relative to the required forms and information to be submitted for recommended appropriations and anticipated revenues for each town or district.

IV. Budget forms for the annual meeting shall include, in the section showing recommended appropriations, comparative columns indicating at least the following information:

- (a) Appropriations voted by the previous annual meeting.
- (b) Actual expenditures made pursuant to those appropriations, or in those towns and districts which hold annual meetings prior to the close of the current fiscal year, actual expenditures for the most recently completed fiscal year.
- (c) All appropriations, including appropriations contained in special warrant articles, recommended by the governing body.
- (d) If there is a budget committee, all the appropriations, including appropriations contained in special warrant articles, recommended by the budget committee.

V. When any purpose of appropriation, submitted by a governing body or by petition, appears in the warrant as part of a special warrant article:

- (a) The article shall contain a notation of whether or not that appropriation is recommended by the governing body, and, if there is a budget committee, a notation of whether or not it is recommended by the budget committee;
- (b) If the article is amended at the first session of the meeting in an official ballot referendum municipality, the governing body and the budget committee, if one exists, may revise its recommendation on the amended version of the special warrant article and the revised recommendation shall appear on the ballot for the second session of the meeting provided, however, that the 10 percent limitation on expenditures provided for in RSA 32:18 shall be calculated based upon the initial recommendations of the budget committee;
- (c) Defects or deficiencies in these notations shall not affect the legal validity of any appropriation otherwise lawfully made; and
- (d) All appropriations made under special warrant articles shall be subject to the hearing requirements of paragraphs I and II of this section.

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district war-

rant next to the affected warrant article. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article, the governing body or the budget committee adopted under RSA 32:14 may, on its own initiative, require that the tallies of its votes be printed next to the affected article.

V-b. Any town may vote to require that the annual budget and all special warrant articles having a tax impact, as determined by the governing body, shall contain a notation stating the estimated tax impact of the article. The determination of the estimated tax impact shall be subject to approval by the governing body.

VI. Upon completion of the budgets, an original of each budget and of each recommendation upon special warrant articles, signed by a quorum of the governing body, or of the budget committee, if any, shall be placed on file with the town or district clerk. A certified copy shall be forwarded by the chair of the budget committee, if any, or otherwise by the chair of the governing body, to the commissioner of revenue administration pursuant to RSA 21-J:34.

VII. (a) The governing body shall post certified copies of the budget with the warrant for the meeting. The operating budget warrant article shall contain the amount as recommended by the budget committee if there is one. In the case of towns, the budget shall also be printed in the town report made available to the legislative body at least one week before the date of the annual meeting. A school district or village district may vote, under an article inserted in the warrant, to require the district to print its budget in an annual report made available to the district's voters at least one week before the date of the annual meeting. Such district report may be separate or may be combined with the annual report of the town or towns within which the district is located.

(b) The governing body in official ballot referendum jurisdictions operating under RSA 40:13 shall post certified copies of the default budget form or any amended default budget form with the proposed operating budget and the warrant.

(c) If the operating budget warrant article is amended at the first session of the meeting in an official ballot referendum jurisdiction operating under RSA 40:13, the governing body and the budget committee, if one exists, may each vote on whether to recommend the amended article, and the recommendation or recommendations shall appear on the ballot for the second session of the meeting.

VIII. The procedural requirements of this section shall apply to any special meeting called to raise or appropriate funds, or to reduce or rescind any appropriation previ-

ously made, provided, however, that any budget form used may be prepared locally. Such a form or the applicable warrant article shall, at a minimum, show the request by the governing body or petitioners, the recommendation of the budget committee, if any, and the sources of anticipated offsetting revenue, other than taxes, if any.

IX. If the budget committee fails to deliver a budget prepared in accordance with this section, the governing body shall post its proposed budget with a notarized statement indicating that the budget is being posted pursuant to this paragraph in lieu of the budget committee's proposed budget. This alternative budget shall then be the basis for the application of the provisions of this chapter.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 1996, 214:2, eff. Aug. 9, 1996. 1997, 41:1, eff. July 11, 1997. 2001, 71:2, eff. July 1, 2001. 2002, 61:1, eff. June 25, 2002. 2004, 68:1, eff. July 6, 2004; 219:2, eff. Aug. 10, 2004; 238:5, eff. June 15, 2004; 238:12, eff. Aug. 10, 2004 at 12:01 a.m. 2007, 305:1, eff. Sept. 11, 2007. 2009, 2:1, eff. Feb. 20, 2009. 2010, 90:1, eff. July 24, 2010. 2012, 6:1, eff. May 21, 2012; 217:1, eff. July 1, 2013. 2014, 190:7, eff. Sept. 9, 2014. 2018, 246:1, eff. Aug. 11, 2018.

## Section 32:16

**32:16 Duties and Authority of the Budget Committee.** – In any town which has adopted the provisions of this subdivision, the budget committee shall have the following duties and responsibilities:

- I. To prepare the budget as provided in RSA 32:5, and if authorized under RSA 40:14-b, a default budget under RSA 40:13, IX(b) for submission to each annual or special meeting of the voters of the municipality, and, if the municipality is a town, the budgets of any school district or village district wholly within the town, unless the warrant for such meeting does not propose any appropriation.
- II. To confer with the governing body or bodies and with other officers, department heads and other officials, relative to estimated costs, revenues anticipated, and services performed to the extent deemed necessary by the budget committee. It shall be the duty of all such officers and other persons to furnish such pertinent information to the budget committee.
- III. To conduct the public hearings required under RSA 32:5, I.
- IV. To forward copies of the final budgets to the clerk or clerks, as required by RSA 32:5, VI, and, in addition, to deliver 2 copies of such budgets and recommendations upon special warrant articles to the respective governing body or bodies at least 20 days before the date set for the annual or special meeting, to be posted with the warrant.

**Source.** 1993, 332:1, eff. Aug. 28, 1993. 2004, 219:4, eff. Aug. 10, 2004.

### Section 32:17

**32:17 Duties of Governing Body and Other Officials.** – The governing bodies of municipalities adopting this subdivision, or of districts which are wholly within towns adopting this subdivision, shall review the statements submitted to them under RSA 32:4 and shall submit their own recommendations to the budget committee, together with all information necessary for the preparation of the annual budget, including each purpose for which an appropriation is sought and each item of anticipated revenue, at such time as the budget committee shall fix. In the case of a special meeting calling for the appropriation of money, the governing body shall submit such information not later than 5 days prior to the required public hearing. Department heads and other officers shall submit their departmental statements of estimated expenditures and receipts to the budget committee, if requested.

**Source.** 1993, 332:1, eff. Aug. 28, 1993.

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## APPENDIX B – RSA 40

### Section 40:12

**40:12 Definition.** – In this subdivision “local political subdivision” means any local political subdivision of the state whose legislative body raises and appropriates funds through an annual meeting.

**Source.** 1995, 164:1, eff. July 31, 1995.

### Section 40:13

#### **40:13 Use of Official Ballot.** –

I. Notwithstanding RSA 39:3-d, RSA 40:4-e, or any other provision of law, any local political subdivision as defined in RSA 40:12 which has adopted this subdivision shall utilize the official ballot for voting on all issues before the voters.

II. The warrant for any annual meeting shall prescribe the place, day and hour for each of 2 separate sessions of the meeting, and notice shall be given as otherwise provided in this section. Final budgets and ballot questions shall be printed in the annual report made available to the legislative body at least one week before the date of the second session of the annual meeting.

II-a. Notwithstanding any other provision of law, all local political subdivisions which adopt this subdivision, who have not adopted an April or May election date under RSA 40:14,

X, shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in January.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in January, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in January. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in January.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in January.

II-b. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in April shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting.

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in February.

(b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in February, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in February. One or more supplemental budget hearings may be held at any time before the first session of the annual

meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in February. (d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in February. II-c. Notwithstanding any other provision of law, all political subdivisions which hold their annual meetings in May shall comply with the following schedule pertaining to notice, petitioned articles, hearings, and warrants for the annual meeting:

(a) The final date for posting notice of budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be the second Tuesday in March. (b) The “budget submission date” as defined in RSA 273-A:1, III and the final date for submission of petitioned articles under RSA 39:3 and RSA 197:6 shall be the second Tuesday in March, provided however, that if a petitioned article proposes a bond governed by RSA 33:8-a, the deadline shall be the preceding Friday.

(c) Budget hearings under RSA 32:5 and RSA 195:12 and hearings under RSA 33:8-a shall be held on or before the third Tuesday in March. One or more supplemental budget hearings may be held at any time before the first session of the annual meeting, subject to the 7-day notice requirement in RSA 32:5. If the first hearing or any supplemental hearing is recessed to a later date or time, additional notice shall not be required for a supplemental session if the date, time, and place of the supplemental session are made known at the original hearing. In a political subdivision that has adopted a municipal budget committee pursuant to RSA 32:14, the last day for the budget committee to deliver copies of the final budget and recommendations to the governing body pursuant to RSA 32:16, IV shall be the Thursday before the last Monday in March.

(d) Warrants under RSA 39:5 and RSA 197:7 and budgets shall be posted and copies available to the general public on or before the last Monday in March. II-d. The voter checklist shall be updated in accordance with RSA 669:5 for each session of the annual meeting. III. The first session of the annual meeting, which shall be for the transaction of all business other than voting by official ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision’s governing body. IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations: (a) Warrant articles whose wording is prescribed by law shall not be amended. (b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended. (c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph. V. [Repealed.] V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative. VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance

cial ballot, shall be held between the first and second Saturdays following the last Monday in January, inclusive of those Saturdays; between the first and second Saturdays following the last Monday in February, inclusive of those Saturdays; or between the first and second Saturdays following the last Monday in March, inclusive of those Saturdays at a time prescribed by the local political subdivision’s governing body. IV. The first session of the meeting, governed by the provisions of RSA 40:4, 40:4-a, 40:4-b, 40:4-f, and 40:6-40:10, shall consist of explanation, discussion, and debate of each warrant article, including warrant articles pertaining to the operating budget and the default budget. A vote to restrict reconsideration shall be deemed to prohibit any further action on the restricted article until the second session, and RSA 40:10, II shall not apply. Warrant articles may be amended at the first session, subject to the following limitations: (a) Warrant articles whose wording is prescribed by law shall not be amended. (b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended. (c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph. V. [Repealed.] V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative. VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance

(b) Warrant articles that are amended shall be placed on the official ballot for a final vote on the main motion, as amended. (c) No warrant article shall be amended to eliminate the subject matter of the article. An amendment that changes the dollar amount of an appropriation in a warrant article shall not be deemed to violate this subparagraph.

V. [Repealed.]

V-a. The legislative body of any town, school district, or village district may vote to require that all votes by an advisory budget committee, a town, school district, or village district budget committee, and the governing body or, in towns, school districts, or village districts without a budget committee, all votes of the governing body relative to budget items or any warrant articles or ballot questions shall be recorded votes and the numerical tally of any such vote shall be printed in the town, school district, or village district warrant next to the affected warrant article or on the ballot next to the affected ballot question. Unless the legislative body has voted otherwise, if a town or school district has not voted to require such tallies to be printed in the town or school district warrant next to the affected warrant article or on the ballot next to the affected ballot question, the governing body may do so on its own initiative.

VI. All warrant articles shall be placed on the official ballot for a final vote, including warrant articles as amended by the first session. All special warrant articles shall be accompanied on the ballot by recommendations as required by RSA 32:5, V, concerning any appropriation or appropriation as amended. For any article that proposes the adoption or amendment of an ordinance, a topical description of the substance

of the ordinance or amendment, which shall be neutral in its language, may be placed on the official ballot instead of the full text of the ordinance or amendment, subject to the provisions of paragraphs VII-a and VIII-a. With respect to the adoption or amendment of a zoning ordinance, historic district ordinance, or building code, the provisions of RSA 675:3 shall govern to the extent they are inconsistent with anything contained in this paragraph or in paragraph VII-a or VIII-a.

VII. The second session of the annual meeting, which is the official ballot voting day as defined in RSA 652:16-g, to elect officers of the local political subdivision by official ballot, to vote on questions required by law to be inserted on said official ballot, and to vote on all warrant articles from the first session on official ballot, shall be held on the second Tuesday in March, the second Tuesday in April, or the second Tuesday in May, as applicable unless it is postponed in accordance with RSA 40:4, II(b) and RSA 669:1. Notwithstanding RSA 669:1, 670:1, or 671:2, the second session shall be deemed the annual election date for purposes of all applicable election statutes including, but not limited to, RSA 669:5, 669:19, 669:30, 670:3, 670:4, 670:11, 671:15, 671:19, and 671:30 through 32; and votes on zoning ordinances, historic district ordinances, and building codes under RSA 675. VII-a. When a topical description of the substance of a proposed ordinance or amendment to an ordinance is to be placed on the official ballot, an official copy of the proposed ordinance or amendment, including any amendment to the proposal adopted the first session, shall be placed on file and made available to the public at the office of the clerk of the political subdivision not later than one week prior to the date of the second session of the annual meeting. An official copy of the proposed ordinance or amendment shall be on display for the voters at the meeting place on the date of the meeting.

VIII. The clerk of the local political subdivision shall prepare an official ballot, which may be separate from the official ballot used to elect officers, for all warrant articles. Wording shall be substantively the same as the main motion, as it was made or amended at the first session, with only such minor textual changes as may be required to cast the motion in the form of a question to the voters.

VIII-a. A question as to the adoption or amendment of an ordinance shall be in substantially the following form: "Are you in favor of the adoption of (amendment to) the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed ordinance or amendment)?" In the event that there shall be more than a single

proposed amendment to an ordinance to be submitted to the voters at any given meeting, the issue as to the several amendments shall be put in the following manner: "Are you in favor of the adoption of Amendment No. \_\_\_\_ to the ordinance as proposed by the selectmen as follows: (here insert text or topical description of proposed amendment)?"

IX. (a) "Operating budget" as used in this subdivision means "budget," as defined in RSA 32:3, III, exclusive of "special warrant articles," as defined in RSA 32:3, VI, and exclusive of other appropriations voted separately.

(b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget and by salaries and benefits of positions that have been eliminated in the proposed budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, and eliminated positions shall not include vacant positions under recruitment or positions redefined in the proposed operating budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision. In calculating the default budget amount, the governing body shall follow the statutory formula which may result in a higher or lower amount than the proposed operating budget.

(c) "Contracts" as used in this subdivision means contracts previously approved, in the amount so approved, by the legislative body in either the operating budget authorized for the previous year or in a separate warrant article for a previous year.

X. If no operating budget article is adopted, the local political subdivision either shall be deemed to have approved the default budget or the governing body may hold a special meeting pursuant to paragraph XVI to take up the issue of a revised operating budget only; provided that RSA 31:5 and RSA 197:3 shall not apply to such a special meeting. If no operating budget article is adopted the estimated revenues shall nevertheless be deemed to have been approved.

XI. (a) The default budget shall be disclosed and presented for questions and discussion at the first budget hearing held pursuant to RSA 32:5 or RSA 197:6. The governing body, unless the provisions of RSA 40:14-b are adopted, shall complete a default budget form created by the department of revenue administration to demonstrate how the default



budget amount was calculated. The line item details for changes under subparagraph (2) shall be available for inspection by voters. The form and associated calculations shall, at a minimum, include the following:

(1) Appropriations contained in the previous year's operating budget;

(2) Reductions and increases to the previous year's operating budget including identification of specific items that constitute a change by account code, and the reasons for each change;

(3) One-time expenditures as defined under subparagraph IX(b); and

(4) Reductions for eliminated positions and benefit expenditures as defined under subparagraph IX(b).

(b) This amount shall not be amended by the legislative body. However, this amount may be adjusted by the governing body, unless the provisions of RSA 40:14-b are adopted, acting on relevant new information at any time before the ballots are printed, provided the governing body, unless the provisions of RSA 40:14-b are adopted, completes an amended default budget form.

(c) The wording of the second session ballot question concerning the operating budget shall be as follows: "Shall the (local political subdivision) raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant or as amended by vote of the first session, for the purposes set forth therein, totaling \$ \_\_\_\_\_? Should this article be defeated, the default budget shall be \$ \_\_\_\_\_, which is the same as last year, with certain adjustments required by previous action of the (local political subdivision) or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only." XI-a. If a political subdivision maintains a separate fund for the revenues and expenditures related to the operation, maintenance, and improvement of a water or sewer system, and if any appropriation for such fund is to be raised through user fees or charges and is included in a warrant article separate from the operating budget, the warrant article may include a default amount for such appropriation, which shall be deemed to have been approved if the proposed appropriation is not approved. The default amount shall be determined by the governing body, or by the budget committee if the political subdivision has adopted the provisions of RSA 40:14-b, and shall equal the amount of the same appropriation for the preceding fiscal year, reduced and increased,

as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the previous year's appropriation. The warrant article shall state the default amount for the appropriation and shall state that if the appropriation proposed in the article is not approved, the default amount shall be deemed to have been approved.

XII. Voting at the second session shall conform to the procedures for the nonpartisan ballot system as set forth in RSA 669:19-29, RSA 670:5-7 and RSA 671:20-30, including all requirements pertaining to absentee voting, polling place, and polling hours.

XIII. Approval of all warrant articles shall be by simple majority except for questions which require a 2/3 vote by law, contract, or written agreement.

XIV. Votes taken at the second session shall be subject to recount under RSA 669:30-33 and RSA 40:4-c.

XV. Votes taken at the second session shall not be reconsidered.

XVI. The warrant for any special meeting shall prescribe the date, place and hour for both a first and second session. The second session shall be warned for a date not fewer than 28 days nor more than 60 days following the first session. The first and second sessions shall conform to the provisions of this subdivision pertaining to the first and second sessions of annual meetings. Special meetings shall be subject to RSA 31:5, 39:3, 195:13, 197:2, and 197:3, provided that no more than one special meeting may be held to raise and appropriate money for the same question or issue in any one calendar year or fiscal year, whichever applies, and further provided that any special meeting held pursuant to paragraphs X and XI shall not be subject to RSA 31:5 and RSA 197:3 and shall not be counted toward the number of special meetings which may be held in a given calendar or fiscal year.

XVII. Notwithstanding any other provision of law, if the sole purpose of a special meeting is to consider the adoption, amendment, or repeal of a zoning ordinance, historic district ordinance, or building code pursuant to RSA 675, including the adoption of an emergency zoning and planning ordinance pursuant to RSA 675:4-a, the meeting shall consist of only one session, which shall be for voting by official ballot on the proposed ordinance, code, amendment, or repeal. The warrant for the meeting shall be posted in accordance with RSA 39:5.

**Source.** 1995, 164:1, eff. July 31, 1995. 1996, 276:1, 2, eff. June 10, 1996. 1997, 318:4, 5, 12, eff. Aug. 22, 1997. 1999, 86:1-3, eff. Aug. 2, 1999. 2000, 16:2, 3, 4, 5, eff. April 30, 2000. 2001, 71:5-7, eff. July 1, 2001. 2004, 219:1, eff. Aug. 10, 2004. 2007, 305:2, eff. Sept. 11, 2007. 2009, 2:2, eff. Feb. 20, 2009. 2010, 69:1, eff. July 18, 2010; 90:2-4, eff. July 24, 2010. 2011, 1:1, eff. Feb. 4, 2011; 57:1, eff. May 9, 2011. 2012, 217:2, eff.

July 1, 2013. 2013, 116:1-3 eff. Aug. 24, 2013; 191:2, eff. Aug. 31, 2013. 2014, 7:1-4, eff. July 5, 2014; 190:1-3, 8-10, eff. Sept. 9, 2014. 2018, 241:1, 2, eff. Aug. 11, 2018; 313:1, 2, eff. Aug. 24, 2018. 2019, 192:2, eff. July 10, 2019.

### SECTION 31:95-H

#### **31:95-h Revolving Funds. –**

I. A town may, by vote of the legislative body, establish a revolving fund. Each revolving fund shall be limited to one of the following purposes:

- (a) Facilitating, maintaining, or encouraging recycling as defined in RSA 149-M:4;
- (b) Providing ambulance services, or fire services, or both;
- (c) Providing public safety services by municipal employees or volunteers outside of the ordinary detail of such persons, including but not limited to public safety services in connection with special events, highway construction, and other construction projects, or for any other public safety purpose deemed appropriate by the municipality;
- (d) Creating affordable housing and facilitating transactions relative thereto;
- (e) Providing cable access for public, educational, or governmental use;
- (f) Financing of energy conservation and efficiency and clean energy improvements by participating property owners in an energy efficiency and clean energy district established pursuant to RSA 53-F; or
- (g) Facilitating transactions relative to municipal group net metering.

II. If a town establishes a revolving fund for any of the purposes listed in paragraph I, it may deposit into the fund all or any part of the revenues from fees, charges, or other income derived from the activities or services supported by

the fund, and any other revenues approved by the legislative body for deposit into the fund. The money in the fund shall be allowed to accumulate from year to year, and shall not be considered part of the town's general surplus. The town treasurer shall have custody of all moneys in the fund, and shall pay out the same only upon order of the governing body, or other board or body designated by the local legislative body at the time the fund is created; provided, that no further approval of the legislative body, if different from the governing body, shall be required. Such funds may be expended only for the purposes for which the fund was created.

III. The legislative body may, at the time it establishes a revolving fund or at any time thereafter, place limitations on expenditures from the fund including, but not limited to, restrictions on the types of items or services that may be purchased from the fund, limitations on the amount of any single expenditure, and limitations on the total amount of expenditures to be made in a year. No amount may be expended from a revolving fund established hereunder for any item or service for which an appropriation has been specifically rejected by the legislative body during the same year.

IV. The provisions of this section shall not preclude the establishment of a revolving fund for any other purpose authorized by law.

**Source.** 2005, 79:1, eff. Aug. 6, 2005. 2008, 68:1, eff. July 20, 2008; 391:1, eff. Sept. 15, 2008. 2010, 215:3, eff. Aug. 27, 2010. 2013, 9:1, eff. July 6, 2013. 2017, 95:1, eff. Aug. 7, 2017. 2018, 30:1, eff. July 14, 2018; 58:1, eff. July 24, 2018.

# APPENDIX D - CAPITAL IMPROVEMENTS PROGRAM WORKSHEET

1 October 30, 2020		REV A		sheet 1 of 2																
Equipment/Project Name	Fund Balance	Priority	Current Need	Life	Replacement Year	Funding Source	Replacement Cost	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028	2029	2030	
5 POLICE																				
6 Police Cruiser Capital Reserve Fund	\$50,207.13	1	-	-	-	AP/EF														
7 Police Cruiser 1 - Sedan - Chief		7	2016	6 yr.	2019	CR	\$52,000.00	50,000.00	44,000.00	50,000.00	52,000.00	52,000.00	52,000.00	54,000.00	54,000.00	56,000.00	56,000.00	56,000.00	56,000.00	
8 Police Cruiser 2 - SUV - K9 unit		7	2019	6 yr.	2024	CR	\$50,000.00	50,000.00												
9 Police Cruiser 3 - SUV - Patrol		7	2017	6 yr.	2023	CR	\$52,000.00							54,000.00			56,000.00			
10 Police Cruiser 4 - SUV - Patrol		7	2016	6 yr.	2022	CR	\$52,000.00				52,000.00									
11 Police Cruiser 5 - Sedan		7	2013	6 yr.	2020	CR	\$50,000.00		50,000.00											
12 Police Cruiser 6 - SUV - Patrol		7	2016	6 yr.	2021	CR	\$50,000.00			50,000.00					54,000.00					
13 Police Cruiser 7 - SUV - Detail / Spare		7	2018	-	-	CR	-													
14 Police Cruiser 8 - Sedan - Enforcement		4	2004	-	-	CR														
15																				
16 PUBLIC WORKS																				
17 PW Equipment Capital Reserve Fund	\$168,976.50	1	-	-	-	AP		280,000.00	85,000.00	85,000.00	95,000.00	95,000.00	105,000.00	105,000.00	105,000.00	120,000.00	120,000.00	120,000.00	120,000.00	
18 Wheel Dump Truck		7	2014	15 yr.	2029	CR	\$170,000.00													
19 Wheel Dump Truck		7	2019	15 yr.	2034	CR	\$140,000.00	150,000.00												
20 Wheel Dump Truck		7	2008	15 yr.	2023	CR	\$150,000.00					150,000.00								
21 F-550 Truck		7	2015	8 yr.	2023	CR	\$130,000.00				130,000.00							150,000.00		
22 F-550 Truck		7	2017	8 yr.	2025	CR	\$140,000.00						140,000.00							
23 3/4 ton Pickup		7	2011	10 yr.	2021	CR	\$85,000.00		50,500.00											
24 Backhoe		7	2019	12 yr.	2031	CR	\$80,000.00	52,000.00							80,000.00					
25 Grader (may not be required)		4	1986	30 yr.	-	CR	\$250,000.00													
26 Vacuum Truck		4	1988	20 yr.	-	CR	\$200,000.00													
27 Front End Loader		7	2020	18 yr.	2038	CR	\$200,000.00		104,900.00											
28 Bucket Truck		4	-	-	-	-		9,000.00												
29 UTV		7	2017	15 yr.	2032	CR	\$15,000.00													
30 Vibratory Roller (proposed item)		4	-	-	-	CR	\$25,000.00													
31 Rubber Tire Excavator (proposed item)		4	-	-	-	CR	\$80,000.00													
32 Highway Garage Upgrades		1	-	-	-	AP			45,200.00											
33 Sidewalk PLOW		7	2018	5 yr.	2024	LP	\$200,000.00			80,000.00			50,000.00	50,000.00	50,000.00	50,000.00				
34 Transfer Station Improvements	\$32,669.10	1	-	-	-	AP/CR	\$150,000.00			150,000.00										
35 Salt Shed		1	-	-	-	CR	\$250,000.00			300,000.00			300,000.00	350,000.00	350,000.00	400,000.00	400,000.00	400,000.00	400,000.00	
36 Road Paving		7	-	-	Yearly	AP		250,000.00	300,000.00	300,000.00	300,000.00	300,000.00	350,000.00	350,000.00	350,000.00	400,000.00	400,000.00	400,000.00	400,000.00	
37																				
38 FIRE																				
39 FD Equipment Reserve Fund	\$229,179.52							75,000.00	75,000.00	75,000.00	75,000.00	85,000.00	85,000.00	95,000.00	95,000.00	100,000.00	100,000.00	100,000.00	100,000.00	
40 Ladder Truck		7	2009	25 yr	2034	CR	\$660,000.00													
41 Engine 4		7	2015	25 yr	2040	CR	\$550,000.00													
42 Engine 2		7	2006	25 yr	2031	CR	\$550,000.00													
43 Ambulance Reserve Fund	\$63,000.44																			
44 Ambulance 1		7	2012	12 yr.	2024	EF	\$300,000.00							260,000.00						
45 Ambulance 2		7	2019	12 yr.	2031	EF	\$300,000.00													
46 Command Vehicle		7	2016	10 yr.	2026	CR	\$60,000.00													
47 Forestry Truck		4	2016	-	-	CR	\$60,000.00													
48 Rescue Unit Truck		4	1993	25 yr.	-	CR	\$18,000.00													
49 Power Stretcher		-	-	10 yr.	2019	AP	\$18,000.00													
50 Radios		7	-	10 yr.	2031	AP	\$90,000.00			10,000.00		30,000.00	30,000.00							
51 Hydraulic Tools / Set 1		7	2016	15 yr.	2031	AP	\$50,000.00													
52 Hydraulic Tools / Set 2		7	2016	15 yr.	2031	AP	\$50,000.00													
53 SCBA Masks		7	2010	10 yr.	-	AP/IGT	\$84,000.00							84,000.00						
54 SCBA Air Compressor		7	2010	15 yr.	-	AP/IGT	\$60,000.00							60,000.00						
55																				
56 TOWN GENERAL																				
57 Public Safety Building		3	-	-	-	BD	\$2,000,000.00													
58 Town Building Maintenance Fund	\$23,943.71	1	-	-	-	CR	\$20,000.00		10,000.00	13,000.00					200,000.00	200,000.00	200,000.00	200,000.00	200,000.00	
59																				
60 PARKS																				
61 Improvements		1	-	-	-	AP			20,000.00	20,000.00	25,000.00	35,000.00	35,000.00	35,000.00						
62																				
63 Capital Spending								925,100.00	784,600.00	833,000.00	889,000.00	990,000.00	1,099,000.00	1,347,000.00	988,000.00	932,000.00	1,252,000.00	932,000.00	932,000.00	
64 Total Offsetting Revenues (from line 99)								275,000.00	215,000.00	335,000.00	192,000.00	212,000.00	202,000.00	480,000.00	144,000.00	64,000.00	386,000.00	386,000.00	386,000.00	
65 Total Capital Spending less offsetting revenue								650,100.00	569,600.00	498,000.00	697,000.00	777,000.00	897,000.00	879,000.00	844,000.00	868,000.00	866,000.00	866,000.00	866,000.00	
66																				

## 130

Fund Code Key	Abvtr.
Access Fee	AF
Appropriation	AP
Bond	BD
Capital Reserve	CR
Encumbered	EN
Enterprise Fund	EF
Grant	GT
Impact Fee	IF
Lease Purchase	LP
Public Donation	PD
Unexp. Fee	UE

66	October 30, 2020	REV A	sheet 2 of 2
67	Equipment/Project Name	NOTES	
68			
69			
70	DEBT PAYMENTS		
71	Town Office Renovations Principal		
72	Town Office Renovations Interest		
73	Treatment Plant Upgrade Principal (loan from USDA thru 2039)		
74	Treatment Plant Upgrade Interest (loan from USDA thru 2039)		
75	Waste Water chloridechlor Principal (thru2033)		
76	Waste Water chloridechlor Interest (thru 2033)		
77	Central Square Project Principal Payment		
78	Central Square Project Interest Payment		
79	Library Addition Principal Payment		
80	Library Addition Interest Payment		
81	Engine #4 Replacement Principal (warrant article passed in 2014 payment 2015 thru 2021)		
82	Engine #4 Replacement Interest (warrant article passed in 2014 payment 2015 thru 2021)		
83	Sewer Main Replacement		
84	Sewer Main Replacement		
85			
86			
87			
88	OFFSETTING REVENUES		
89	Killey Park Equipment Fund		
90	Ambulance Replacement Enterprise Fund		
91	Police Cruiser Capital Reserve		
92	Police Detail Enterprise Fund		
93	Public Works Equipment Capital Reserve		
94	Fire Department Equipment Capital Reserve		
95	Land and Water Conservation Fund Grant		
96	Transfer Station Improvements Enterprise Fund		
97	SEB3 State Debt funds		
98			
99			
100			
101			
102			
103			
104			

## PUBLIC NOTICE

Pursuant to RSA 674:39-aa (see below) lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district or any other municipality, shall at the request of the owner, be restored to their premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

The request is submitted to the governing body prior to December 31, 2021.

No owner in the chain of title voluntarily merged his or her lot. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots.

### **674:39-aa Restoration of Involuntarily Merged Lots. –**

#### *I. In this section:*

(a) “Involuntary merger” and “involuntarily merged” mean lots merged by municipal action for zoning, assessing, or taxation purposes without the consent of the owner. (b) “Owner” means the person or entity that holds legal title to the lots in question, even if such person or entity did not hold legal title at the time of the involuntary merger. (c) “Voluntary merger” and “voluntarily merged” mean a merger under RSA 674:39-a, or any overt action or conduct that indicates an owner regarded said lots as merged such as, but not limited to, abandoning a lot line. II. Lots or parcels that were involuntarily merged prior to September 18, 2010 by a city, town, county, village district, or any other municipality, shall at the request of the owner, be restored to their premerger status and all zoning and tax maps shall be updated to identify the premerger boundaries of said lots or parcels as recorded at the appropriate registry of deeds, provided:

(a) The request is submitted to the governing body prior to December 31, 2021.

(b) No owner in the chain of title voluntarily merged his or her lots. If any owner in the chain of title voluntarily merged his or her lots, then all subsequent owners shall be estopped from requesting restoration. The municipality shall have the burden of proof to show that any previous owner voluntarily merged his or her lots. III. All decisions of the governing body may be appealed in accordance with the provisions of RSA 676. IV. Any municipality may adopt local ordinances, including ordinances enacted prior to the effective date of this section, to restore previously merged properties that are less restrictive than the provisions in paragraph I and II. V. The restoration of the lots to their premerger status shall not be deemed to cure any non-conformity with existing local land use ordinances. VI. Municipalities shall post a notice informing residents that any involuntarily merged lots may be restored to premerger status upon the owner’s request. Such notice shall be posted in a public place no later than January 1, 2012 and shall remain posted through December 31, 2016. Each municipality shall also publish the same or similar notice in its 2011 through 2015 annual reports.

**Source.** 2011, 206:4, eff. July 24, 2011. 2016, 327:2, eff. Aug. 23, 2016.



# TOWN DIRECTORY

5 School Street, Bristol, New Hampshire

[www.townofbristolnh.org](http://www.townofbristolnh.org)

**ASSESSING OFFICE/LAND USE..... 744-3354**

Monday-Friday 8:00 am -4:00 pm

Assessing Office - Assessor available by appointment..... Option #4

Land Use Office..... Option #5

**FIRE DEPARTMENT ..... 744-2632**

Monday-Friday 8:00 am-4:00 pm (Business Office)

**HEALTH OFFICE .....744-3354 x112**

Monday-Friday 8:00 am-4:00 pm

**HIGHWAY DEPARTMENT ..... 744-2441**

Monday-Friday 7:00 am-3:30 pm (Closed Friday during the summer)

**HUMAN SERVICES OFFICE.....744-2522 x119**

Tuesdays 2:30-5:30 pm (by appointment only)

**MINOT-SLEEPER LIBRARY ..... 744-3352**

Monday, Wednesday & Friday 10:00 am-6:00 pm

Tuesday & Thursday 1:00 pm-8:00 pm, Saturday 10:00 am-2:00 pm

**POLICE DEPARTMENT ..... Non Emergency 744-6320**

Monday-Friday 8:00 am-4:00 pm ..... Dial 911 for Emergencies

**SELECT BOARD'S OFFICE .....744-3354 x128**

Monday-Friday 8:00 am-4:00 pm

**TRANSFER STATION..... 744-0482**

Monday, Wednesday, & Saturday 8:00 am - 4:00 pm

**TOWN CLERK/TAX COLLECTOR .....744-3354 x115 or 116**

Monday, Tuesday, Thursday, & Friday 8:00 am-4:00 pm

Wednesday 8:00 am-7:00 pm

**WATER/SEWER DEPARTMENT..... 744-8411**

Monday-Friday 7:00 am-3:30 pm

